

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

Reference Number:	4046
Author:	Mark Collins
Department:	Development and Growth
Contact:	Mark Collins (Job Title: Street Works Officer, Email: mark.collins@nottinghamcity.gov.uk, Phone: 01158765415)
Subject:	Symology Street Works Licence Renewal
Total Value:	£49,574 (Type: Revenue)
Decision Being Taken:	To renew the 'Insight' street works licence with Symology for a further period of 12 months, under the G-Cloud 11 Framework.
Reasons for the Decision(s)	The 'Insight' system enables the Symology IT systems to interface with works promoters' street works systems, to digitise the applications for and management of works carried out to the public highway. Insight also allows Traffic Officers to work remotely, using tablets, to inspect granted permissions and, where required, produce penalty notices to work promoters for any breaches in their working conditions. Symology makes the process of street work management and coordination a live and instant process, and it provides up-to-date information to both the Council and all works promoters within the city. To expedite this process and to ensure that the licence renewal is carried out compliantly, procurement will be carried out using the G-Cloud 11 Framework, to procure another 12 month period of service. An initial G-Cloud supplier search shows that Symology is the only provider on the Framework to offer the Insight licence.
Other Options Considered:	To not renew the existing licence and look at procuring a completely new street works system to manage and coordinate works, events and developments on the highway: it would be an expensive option to go through a full procurement process. It would severely impact the ability to manage activities on the highway and could lead to longer periods of highway occupation for works, and reduce the ability of the Council to operate a permit system, resulting in a significant loss of income.
Background Papers:	None

<b>Published Works:</b>	None
<b>Affected Wards:</b>	Citywide
<b>Colleague / Councillor Interests:</b>	None
<b>Consultations:</b>	Those not consulted are not directly affected by the decision.
<b>Crime and Disorder Implications:</b>	There is no impact on crime and disorder implications.
<b>Equality:</b>	EIA not required. Reasons: The decision does not constitute proposals to change a policy, service or function.
<b>Social Value Considerations:</b>	Not applicable.
<b>Decision Type:</b>	Officer
<b>Executive Decision?</b>	Yes
<b>Scheme of Delegation Reference Number or Other Source of Delegation:</b>	1
<b>Subject to Call In:</b>	No The call-in procedure does not apply to the decision because the value of the decision is below the call in threshold.
<b>Advice Sought:</b>	Finance, Procurement, Other: Paul Seddon(paul.seddon@nottinghamcity.gov.uk)
<b>Finance Advice:</b>	There is sufficient budget within the Traffic Service to meet this cost without causing any budget pressures. Advice provided by Susan Tytherleigh (Senior Finance Manager) on 21/09/2020.
<b>Procurement Advice:</b>	There are no procurement issues with the decision being sought. The procurement team are working alongside the project team to provide advice and support, and to ensure that any contract awarded is compliant with Contract Procedure Rules. Advice provided by Mabs Karim (Procurement Officer) on 16/09/2020.

**Other Advice:**

**The proposals are supported, upon satisfactory advice from Procurement and Finance.**  
**Advice provided by Paul Seddon (Director of Planning and Regeneration) on 01/10/2020.**

**Signatures:**

**Chris Henning (Corporate Director for Development and Growth)**  
**SIGNED and Dated: 13/11/2020**