

Nottingham City Council Delegated Decision



Reference Number:	3901
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Department:	Strategy and Resources
Contact:	Colin Monckton (Job Title: Head of Commissioning and Insight, Email: colin.monckton@nottinghamcity.gov.uk, Phone: 01158764832)
Subject:	Fit for the Future: Robotics Automation System Licenses
Total Value:	£61,380 (Type: Revenue)
Decision Being Taken:	<ol style="list-style-type: none">1. To grant dispensation from Contract Procedure Rule 4.1.1 in accordance with Financial Regulation 3.29 and agree the proposed contract variation to the existing Evosys Contract2. To approve a total spend of £61,380 of the Fit for the Future Programme Budget to procure UiPath system licenses for a licensing 3 year term to assist Nottingham City Council and Leicestershire County Council in preparing for HR and Finance system implementation, noting that NCC will contribute 50% of the total fee to UiPath.
Reasons for the Decision(s)	<p>Leicestershire County Council and Nottingham City Council (the 'Partners') are implementing the Oracle Fusion system in 2020, there have been a number of functional issues identified in the HR part of the system, and a number of other process enhancements that have been identified that require a process automation tool.</p> <p>As a result the Partners have identified that a Robotic Process Automation software called UiPath, will enable the streamlining and automating processes across the Partnership to improve user satisfaction and increase business efficiencies. Example use cases are bulk timesheet entry, FTE calculation, account reconciliations</p> <p>The total cost for a 3 year licensing agreement with UiPath is £61,380 and the estimated savings are £109k per year across the partnership.</p> <p>The licenses will be procured via a contract variation to the Evosys contract.</p>

Other Options Considered: The only other option considered is waiting for Oracle to implement improvements to the Oracle Fusion Cloud product. This is not feasible to delay the implementation as this will incur costs, impact on efficiency and remove the ability to make savings

Background Papers: None

Published Works: None

Affected Wards: Citywide

Colleague / Councillor Interests: None

Dispensation from Financial Regulations: Yes

Consultations:
Date: 20/01/2020
Other City Council Bodies: Head of East Midlands Shared Services via the Programme Governance Group.
Agreed by the Programme Governance Group.

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications: No impact

Equality: EIA not required. Reasons: An EIA has already been completed for the Programme within the last 2 years

Social Value Considerations: n/a

Any implications affecting IT: Yes

Decision Type: Portfolio Holder

Subject to Call In: Yes

Call In Expiry date:	15/06/2020
Advice Sought:	Legal, Finance, Procurement, IT
Legal Advice:	<p>There are no significant legal issues arising from this decision. A dispensation may be granted for operational reasons which have been set out in the report. Advice is being provided with regard to the licence terms to ensure suitability for the intended purpose.</p> <p>Advice provided by Naomi Vass (Senior Solicitor) on 16/03/2020.</p>
Finance Advice:	<p>see attached document for financial advice Advice provided by Bipon Bhakri (Head of Finance) on 20/04/2020. Further update on 4/5/2020 to reflect minor adjustment in cost</p> <p>Advice documents: DDM for RPA Change request procurement update 4-5-20.docx</p>
Procurement Advice:	<p>This report seeks approval, using clause 3.29 of the financial regulations on grounds of operational issues for a value below key decision level, to dispense with the requirement under clause 4.1.1 of the Contract Procedure Rules to seek a minimum of 3 quotes in writing. If dispensation is granted, then the requirements of the Contract Procedure Rules will be satisfied and there will be no procurement concerns. Value for money will be secured through improved efficiencies in the use of existing systems as set out in the report Advice provided by Mabs Karim (Procurement Officer) on 23/01/2020.</p>
IT Advice:	<p>The IT Service supports the proposals made within this delegated decision.</p> <p>The acquisition of the Robotics Automation System is a necessary component of the implementation of Oracle Fusion to enable the partnership to achieve the required business functionality.</p> <p>The implementation of the Robotics Automation System will require a technical design to ensure necessary security requirements are achieved and integration with application systems are robustly achieved. Consideration will also need to be given to the on-going support arrangements for the System following its implementation within the Fit For The Future programme.</p> <p>Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 07/04/2020.</p>
Signatures	<p>Sam Webster (PH Finance, Growth and City Centre)</p> <p>SIGNED and Dated: 08/06/2020</p> <p>Candida Brudenell (Corporate Director for Strategy and Resources)</p> <p>SIGNED and Dated: 05/06/2020</p> <p>Laura Pattman (Strategic Director of Finance) - Dispensation from Financial Regulations</p> <p>SIGNED and Dated: 19/05/2020</p> <p>Chief Finance Officer's Comments:</p>