

## HEALTH AND WELLBEING BOARD – 28 JANUARY 2015

<b>Title of paper:</b>	<b>Health and Wellbeing Board Governance Changes</b>	
<b>Director(s)/ Corporate Director(s):</b>	Head of Democratic Services	<b>Wards affected:</b> All
<b>Report author(s) and contact details:</b>	Kim Pocock, Constitutional Services Manager Tel: 0115 8764313 Email: <a href="mailto:kim.pocock@nottinghamcity.gov.uk">kim.pocock@nottinghamcity.gov.uk</a>	
<b>Other colleagues who have provided input:</b>	Antony Dixon, Strategic Commissioning Manager Jane Garrard, Senior Governance Officer	
<b>Date of consultation with Portfolio Holder(s) (if relevant)</b>		
<b>Relevant Council Plan Strategic Priority:</b>		
Cutting unemployment by a quarter		<input type="checkbox"/>
Cut crime and anti-social behaviour		<input type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City		<input type="checkbox"/>
Your neighbourhood as clean as the City Centre		<input type="checkbox"/>
Help keep your energy bills down		<input type="checkbox"/>
Good access to public transport		<input type="checkbox"/>
Nottingham has a good mix of housing		<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs		<input type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events		<input type="checkbox"/>
Support early intervention activities		<input type="checkbox"/>
Deliver effective, value for money services to our citizens		<input type="checkbox"/>
<b>Relevant Health and Wellbeing Strategy Priority:</b>		
Healthy Nottingham: Preventing alcohol misuse		<input type="checkbox"/>
Integrated care: Supporting older people		<input type="checkbox"/>
Early Intervention: Improving Mental Health		<input type="checkbox"/>
Changing culture and systems: Priority Families		<input type="checkbox"/>
<b>Summary of issues (including benefits to citizens/service users and contribution to improving health &amp; wellbeing and reducing inequalities):</b>		
<p>The report asks the Health and Wellbeing Board to note changes to the individuals nominated to represent their organisation on the Board, and proposes the following changes to the governance arrangements of the Health and Wellbeing Board:</p> <ul style="list-style-type: none"> <li>• Changes to membership and voting arrangements of the Board; and</li> <li>• Establishment of a sub-committee of the Board to performance manage and agree changes to the Health and Wellbeing Commissioning Plan and pooled budget arrangements, including the Better Care Fund. The proposed terms of reference, membership and voting arrangements for the sub-committee are set out in the appendix.</li> </ul>		
<b>Recommendation(s):</b>		
<b>1</b>	<p>To note the following changes to individuals nominated to represent their organisation on the Health and Wellbeing Board:</p> <ul style="list-style-type: none"> <li>a) Dr Marcus Bicknell replacing Dr Arun Tangri as one of the NHS Nottingham City CCG representatives</li> <li>b) Ruth Hawkins replacing Michele Hampson as Nottinghamshire Healthcare NHS Trust representative</li> </ul>	

	<p>c) Jean Sharpe, District Operations Leader for Nottingham City and Conurbation, replacing Annette Pottinger as JobCentre Plus representative</p> <p>d) Leslie McDonald, Executive Director, Nottingham Counselling Centre replacing Sarah Collis as Nottingham Third Sector Health and Wellbeing Provider Forum representative.</p>
2	To note that the Nottingham City Council posts of Director for Adult Provision and Health Integration and Director for Family Community Teams no longer exist and have therefore been removed as non-voting members of the Health and Wellbeing Board.
3	<p>To recommend to Full Council that membership and voting arrangements for the Health and Wellbeing Board are amended to:</p> <p>a) add the Nottingham City Council Strategic Director for Early Intervention as a non-voting member of the Health and Wellbeing Board; and</p> <p>b) add the Nottingham City Council Director for Adult Social Care as a voting member of the Health and Wellbeing Board (taking the director for adult social services vote), leaving the Nottingham City Council Corporate Director for Children and Families with one vote (as the Director for Children's Services).</p>
4	To establish a sub-committee of the Health and Wellbeing Board called the Health and Wellbeing Board Commissioning Sub-Committee with the terms of reference as set out in Appendix 1.
5	To recommend to Full Council that the voting arrangements for the Health and Wellbeing Board Commissioning Sub-Committee be approved as set out in Appendix 1.
	<p><b>How will these recommendations champion mental health and wellbeing in line with the Health and Wellbeing Board aspiration to give equal value to mental health and physical health ('parity of esteem'):</b></p> <p>The recommendations relate to governance of the Health and Wellbeing Board, which aims to ensure that the Board is operating appropriately so that it can carry out its role and responsibilities, including fulfilling its aspiration to give equal value to mental health and physical health.</p>

## 1. REASONS FOR RECOMMENDATIONS

- 1.1 Changes to the membership and representation on the Health and Wellbeing Board need to be made to reflect organisational and personnel changes within individual organisations. Changes to voting arrangements can only be made by Full Council, in consultation with the Board.
- 1.2 In order to ensure timely and appropriate consideration of commissioning plans and pooled budget arrangements, including the Better Care Fund, it is proposed that the Board establishes a sub-committee to delegate some of its functions to. The detailed arrangements for this sub-committee are set out at Appendix 1.

## 2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Health and Wellbeing Board was established by the Full Council of Nottingham City Council. Amendments to the voting arrangements of the Board can only be made by Full Council, but the Health and Wellbeing Board must be consulted on proposed changes before they are made. Proposed amendments to membership and voting arrangements are set out below. The Board is asked to consider these

proposals and recommend that the changes are made by Full Council at its next available meeting on 9 March 2015.

