

## **NOTTINGHAM CITY COUNCIL**

### **LICENSING COMMITTEE**

#### **MINUTES**

of meeting held on **12 MAY 2008** at the

Council House from 5.05 pm to 5.10 pm

Councillor Cresswell (Chair)  
Councillor Grocock (Vice-Chair)  
Councillor Akhtar  
Councillor Davie  
Councillor Ibrahim  
Councillor James  
Councillor A Khan  
Councillor G Khan  
Councillor Liversidge  
Councillor Marshall  
Councillor Munir  
Councillor Packer  
Councillor Smith  
Councillor Spencer  
Councillor Wildgust

indicates present at meeting

#### **1 APPOINTMENT OF VICE-CHAIR**

**RESOLVED** that Councillor Grocock be appointed Vice-Chair for the municipal year 2008/09.

#### **2 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

#### **3 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 30 May 2007, copies of which had been circulated, be confirmed and signed by the Chair.

#### **4 MEMBERSHIP AND SCHEDULING OF LICENSING PANELS 2008/09**

Consideration was given to a report of the Corporate Director of Resources, copies of which had been circulated, outlining the administrative procedures in connection with the organisation and discharge of licensing business by the Authority and requesting determination of membership and appointment of Chairs of Licensing Panels for 2008/09.

Councillor Spencer and Councillor Marshall expressed disappointment at chairing roles not being offered to minority groups for the second year and withdrew their nominations to serve on Licensing Panels.

An amended proposal for the composition of Panels was suggested and agreed.

**RESOLVED**

- (1) that the revised proposal for membership of Licensing Panels be agreed as follows:-

**Panel A – Monday 10.00 am**

Councillor Cresswell (Chair)  
 Councillor Smith  
 Councillor Munir

**Panel B – Tuesday 10.30 am**

Councillor Grocock (Chair)  
 Councillor Wildgust  
 Councillor James

**Panel C – Thursday 9.30 am**

Councillor Ibrahim (Chair)  
 Councillor A Khan  
 Councillor Cresswell

**Panel D – Monday 2.00 pm**

Councillor Packer (Chair)  
 Councillor Liversidge  
 Councillor G Khan

**Special Panel – Tuesday 10.00 am**

- (2) that the table of delegated functions, set out in Appendix 2 to the report, be noted and the following amendments to that table be agreed:-

- (a) the delegation relating to reviews of premises licences/club premises certificates under the Licensing Act 2003 to read:-

Matter to be dealt with	Full Licensing Committee	Licensing Panel	Officer Decision*
Application to review premises licence/ club premises certificate (including Summary Reviews)		All cases	

- (b) the deletion of those delegations relating to ‘Various Gaming functions relating to alcohol licensed premises’ relating to applications received on or before 31 August 2007, which functions had now been repealed by the Gambling Act 2005;**
- (3) that the following be noted:-**

  - (a) that Licensing Committee meetings would be notified as and when required;**
  - (b) that the Panel meetings had been arranged as set out in Appendix 3 to the report;**
  - (c) that Special Licensing Panels would be arranged:-**

    - (i) comprising of any three Chairs of Licensing Panels, with the ability to use a non-Chair substitute to be drawn from the membership of the full Committee;**
    - (ii) to meet as required to determine complex or contentious licensing applications and to determine reviews of licences;**
    - (iii) the Head of Public Protection was responsible for the referral of applications and reviews to the Special Licensing Panel, following consultation with the Chair or Vice-Chair of the Licensing Committee;**
    - (iv) the allocation procedure used for arranging Special Licensing Panel meetings as detailed in Appendix 4 to the report;**
- (4) that it be agreed that, whilst under the existing working arrangements, the consideration of interim steps and any representations made against them in Summary Reviews would fall to be determined by the Special Licensing Panel then, given the urgency and timescales imposed in determining such matters, that these steps may be considered by an ordinary Licensing Panel if it was not possible to convene a meeting of the Special Licensing Panel within the prescribed time scales, it being noted that the full review would still be placed before the Special Licensing Panel.**