

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	<b>3830</b>
<b>Author:</b>	<b>Matthew Woods</b>
<b>Department:</b>	<b>Strategy and Resources</b>
<b>Contact:</b>	<b>Matthew Woods</b> <b>(Job Title: Business Development &amp; Improvement Manager, Email: matthew.woods@nottinghamcity.gov.uk, Phone: 01158761209)</b>
<b>Subject:</b>	<b>HM Coroners Toxicology and Histology Contract</b>
<b>Total Value:</b>	<b>£200,000 (Type: Revenue)</b>
<b>Decision Being Taken:</b>	<b>To approve the retrospective spend on Toxicology and Histology services for the Coroner via ESPO Framework number to 3057 with University Hospitals Leicester NHS Trust for the period April 2017 to March 2020 at a maximum cost of £150,000 (not subject to call-in).</b> <b>To extend the current arrangement up to March 2021 at a maximum cost of £50,000 (subject to call-in).</b> <b>To delegate authority to the Head of Customer Services to sign the contract for Toxicology and Histology services on behalf of HM Coroner's Service.</b>
<b>Reasons for the Decision(s)</b>	<b>Existing budget and provision is in place and services have historically been provided by East Midlands Pathology Services (EMPath). A formal contract is sought in order to control costs and quality of service. The decision supports delivery of value for money through partnership working, efficient and effective systems and processes and clear economies of scale. The contract is for three years, which started in 2017 with the option to extend for one year, which is included in the value of this decision.</b> <b>The total value of the decision is £400,000, but £200,000 will be funded by Nottinghamshire County Council as it is a shared contract.</b>
<b>Other Options Considered:</b>	<b>Not having a contract was rejected due to the need for cost monitoring and budget setting.</b>
<b>Background Papers:</b>	<b>None</b>
<b>Published Works:</b>	<b>Coroners and Justice Act 2009</b>

<b>Affected Wards:</b>	Citywide
<b>Colleague / Councillor Interests:</b>	None
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	No implications
<b>Equality:</b>	EIA not required. Reasons: No change from existing provision
<b>Social Value Considerations:</b>	N/A
<b>Decision Type:</b>	Portfolio Holder
<b>Subject to Call In:</b>	Yes
<b>Call In Expiry date:</b>	26/03/2020
<b>Advice Sought:</b>	Legal, Finance, Procurement
<b>Legal Advice:</b>	<b>This decision does not raise any significant legal issues. It should be noted that this decision authorises the entry into a contract in respect of which EMPATH has been providing services since 2017 and which was awarded (but not signed) under a compliant framework. Advice provided by Andrew James (Team Leader Contracts and Commercial) on 24/02/2020.</b>
<b>Finance Advice:</b>	<p><b>The cost of this decision is £0.400m over the 4 year period of the contract which is to be shared equally between Nottingham City Council and Nottinghamshire County Council. This results in an expected net cost to Nottingham City of £0.200m which equates to £0.050m per annum.</b></p> <p><b>The cost of this contract will be met from existing budget within the Coroners Service therefore no financial pressure is expected as a result of this decision. The contract has been in place since 2017 and has been managed within overall budget provision in the service. The service should ensure the contribution from Nottinghamshire County Council is received within the year that the expenditure is incurred.</b></p> <p><b>Value for money is being sought by using a compliant procurement framework Advice provided by Philip Gretton (Finance Analyst) on 27/02/2020.</b></p>

**Procurement Advice:**

The use of ESPO framework number 3057 for the services required is a fully compliant and value for money method of delivering the services and is supported by the procurement team. Advice provided by Paul Ritchie (Lead Procurement Officer) on 26/02/2020.

**Signatures**

<b>Sally Longford (PH for Energy, Environment and Democratic Services)</b>
<b>SIGNED and Dated: 18/03/2020</b>
<b>Candida Brudenell (Corporate Director for Strategy and Resources)</b>
<b>SIGNED and Dated: 12/03/2020</b>