



**Nottinghamshire and City of Nottingham Fire and Rescue Authority  
Appointments Committee**

**Minutes of the meeting held at Nottinghamshire Fire and Rescue Service  
Headquarters, Bestwood Lodge Drive, Arnold, Nottingham, NG5 8PD on 4 February  
2022 from 11.30 am - 3.25 pm**

**Membership**

Present

Councillor Michael Payne (Chair)  
Councillor John Clarke  
Councillor Bethan Eddy  
Councillor Tom Hollis  
Councillor Roger Jackson (substitute)  
Councillor Toby Neal

Absent

Councillor Robert Corden  
Councillor Tom Hollis

**Colleagues, partners and others in attendance:**

Craig Parkin - Deputy Chief Fire Officer  
Malcolm Townroe - Clerk and Monitoring Officer to the Authority  
Tracy Crump - Head of People and Organisational Development

**6 Apologies for Absence**

Councillor Robert Corden (Councillor Roger Jackson substituting)  
Councillor Tom Hollis

**7 Declarations of Interests**

None.

**8 Minutes**

The minutes of the meeting held on 02 December 2021 were confirmed as a true record and will be signed by the Chair.

**9 Exclusion of the Public**

**Resolved to exclude the public from the meeting during consideration of the remaining item in accordance with Paragraphs 1 and 2 of Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the**

**public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

**10 Selection process for the appointment of a temporary Assistant Chief Fire Officer**

Two candidates were assessed and interviewed for the post.

**Resolved to recommend to the Full Fire Authority that Mr Michael Sharman be appointed to the post of temporary Assistant Chief Fire Officer.**