

East Midlands Shared Services Joint Committee

Minutes of the meeting held at Guthlaxton Committee Room, County Hall, Glenfield, - County Hall, Glenfield, Leicester, LE3 8RA on 3 October 2022 from 10.33 am - 11.47 am

Leicestershire County Council

- ✓ Councillor Lee Breckon (Chair)
- ✓ Councillor Richard Shepherd

Nottingham City Council

- ✓ Councillor Adele Williams (Vice Chair)
- ✓ Councillor Pavlos Kotsonis

Colleagues, partners and others in attendance:

Susan Baum	- Finance Business Partner, Leicestershire County Council (LCC)
Clive Heaphy	- Interim Corporate Director for Finance and Resources, Nottingham City Council (NCC) (Attending virtually)
Declan Keegan	- Assistant Director of Strategic Finance and Property, Leicestershire County Council (LCC)
Lucy Littlefair	- Head of East Midlands Shared Services
Jill Turner	- Business Development Manager, East Midlands Shared Services
Catherine Ziane-Pryor	- Governance Officer, Nottingham City Council (NCC)

Call-in

Unless stated otherwise, all decisions made by the East Midlands Shared Services Joint Committee are subject to call-in. The last date for call-in is **12 October 2022**. Decisions cannot be implemented until the next working day following this date.

11 Apologies for Absence

None.

12 Declarations of Interests

None.

13 Minutes

The minutes of the meeting held on 20 June 2022 confirmed that a true record and will be signed by the Chair.

14 Future Meeting Dates

East Midlands Shared Services Joint Committee - 3.10.22

Resolved to meet on the following dates at Leicestershire County Council, County Hall, Glenfield, Leicestershire:

12 December 2022 9.30am (and not 21 November as previously advised)

20 March 2023 10.30am

15 Exclusion of the Public

Resolved to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information.

16 Exempt Minutes

The exempt minutes of the meeting held on 20 June 2022 confirmed that a true record and will be signed by the Chair.

17 East Midlands Shared Services Financial Outturn Position 2022/2023 and Medium Term Financial Plan 2023/24-2026/27

Susan Baum, Finance Business Partner, Leicestershire County Council, presented the joint report of the Interim Corporate Director of Finance and Resources (NCC) and Assistant Director of Finance, Strategic Property and Commissioning (LCC).

Resolved to approve the recommendations as recorded in the exempt minute.

Reasons for recommendations

- As set out in the exempt report.

Other options considered in making recommendations

- As set out in the exempt report.

18 East Midlands Shared Services Performance Report for Quarter 1 2022/23

Lucy Littlefair, Head of East Midlands Shared Services, and Jill Turner, Business Development Manager for EMSS, presented the joint report of the Interim Corporate Director of Finance and Resources (NCC) and Assistant Director of Finance, Strategic Property and Commissioning (LCC), which provides the Committee with a performance update for EMSS.

Resolved to approve the recommendations as recorded in the exempt minute.

Reasons for recommendations

- As set out in the exempt report.

Other options considered in making recommendations

East Midlands Shared Services Joint Committee - 3.10.22

- As set out in the exempt report.