- 2.2 It is proposed that the Nottingham City Council Strategic Director for Early Intervention is added as a non-voting member of the Health and Wellbeing Board.
- 2.3 The Health and Social Care Act 2012 requires that the core membership of Health and Wellbeing Boards must include the Director of Adult Social Services and the Director of Children's Services. Currently, in Nottingham City Council these statutory roles are held by the same post holder (Corporate Director for Children and Families) and therefore until now that post holder has had two votes on the Board. It is proposed to split these votes so that the Corporate Director for Children and Families has one vote (as Director of Children's Services) and the Nottingham City Council Director for Adult Social Care is added to the membership as a voting member (taking the Director of Adult Social Services vote).
- 2.4 The Health and Wellbeing Board can decide to establish, and delegate any of its functions to a sub-committee. It is proposed to establish a Health and Wellbeing Board Commissioning Sub-Committee and delegate functions relating to performance management of the Health and Wellbeing commissioning plan and agreeing changes to the commissioning plan and pooled budget arrangements, for example the Better Care Fund. Detailed terms of reference, and proposed membership and voting arrangements are set out in Appendix 1. The Health and Social Care Act 2012 directs that all members of a Health and Wellbeing Board and its sub-committees are voting members unless decided otherwise by Full Council. Therefore while the Board can establish the sub-committee, it needs to recommend the proposed voting arrangements to Full Council for approval at its next available meeting on 9 March 2015. The informal Commissioning Executive Group (CEG) will continue to exist alongside this formal sub-committee with its existing terms of reference and membership.
- 2.5 In light of structural and personnel changes within some organisations who are members of the Health and Wellbeing Board, the Board is asked to note the following changes to organisational representation at Board meetings:
  - a) Dr Marcus Bicknell replacing Dr Arun Tangri as one of the NHS Nottingham City CCG representatives
  - b) Simon Smith (with Chris Packham as substitute) replacing Michele Hampson as Nottinghamshire Healthcare NHS Trust representative
  - c) Jean Sharpe, District Operations Leader for Nottingham City and Conurbation, replacing Annette Pottinger as JobCentre Plus representative
  - d) Nottingham City Council posts of Director for Adult Provision and Health Integration and Director for Family Community Teams no longer exist and therefore have been removed as non-voting members of the Board.

### **3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

- 3.1 Retaining the current position in which the Nottingham City Council Corporate Director for Children and Families holds two votes (by virtue of holding both statutory roles of director of adult social services and director of children's services). The preferred option is to split these two votes between the Corporate Director for Children and Families (director of children's services vote) and Director for Adult Social Care (director of adult social services vote) to provide greater clarity about voting arrangements.

3.2 The Health and Wellbeing Board could retain all of its functions for itself rather than delegating them to a sub-committee. This presents risks in terms of the ability of the Board to give timely consideration to specific issues, for example in relation to the Better Care Fund; and the appropriateness of the full Board membership being involved in commissioning decisions.

**4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)**

4.1 Formal meetings of the Health and Wellbeing Board Commissioning Sub-Committee will be supported by the Nottingham City Council Constitutional Services Team from within existing resources.

**5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)**

None

**6. EQUALITY IMPACT ASSESSMENT**

Has the equality impact been assessed?

Not needed (report does not contain proposals or financial decisions)

No

Yes – Equality Impact Assessment attached

Due regard should be given to the equality implications identified in the EIA.

**7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

None

**8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

Health and Social Care Act 2012

The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013

Nottingham City Council Constitution

## Health and Wellbeing Board Commissioning Sub Committee Terms of Reference

The role of the Health and Wellbeing Board Commissioning Sub Committee is:

- (a) To provide advice and guidance to the Health and Wellbeing Board in relation to strategic priorities, joint commissioning and subsequent action plans and commissioned spend and strategic direction;
- (b) To performance manage the Health and Wellbeing Board commissioning plan. To agree changes to the Health and Wellbeing commissioning plan based on monitoring and performance management considerations;
- (c) To agree changes to pooled budget arrangements, including Better Care Fund and Domestic Violence Commissioning arrangements, incorporating decisions relating to schemes funded through such mechanisms;
- (d) To provide strategic oversight of the Priority Family Health and Well Being Strategy priority including implications for integrated children and families commissioning and funding decisions relating to Priority Families' schemes.

The Health and Wellbeing Board Commissioning Sub-Committee will meet on a bi monthly basis in the same month as the Health and Well-Being Board.

The quorum for the meeting is three voting members.

The meeting will be chaired in rotation by the Strategic Director for Early Intervention and the Director of Primary Care and Service Integration.

### **Membership**

#### **Voting Members**

- Portfolio Holder for Adults Commissioning and Health (City Council)
- Strategic Director of Early Intervention (City Council)
- Director of Primary Care and Service Integration (Clinical Commissioning Group)
- GP Lead (Clinical Commissioning Group)

#### **Non Voting Members**

- Director of the Crime and Drugs Partnership
- Director of Public Health
- Assistant Director of Commissioning – Mental Health and Community Services (Clinical Commissioning Group)
- Assistant Strategic Director Commissioning, Policy and Insight (City Council)
- Director for Procurement & Children's Commissioning (City Council)
- Healthwatch

Substitution for voting members is permissible by prior arrangement with the Chair.