



**Nottingham City Council
Companies Governance Executive Sub-Committee**

Date: Tuesday 16 June 2020

Time: 2:15pm

Place: <https://www.youtube.com/user/NottCityCouncil>

Councillors are requested to attend the above meeting to transact the following business:

Corporate Director for Strategy and Resources

Governance Officer: Adrian Mann

Direct Dial: 0115 876 4302

Agenda	Pages
1 Apologies for Absence	
2 Declarations of Interests	
3 Minutes Minutes of the meeting held on 19 May 2020, for confirmation	3 - 6
4 Work Plan	7 - 8
5 Future Meeting Dates Tuesday 21 July 2020 at 2:15pm Tuesday 22 September 2020 at 2:15pm Tuesday 17 November 2020 at 2:15pm Tuesday 19 January 2021 at 2:15pm Tuesday 16 March 2021 at 2:15pm	
6 Exclusion of the Public To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972 (under Schedule 12A, Part 1) on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information.	

All items listed under 'Exclusion of the Public' will be heard in private. These items have been included under this section of the agenda because no representations against hearing them in private were received.

Councillors, co-optees, colleagues and other participants must declare all disclosable pecuniary and other interests relating to any items of business to be discussed at the meeting. If you need any advice on declaring an interest in an item on the agenda, please contact the Governance Officer shown above before the day of the meeting, if possible.

Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at: <https://www.nottinghamcity.gov.uk/your-council/about-the-council/councilmeetings-decisions/recording-reporting-on-public-meetings>.

Nottingham City Council

Companies Governance Executive Sub-Committee

Minutes of the meeting held at remotely via Zoom and live-streamed on YouTube on 19 May 2020 from 2.45 pm - 4.13 pm

Membership

Present

Councillor David Mellen (Chair)
Councillor Sam Webster
Councillor Linda Woodings
Councillor Cheryl Barnard

Absent

Councillor Sally Longford
Councillor Adele Williams
(substitute for Councillor Longford)

Colleagues, partners and others in attendance:

Katherine Kerswell - Interim Chief Executive
Candida Brudenell - Corporate Director of Strategy and Resources
Andy Vaughan - Corporate Director of Commercial and Operations
Laura Pattman - Strategic Director of Finance
Malcolm Townroe - Director of Legal and Governance
Hugh White - Director of Sports and Culture
Bipon Bhakri - Head of Finance, Commercial and Projects
Shail Shah - Head of Audit and Risk
Ceri Walters - Head of Commercial Finance
Mark Leavesley - Governance Officer
Keri Usherwood - Portfolio Communications Manager

Mel Egglenton)
Martin Ingham)
Marie Marshall) National Ice Centre
Glen O'Connell)
Mich Stevenson OBE)

1 Apologies for absence

Councillor Longford) personal
Councillor Williams)

2 Declarations of interests

None.

3 Minutes

The minutes of the meeting held on 21 January 2020 were confirmed as a true record and were signed by the Chair.

4 Summary information - wholly or majority owned Subsidiaries

This item does not contain any decisions eligible for call-in.

The Sub-Committee considered a report of the Strategic Director of Finance, providing high-level information about the companies that Nottingham City Council either wholly or partly own, the detail of which (in appendix A) is taken from the 2018/19 published accounts.

During discussion, it was noted that Councillor and officer Board members were now being offered the same training.

Resolved to note the report.

5 Proposed Council Companies performance reporting template

This item does not contain any decisions eligible for call-in.

The Sub-Committee considered a report of the Corporate Director of Strategy and Resources, detailing a proposed reporting template for completion on a weekly basis by NCC owned companies.

During discussion, it was stated that the requirement for a weekly return, as per the accompanying draft Reporting Policy, could be amended in respect of individual companies, dependent upon performance, should this Sub-Committee agree.

Resolved to note the report and include the performance report as a standing item at future meetings of this Sub-Committee.

6 Dates of future meetings

The Sub-Committee agreed to meet on the following Tuesdays at 2.15pm or the rising of Executive Board (whichever is the later):

<u>2020</u>	<u>2021</u>
16 June	19 January
21 July	16 March
22 September	
17 November	

7 Work programme

This item does not contain any decisions eligible for call-in.

The Sub-Committee considered a report of the Corporate Director of Strategy and Resources, detailing a proposed work plan for the municipal year 2020/21.

Resolved to note the plan and request the Head of Audit and Risk amend as discussed.

8 Exclusion of the public

The Sub-Committee agreed to exclude the public from the meeting during consideration of the remaining item in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.

9 City Council owned company discussion

This item does not contain any decisions eligible for call-in.

The Sub-Committee received a presentation by Martin Ingham, Chief Executive, National Ice Centre, detailing the current and predicted future financial position, and including other opportunities being worked during the Covid-19 closure of the Centre and plans for recovery once lockdown has been lifted.

Resolved to note the presentation and thank Mr Ingham and his colleagues for their attendance.

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Companies Governance Executive Sub-Committee – Work Plan 2020/21

21 July 2020

22 September

17 November

19 January 2021

16 March

May (TBC)

Public agenda Items

Group Commissioning and Procurement	External Audit Reports for all companies and NCC	Summary six-monthly or annual performance of NCC companies			Summary year end position 2020-21 NCC companies
Summary financial year end position 2019-20 City Council companies	Companies Governance Executive Sub Committee Mid-Year Report	Company Director Training & Development Roles & Responsibilities of members on company boards			Companies Governance Executive Sub Committee Annual Report
		Companies Conference			

Exempt agenda Items

Standing item	Presentation by Group Company – Strategic Plan Business Plan Financial update	Presentation by Group Company – Strategic Plan Business Plan Financial update	Presentation by Group Company – Strategic Plan Business Plan Financial update	Presentation by Group Company – Strategic Plan Business Plan Financial update	Presentation by Group Company – Strategic Plan Business Plan Financial update	Presentation by Group Company – Strategic Plan Business Plan Financial update
Standing item	City Council Companies Financial Performance Review 2020-21	City Council Companies Financial Performance Review 2020-21	City Council Companies Financial Performance Review 2020-21	City Council Companies Financial Performance Review 2020-21	City Council Companies Financial Performance Review 2020-21	City Council Companies Financial Performance Review 2021-22
As required	Significant change in existing company plans	Significant change in existing company plans	Significant change in existing company plans	Significant change in existing company plans	Significant change in existing company plans	Significant change in existing company plans
As required	Approval of New Companies business cases and formation	Approval of New Companies business cases and formation	Approval of New Companies business cases and formation	Approval of New Companies business cases and formation	Approval of New Companies business cases and formation	Approval of New Companies business cases and formation

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