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Nottingham
City Council

Nottingham City Council Companies Governance Executive Committee

Date: Tuesday, 20 June 2023

Time: 3.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Governance Officer: James Lavender

Direct Dial: 0115 876 4643

- 1 Apologies for absence**
- 2 Declarations of Interest**
- 3 Minutes** 3 - 6
To confirm the minutes of the meeting held on 23 May 2023
- 4 Work Programme** 7 - 10
To note and discuss
- 5 Exclusion of the public**
To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 6 Exempt Minutes** 11 - 16
Exempt minutes of the meeting held on 23 May 2023 for consideration
- 7 Blueprint 2023/24 Business Plan** 17 - 128
Presentation by Blueprint Ltd
- 8 Tramlink Update** Verbal update
Verbal update of the Corporate Director for Finance and Resources

9	Overview of companies' position 2022/23	129 - 132
	Report of the Corporate Director for Finance and Resources	
10	Council-owned companies - financial updates	133 - 152
	Report of the Corporate Director for Finance and Resources	

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens attending meetings are asked to arrive at least 15 minutes before the start of the meeting to be issued with visitor badges

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

Nottingham City Council

Companies Governance Executive Committee

Minutes of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 23 May 2023 from 3.00 pm - 4.54 pm

Membership

Present

Councillor David Mellen (Chair)
Councillor Angela Kandola
Councillor Pavlos Kotsonis
Councillor Linda Woodings
Councillor Audra Wynter

Absent

Colleagues, partners and others in attendance:

David Astill	- Managing Director, Nottingham City Transport
Kevin Barr	- Finance Manager, Companies
Councillor Graham Chapman	- Chairman, Nottingham City Transport
Ian Edward	- Strategic Advisor for Companies
Michael Hainge	- Director for Procurement and Contract Management
Rob Hicklin	- Finance Director, Nottingham City Transport
Robin Hughes	- Improvement and Assurance Board Member
James Lavender	- Governance Officer
Neil McArthur	- Head of Companies and Commercial Oversight
Malcolm Townroe	- Director of Legal and Governance/Monitoring Officer
Jiayue Wang	- Companies Governance Compliance Officer

1 Nomination of Vice Chair

Resolved to appoint Councillor Audra Wynter as Vice Chair of the Companies Governance Executive Committee for the municipal year 2023/24.

2 Apologies for absence

None

3 Declarations of Interest

None

4 Minutes

The minutes of the meeting held on 21 March 2023 were confirmed as a correct record and signed by the Chair.

5 Work Programme

The Strategic Advisor for Companies presented the Committee's proposed work plan for the 2023/24 municipal year.

The Committee noted the Work Programme.

6 Dates of 2023-24 meetings

Resolved to meet on the following dates at 3:00pm (or at the rising of the Executive Board, whichever is the later):

- **Tuesday 20 June 2023**
- **Tuesday 18 July 2023**
- **Tuesday 19 September 2023**
- **Tuesday 17 October 2023**
- **Tuesday 21 November 2023**
- **Tuesday 19 December 2023**
- **Tuesday 16 January 2024**
- **Tuesday 20 February 2024**
- **Tuesday 19 March 2024**
- **Tuesday 16 April 2024**

7 Exclusion of the public

The Committee decided to exclude the public from the meeting during consideration of the remaining agenda items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

8 Exempt Minutes

The exempt minutes of the meeting held on 21 March 2023 were confirmed as a correct record and signed by the Chair.

9 Nottingham City Transport 2023/24 Business Plan

This item does not contain any decisions that are eligible for call-in.

The Committee received a presentation from David Astill, Managing Director of Nottingham City Transport (NCT), Rob Hicklin, Finance Director of NCT, and Councillor Graham Chapman, Chairman of NCT. Details of the presentation and subsequent discussion are set out in the exempt minute.

10 Board Appointments

The Committee, having received advice from the Council's Monitoring Officer, agreed that Agenda Item 5 – Board Appointments be heard in private in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard

to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act as to disclose this information would prejudice the trading position and governance arrangements of the companies involved.

This item does not contain any decisions that are eligible for call-in.

Michael Hainge, Director for Procurement and Contract Management, delivered a verbal update on the emerging policy governing the appointment of directors to the boards of Council owned companies, details of which are set out in the exempt minute.

11 Council owned companies - financial update

This item does not contain any decisions that are eligible for call-in.

Ian Edward, Strategic Advisor for Companies, presented the report, updating the Committee on the latest position in respect of Council owned companies, details of which are set out in the exempt minute.

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CGEC Work Programme 2023/24

	18 th July	19 th September	17 th October	21 st November
P U B L I C	No Public Session	NCT Presentation	Tramlink presentation	Futures Presentation
E X E M P T	NIC 2023/24 business plan	NCT Presentation	Tramlink presentation	Futures Presentation
	Futures 2023/24 business plan – shareholder reps to attend	Companies’ financial update	Companies’ financial presentation	Companies’ financial update
	Companies’ financial update	NCT Performance Quarterly Report	Companies’ performance update	NIC Performance Quarterly Report
	Review of subsidiary and non-subsidiary companies	Blueprint Performance Quarterly Report	NCH Performance Quarterly Report	Futures Performance Quarterly Report
	NIC Performance Quarterly Report			
	Futures Performance Quarterly Report			
	As required:			
	Significant change in existing company plans			
	Approval of new company business case / formation/ Governance Proposals			

	19 th December	16 th January	20 th February	19 th March
P U B L I C	NIC Presentation	Blueprint Presentation	Scape Presentation	NCH Presentation
E X E M P T	NIC Presentation	Blueprint Presentation	Scape Presentation	NCH Presentation
	Companies' financial update	Companies' financial update	Companies' financial update	Companies' financial update
	NCT Performance Quarterly Report	Companies' performance update	NIC Performance Quarterly Report	Company business plans x 5
	Blueprint Performance Quarterly Report	NCH Performance Quarterly Report	Futures Performance Quarterly Report	NCT Performance Quarterly Report
				Blueprint Performance Quarterly Report
	As required:			
	Significant change in existing company plans			
Approval of new company business case / formation/ Governance Proposals				

	19 th April			
P U B L I C	TBC	TBC	TBC	
	Companies' financial update	Companies' financial update	Companies' financial update	
E X E M P T	NCH Performance Quarterly Report			
	As required:			
	Significant change in existing company plans			
	Approval of new company business case / formation/ Governance Proposals			

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