

NOTTINGHAM CITY COUNCIL

EXECUTIVE BOARD COMMISSIONING SUB-COMMITTEE

MINUTES of the meeting held at LB31, Loxley House, Station Street, Nottingham on 12 MARCH 2014 from 2.00 pm to 2.38 pm

Voting members:

	Councillor Dave Liversidge (Chair)	Portfolio Holder for Commissioning and Voluntary Sector
✓	Councillor David Mellen (Vice Chair)	Portfolio Holder for Children's Services
	Councillor Jon Collins	Portfolio Holder for Strategic Regeneration and Community Safety
✓	Councillor Nicola Heaton	Portfolio Holder for Community Services
✓	Councillor Dave Trimble	Portfolio Holder for Leisure and Culture

Non-voting members:

	Safdar Azam	Nottingham Equal
✓	Helen Kearsley-Cree	Nottingham Community and Voluntary Service (NCVS)
✓	Councillor Alex Norris	Chair of Health and Wellbeing Board

✓ indicates present at meeting

Colleagues, partners and others in attendance:

Irene Andrews	Market Development Programme Manager)	
Antony Dixon	Strategic Commissioning Manager)	Children and Families
Louise Graham	Programme Manager, Voluntary and Community Sector Grants Team)	
)	
Lisa Black	Head of Revenues Benefits and Welfare Rights)	Resources
Martin Parker	- Constitutional Services Officer	-	

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 26 March 2014.

78 APOLOGIES FOR ABSENCE

Councillor Dave Liversidge – Annual Leave
Councillor Jon Collins – Other City Council Business
Alison Michalska
Candida Brudenell
Kay Ball
Colin Monckton

In the absence of Councillor Liversidge, Councillor David Mellen chaired the meeting.

79 DECLARATIONS OF INTERESTS

None.

80 MINUTES

The Sub-committee confirmed the minutes of the meeting held on 15 January 2014 as a correct record and they were signed by the person presiding at the meeting.

81 VOLUNTARY SECTOR UPDATE

Helen Kearsley-Cree provided an update for the Sub-committee on arrangements for the launch of the Look After Each Other initiative and meetings regarding the Student Commissioning and Children's Commissioning Reviews.

82 WORK PROGRAMME

Antony Dixon, Strategic Commissioning Manager, presented an initial work programme for the Sub-Committee for the period April to October 2014.

RESOLVED to note the provisional agenda items shown below:

16 April 2014	Residential Care Commissioning Proposals and Pricing
June 2014	Financial Vulnerability Advice and Assistance - Update Public-Health Procurement Plan Child Development Strategic Commissioning Review Health Improvement Strategic Commissioning Review – Update Interim Evaluation of Lead Organisations, Citywide Priority Group of Established Communities Joint Working
July 2014	Voluntary Sector Infrastructure Contract – Update Health Improvement Review Commissioning Update Youth Provision – Update
September 2014	Children in Care Contracts Commissioning Financial Vulnerability Advice and Assistance Commissioning Intentions
October 2014	Voluntary Sector Infrastructure Contract Commissioning Intentions

83 COMMUNITIES OF IDENTITY COMMISSIONING (ESTABLISHED COMMUNITIES) - KEY DECISION

Following previous consideration of related issues by the Sub - committee at its meetings on 10 July and 12 December 2013, Irene Andrews, Market Development Programme Manager, introduced a report of the Director of Quality and Commissioning.

Following an evaluation of resubmitted established community priorities applications to be appointed lead organisations, the report recommended that Nottingham Equal and the Pakistan Centre be appointed as joint lead organisations for the Established City Wide Communities Priority Group of established communities until 31 March 2015.

RESOLVED

- (1) to appoint Nottingham Equal and the Pakistan Centre as joint Lead Organisations for the city-wide priority group of Established Communities until 31 March 2015;**
- (2) to request that the Director of Quality and Commissioning submit a report to the June 2014 meeting of the Sub-committee which evaluates the success or otherwise, of measures to promote joint working between the two organisations.**

Reasons for Decision

- (1) To support the Sub-committee's decision to move to a more streamlined model of grant funding for Communities of Identity via lead organisations, to deliver outcomes for each of the priority groups which would provide greater transparency and accessibility for the Communities of Identity.
- (2) To provide an early indication to the Sub-committee of the effectiveness of measures to encourage joint working between Nottingham Equal and Pakistan Centre in the delivery of this contract.

Other Options Considered

To fund only one organisation. **Rejected as inappropriate.** The assessment of bids process resulted in two organisations scoring identically, a decision which had been upheld on review.

84 BETTER CARE FUND - KEY DECISION

Antony Dixon, Strategic Commissioning Manager introduced a report of the Corporate Director for Children and Families. The report provides background on the devolution of Department of Health funding to local authorities and practitioners under the criteria to be satisfied for a local authority to access such funds. The City Council's BCF Plan, approved on 26 February 2014 by the Health and Well-Being Board, now required further amendment to take into account the latest release of additional funds.

