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**Nottingham
City Council**

Nottingham City Council Appointments and Conditions of Service Committee

Date: Tuesday, 6 September 2022

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Governance Officer: Kate Morris

Direct Dial: 0115 8764353

- 1 Apologies for Absence**
- 2 Declarations of Interests**
- 3 Minutes** 3 - 4
To confirm the minutes of the last meeting held 18 July 2022
- 4 Exclusion of the Public**
To consider excluding the public from the meeting during consideration of the remaining item(s) in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 5 Exempt Minutes** 5 - 12
To confirm the exempt minutes of the meeting held 18 July 2022
- 6 Revised Senior Officer Structure to support the Council's Recovery and Improvement Programme - Exempt** 13 - 120
Report of the Chief Executive, and the Director of HR, Equality, Diversity and Inclusion

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens attending meetings are asked to arrive at least 15 minutes before the start of the meeting to be issued with visitor badges

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

Nottingham City Council

Appointments and Conditions of Service Committee

Minutes of the meeting held at LB 31-32, Loxley House, Station Street, Nottingham, NG2 3NG on 18 July 2022 from 3.00 pm - 5.28 pm

Membership

Present

Councillor Hassan Ahmed
Councillor David Mellen
Councillor Sam Webster (Chair)
Councillor Corall Jenkins
Councillor Toby Neal
Councillor Adele Williams

Absent

Councillor Kevin Clarke
Councillor Rebecca Langton

Councillor Neghat Khan (substitute for
Councillor Rebecca Langton)

Colleagues, partners and others in attendance:

Mel Barrett	- Chief Executive
Hannah Gemmill	- HR Business Lead
Clive Heaphy	- Corporate Director of Finance and Resources
Richard Henderson	- Director of HR and Equality, Diversity and Inclusion
Frank Jordan	- Corporate Director of Residents Services
Catherine Underwood	- Corporate Director of People Services
Jane Garrard	- Senior Governance Officer

1 Appointment of Vice-Chair

Resolved to appoint Councillor Hassan Ahmed as Vice Chair for municipal year 2022/23.

2 Apologies for absence

Councillor Kevin Clarke (unwell)
Councillor Rebecca Langton (maternity leave)

3 Declarations of Interests

None

4 Minutes

The minutes of the meeting held on 12 April 2022 were confirmed as an accurate record and signed by the Chair.

5 Urgent Non-Executive Decision taken under Delegation 24

Resolved to note the Urgent Non-Executive Decision taken by the Chief Executive on 6 May 2022 to appoint Clive Heaphy to a fixed term post of Corporate Director for Finance and Resources and Section 151 Officer until 31 March 2023.

6 Future meeting dates

Resolved to meet on the following dates at 2pm:

- **6 September 2022**
- **4 October 2022**
- **8 November 2022**
- **6 December 2022**
- **3 January 2023**
- **7 February 2023**
- **7 March 2023**

7 Exclusion of the Public

The Committee decided to exclude the public from the meeting during consideration of the remaining agenda item in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12A to the Act.

8 Changing the Council design and senior structure to make it fit for the future

The Committee considered the report and agreed a course of action, details of which are set out in the exempt minutes.

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