

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE 15 JULY
2015

Subject:	Re-procurement of Security Contracts		
Corporate Director(s)/ Director(s):	John Kelly, Corporate Director of Communities Andrew Errington, Director of Community Protection		
Portfolio Holder(s):	Councillor Nicola Heaton, Portfolio Holder for Community Services		
Report author and contact details:	Alex Cox Commercialisation and Contracts Manager Community Protection 101 ex 8015511		
Key Decision	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Subject to call-in	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input checked="" type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Total value of the decision: £871,743.61			
Wards affected: City Wide		Date of consultation with Portfolio Holder(s): 07/07/2015	
Relevant Council Plan Strategic Priority:			
Cutting unemployment by a quarter			<input checked="" type="checkbox"/>
Cut crime and anti-social behaviour			<input checked="" type="checkbox"/>
Ensure more school leavers get a job, training or further education than any other City			<input type="checkbox"/>
Your neighbourhood as clean as the City Centre			<input type="checkbox"/>
Help keep your energy bills down			<input type="checkbox"/>
Good access to public transport			<input type="checkbox"/>
Nottingham has a good mix of housing			<input type="checkbox"/>
Nottingham is a good place to do business, invest and create jobs			<input checked="" type="checkbox"/>
Nottingham offers a wide range of leisure activities, parks and sporting events			<input type="checkbox"/>
Support early intervention activities			<input type="checkbox"/>
Deliver effective, value for money services to our citizens			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
<p>The report invites the Sub-Committee to consider approval of a tender process for the Static Guarding and Key holding & Mobile Security services, with an option to extend this tender to other service areas who provide security services across the authority; delegating the authority to award to Director of Community Protection, Andrew Errington. If approved, the contract will run until March 2017 to coincide with two existing contracts.</p> <p>The detail of current spend is contained in exempt appendix. This appendix is exempt from publication under paragraph three of Schedule 12A to the Local Government Act 1972 because it contains information relating to "any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or</p>			

disposal of property or the supply of goods or services.” and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

It is not in the public interest to disclose this information because it discloses how much money we are likely to be seeking to save from named services/contracts before the recommended procurement process commences.

Exempt information:

State ‘None’ or complete the following.

An appendix to the report is exempt from publication under paragraph 3 of Schedule 12A to the Local Government Act 1972 because it contains information relating to commercial confidentially operational and, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Recommendation(s):

1 To approve tendering for the Nottingham City Council Security contract as set out in the appendix,

2 To delegate authority to the Corporate Director for Communities and Director of Community Protection to complete the procurement process and the award of the contracts in accordance with Delegation 127 of the Councils Scheme of Delegation.

1 REASONS FOR RECOMMENDATIONS

The current contracts terminated on the 31 March 2015 and a monthly rolling contract is currently in place. Further delay in approval to tender could result in operational difficulties in respect of continued compliant service provision. To maintain the critical service of maintaining citizen, property and employee security across the City, it is recommended that approval for the procurement process be given. Continuation of these services and transparency of the contracting process are paramount.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

Nottingham City Council requires a Security services provider to deliver security functions across the City including:

- Static guarding for high risk/high profile Council properties including Loxley House, Eastcroft Depot, Wollaton Hall, The Council House, Central Library and Contact Centre.
- Mobile Security patrols and Key holding Service for over 100 City Council premises including Schools & Academies.
- Ad hoc security guarding for properties within the commercial and operational portfolio to meet unplanned requirements including break-ins and lead theft, fire and refurbishment works.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

The main alternatives are to

- (a) bring the contract in house; or
- (b) to do nothing and allow the existing contracts to terminate resulting in no Corporate Security provision for NCC Properties within the City.

Option (a) was considered as part of a review and discounted. To bring the work arising from the Static Guarding and Key holding in-house would require significant investment in specialist management resources in this field in order to manage a 24 hour, 365 day a year service and to manage the inward TUPE transfer arising. In order to demonstrate value for money in bringing the services in house it is likely that there would be real pressures on operating costs to match the charges of a competitive external provider which may have more streamlined costs bases than the Council. Nottingham City Council doesn't have the infrastructure to manage a security company nor the technical expertise and technology to redesign the services.

4 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

The services to be included in the procurement exercise are funded from recurring budgets within the Medium Term Financial Plan. The exercise is designed to deliver value for money from these services, benefiting the General Fund.

5 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

There are a number of risk management issues which will be addressed by awarding these contracts and ensuring that the Static Guarding & Keyholding /Mobile Patrol Services continue to be carried out for the benefit of our tenants, residents and visitors of the City.

Without the range of static guarding, key holding & mobile security patrols for over 120 City Council properties security services in place there would be a risk to the safety and security of City Council assets. In addition, the absence of a corporate contract could increase the risk of duplicate arrangements being put into place which may have variable quality standards and cost consequences

6 SOCIAL VALUE CONSIDERATIONS

The procurement tender exercise will include the Council's Employment Hub's terms and conditions which encourages suppliers to offer local jobs and training opportunities and tender responses will be evaluated and scored on their merit.

The services will provide added value to Council policies including a safer and cleaner Nottingham.

7 REGARD TO THE NHS CONSTITUTION

N/A

8 EQUALITY IMPACT ASSESSMENT (EIA)

Has the equality impact been assessed?

(a) not needed (report does not contain proposals for new changing policies, services or functions, financial decisions or decisions about implementation of policies development outside the Council)

(b) No

(c) Yes – Equality Impact Assessment attached

Due regard should be given to the equality implications identified in any attached EIA.

9 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

None

10 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

None

11 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

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