RESOLVED

- (1) to approve the Better Care Fund Plan for 2014/15 and 2015/16 as detailed in appendices 1 and 2 of the report, as required by the NHS England Regional Team;**
- (2) to approve the following allocations, as detailed in appendices 3 and 4 of the report:**

- (a) an additional £1.292 million in BCF funding in 2014/15 to be transferred from Nottingham Clinical Commissioning Group (CCG) to the City Council by way of an agreement under section 256 of the National Health Service Act 2006; and
- (b) £447,000 of the additional £1.292 million of BCF funds available for the following external elements:

<u>Scheme</u>	<u>£(m)</u>
Dispersed along provision	0.184
Intermediate care posts	<u>0.263</u>
Total:	<u>0.447</u>

- (c) the following realignment of former health transferred funding schemes, totalling £840,000 in 2014/15:

<u>Scheme</u>	<u>£(m)</u>
Hospital-based social care services	0.455
Access and rapid response services	0.356
Intake re-enablement service	<u>0.029</u>
Total:	<u>0.840</u>

Reasons for the Decision

The report confirms that in addition to the already planned transfer of £900 million from NHS centralised budgets to adult social care budgets, a further £200 million is being made available to local authorities to assist preparations for pooled budget arrangements from April 2015 and in making progress against the national conditions and performance measures contained in the locally agreed plans.

Accessing the additional funding will supplement Nottingham city's initial allocation of £5.8 million by a further £1.292 million, but this is conditional on agreed two-year plans for use of Better Care Fund (BCF) resources being in place.

Other options considered

None. The actions are required in order for the City Council to access additional funding under the criteria attached to the use of BCF funds.

85 2014/15 STRATEGIC COMMISSIONING INTENTIONS

Antony Dixon, Strategic Commissioning Manager introduced a report of the Corporate Director for Children and Families. The Sub-committee was asked to approve the following areas as agreed Strategic Commissioning Intentions for 2014/15 to be progressed through application of the commissioning pathway.

Learning Disability	Residential Placements
	Transitions
	Levels of Care

Supported Living
Carers/Respite

Financial Vulnerability Advice and Information Welfare Rights Provision
Access to Employment
Housing/Debt Advice
Housing Options

Youth Provision Youth Provision

In addition, the Quality and Commissioning Directorate will also lead on the following major programs commissioning activity during 2014/15:

- Looking After Each Other (building community capacity)
- Child Development Strategic Commissioning Review
- Integrated Adult Care

RESOLVED to approve Learning Disability, Financial Vulnerability Advice and Information and Youth Provision as the Strategic Commissioning Intentions Programme for 2014/15.

Reasons for Decision

To continue to seek improvements to the commissioning processes in the City Council and the city through the continued application and embedding of the Corporate Commissioning Framework by the Quality and Commissioning Directorate.

To reduce the level of risk for the City Council in its Commissioning Programme.

Other areas considered for review but rejected

- **Adults and Children Non-Statutory Provision** Identifying further limitations to via a broad brush review process. **Rejected** due to a lack of sufficient detail required by the process.
- **Mental Health Provision. Rejected.** Transformational change programmes still need to be assimilated before further reviews.
- **Whole Life Disability Provision. Rejected.** Pre-existing Strategic Commissioning Reviews are expected to deliver priority areas for future development.
- **Older people provision. Rejected.** Integrated Adult Care Strategic Commissioning Review still in progress and work already undertaken to address priority areas.

86 AMENDMENTS TO THE EMERGENCY LOAN SCHEME

Head of Revenues Benefits and Welfare Rights introduced a report of the Deputy Chief Executive and Corporate Director for Resources, including proposals to change

the existing Emergency Loans Scheme, introduced in April 2013 into a Small Loan Scheme, to be administered by the Nottingham Credit Union.

RESOLVED

- (1) to operate the Emergency Loans Scheme as a pilot Small Loan Scheme, reflecting the principles of the Hardship Support Scheme, as detailed in the report;**
- (2) to approve an allocation of £200,000 from the Emergency Hardship Fund to provide small loans until such time as the allocation is fully utilised;**
- (3) to approve a dispensation from paragraph 5.1.2 of the Contract Procedure Rules in accordance with Financial Regulation 3.29 to enter into an agreement with Nottingham Credit Union to administer the Scheme in 2014/15.**

Reasons for Decision

To enable lending of small loans based on affordability and create an alternative to short-term high street loans and doorstep lenders and to ensure the effective operation of the pilot Scheme in 2014/15.

Other options considered

Full implementation of existing Scheme. Rejected. Would fail to recognise learning outcomes that the original Scheme was insufficiently flexible in its operation to benefit citizens.

End existing Scheme without replacing it. Rejected. Risks the health and wellbeing of citizens, encouraging them to use higher interest-charging alternatives.

Knock-on effects of higher demand for homelessness, advice and family support services. Increased reliance of citizens on other stretched voluntary services.

87 EXCLUSION OF THE PUBLIC

The Sub-committee decided to exclude the public from the meeting during consideration of the remaining agenda item(s) in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in Paragraph 5 of Part 1 of Schedule 12A to the Act. The appendix contained advice relating to legal professional privilege.

88 AMENDMENTS TO THE EMERGENCY LOAN SCHEME - EXEMPT APPENDIX

As minute 86, above.