

Public Document Pack



NOTTINGHAM CITY HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE

Date: Wednesday, 25 September 2019

Time: 4.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Contact: Zena West **Direct Dial:** 0115 8764305

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 MINUTES

3 - 4

Minutes of the meeting held 29 May 2019, for confirmation

4 BETTER CARE FUND 2019/20 PLAN

To Follow

The Nottingham City Health and Wellbeing Board Commissioning Sub Committee is a partnership body whose role includes providing advice and guidance to the Health and Wellbeing Board in relation to strategic priorities, joint commissioning and commissioned spend; performance management of the Board's commissioning plan; and taking strategic funding decisions relating to the Better Care Fund.

Members:

Voting members

Katy Ball

Nottingham City Council Director of
Commissioning and Procurement

Councillor Eunice Campbell-Clark

Nottingham City Council Portfolio Holder with a
remit covering health

Andrea Brown

NHS Greater Nottingham Clinical Commissioning
Partnership Associate Director of Joint
Commissioning and Planning

Dr Hugh Porter

NHS Nottingham City Clinical Commissioning
Partnership representative

Non-voting members

Catherine Underwood

Nottingham City Council Director of Adult Social Care

Alison Challenger

Nottingham City Council Director of Public Health

Helen Blackman

Nottingham City Council Director of Children's Integrated Services

Christine Oliver

Nottingham City Council Head of Commissioning

Ceri Walters

Nottingham City Council Head of Commercial Finance

Martin Gawith

Healthwatch Nottingham representative

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 29 May 2019 from 4.09 pm - 4.37 pm

Membership

Present

Andrea Brown
Councillor Eunice Campbell-Clark
Hugh Porter
Christine Oliver

Absent

Katy Ball

Colleagues, partners and others in attendance:

Clare Gilbert - Commissioning Lead for Adults
Bobby Lowen - Commissioning Lead
Kate Morris - Governance Officer

1 MEMBERSHIP UPDATE

RESOLVED to note the following membership changes

- **Councillor Eunice Campbell-Clark, Portfolio Holder for Health, HR and Equalities replaces Councillor Sam Webster.**
- **Andrea Brown, Associate Director of Joint Commissioning and Planning, replaces Michelle Tilling.**

2 APOLOGIES FOR ABSENCE

Katy Ball – Christine Oliver attending as Substitute

3 DECLARATIONS OF INTERESTS

None

4 MINUTES

The minutes of the meeting on 27 Mar 2019 were confirmed as a true record and were signed by the Chair.

5 NOTTINGHAM CITY BETTER CARE FUND GOVERNANCE ARRANGEMENTS 2019/20

Clare Gilbert, Commissioning Lead for Adults, introduced the report on the Nottingham City Better Care Fund Governance Arrangements 2019/20. She informed the Sub-Committee that the governance document was signed off at the Better Care Fund Delivery Group on March 2019. The document outlines the following:

- Confirmation of internal and joint BCF governance arrangements
- BCF Delivery group meeting frequency, attendees roles and responsibility
- A refresh of the risk management process; and
- Details of BCF representatives at other forums where BCF metrics are reviewed and discussed.

The sub-committee commented that by using named individuals in the governance document it was immediately out of date and that a better approach would be to reference job titles with an addendum that is kept up to date as people move roles.

RESOLVED to note the Nottingham BCF Governance document, signed off by the BCF delivery group on 14 March 2019

6 BETTER CARE FUND QUARTER 4 PERFORMANCE REPORT

Clare Gilbert, Commissioning Lead for Adults, introduced the Better Care Fund and Improved Better Care Fund Quarterly Performance reports to the Sub-Committee

She informed the sub-committee that both the rate of permanent admission to residential care, and the proportion of older people who were still at home 91 days after discharge targets were on track. However, the reduction in non-elective admissions is not on target and data was not available to assess progress on the Delayed Transfers of Care (delayed days) target.

Further work is ongoing to assess the spike in non-elective admissions, in particular paediatric non-elective admissions.

The Sub-Committee agreed that there has been learning that will be useful to reflect on when new ways of working are devised.

RESOLVED to:

- (1) Note performance in relation to the Better Care Fund performance metrics for Q4 18/19;**
- (2) Note performance in relation to the improved Better Care Fund (iBCF) reporting requirements for Q4 18/19;**
- (3) Note the quarterly return, which was submitted to NHS England on 08/05/2019 and authorised by Councillor Sam Webster.**