

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:

4055

Author:

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Department:

Commercial and Operations

Contact:

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Subject:

Reline of 300/2 Double Ended Cremator

Total Value:

£37,707 (Type: Revenue)

Decision Being Taken:

1. To approve works required to reline Cremator No 2 at Wilford Hill Crematorium as detailed in appendix 1
2. To grant dispensation from contract procedure rule 4.1.1 to seek quotations, in accordance with financial regulations 3.29 (operational issues) to award a contract to Facultative Technologies (FT) to undertake the reline works.
3. Approve the allocation of existing revenue funding to deliver the works as detailed in the financial comments.
4. Delegate authority to the Strategic Director of Neighborhood Services to procure and enter into contracts relating to the works.

Reasons for the Decision(s)

Facultative Technologies (FT) supply the current systems operated at the Crematorium and also have a ten year service agreement for the supply and maintenance of related equipment. This reline work does however fall outside of the contract, and in effect relates to the relining of brickwork and hearth within the Cremator oven structure. If another company is used to undertake the reline work this will compromise the current system and invalidate the ongoing ten year maintenance contract with FT. The reline works directly link into the rest of the system and therefore must be compatible with the FT equipment. The reline works must take place as a matter of urgency in order for Nottingham City Council to continue to deliver its Crematory service and to avoid any related Business continuity issues especially in the current context of Covid-19.

Agreement for these works will also ensure that Nottingham City Council continues to operate its Crematorium in line with current legislation and within the permits to operate issued by Rushcliffe Borough Council.

The cost of these works are covered by existing annual repair and maintenance budgets.

Briefing notes documents:	Briefing Note - Wilford Hill Cremator No2 Reline October 2020.doc
Other Options Considered:	To do nothing - The Cremator is currently operating in very poor condition and is subject to failure at any time. This would lead to an impact on our ability to Cremate at sufficient levels and impact on business continuity. To enter into a process of obtaining quotes will incur further delay and as stated previously would lead to invalidating our current contracts with FT and also result in an incompatibility of parts. Taking into account the current situation including impacts on service / income and compliance with legislation and permit regulations, the preferred option is to enter into a contract with FT to undertake the required reline works. This will ensure appropriate links with the current contract enable a efficient reline operation linking into the surrounding system.
Background Papers:	N/A
Published Works:	N/A
Affected Wards:	Citywide
Colleague / Councillor Interests:	N/A
Dispensation from Financial Regulations:	Yes
Consultations:	<p>Date: 14/10/2020</p> <p>Other: Cllr David Trimble Portfolio Holder for Leisure, Culture and IT</p> <p>Cllr Trimble has been briefed and is fully supportive of the works taking place.</p> <p>Those not consulted are not directly affected by the decision.</p>
Crime and Disorder Implications:	N/A
Equality:	EIA not required. Reasons: This is not a new or changing policy, service or function
Social Value Considerations:	N/A

Decision Type:	Portfolio Holder
Subject to Call In:	Yes
Call In Expiry date:	01/12/2020
Advice Sought:	Legal, Finance, Procurement, Other: Eddie Curry(eddie.curry@nottinghamcity.gov.uk)
Legal Advice:	<p>The proposals detailed within this report raise no significant legal issues and are supported.</p> <p>The reline works required are a one-off piece of work not currently covered under the existing service and maintenance contract with FT but are deemed essential for the continued provision of the Crematorium.</p> <p>It is understood that there is only one other provider of these works in the market but such works would not fit with the current FT system and would invalidate the existing arrangement.</p> <p>It is advisable that future procurement of the service and maintenance of the ovens seeks to capture such reline works but at this time, for the reasons given within the report, dispensation from the requirement to seek quotations, is supported. Advice provided by Dionne Claire Screamon (Solicitor) on 21/10/2020.</p>
Finance Advice:	<p>As per attached advice. Advice provided by Susan Turner (Senior Commercial Business Partner) on 16/10/2020.</p> <p>Advice documents: Finance Comments - Relining of 300-2 Double Ended Cremator.docx</p>
Procurement Advice:	A dispensation from Financial Regulations is required for these works to be completed, the new contract will include these services for any future demand as standard in order to avoid a further dispensation in the future. Advice provided by Paul Ritchie (Lead Procurement Officer) on 26/10/2020.
Other Advice:	<p>The reline works to the cremator are essential and are needed to ensure that the crematorium remains fully operational. Maintaining the full operating capacity at the crematorium is needed to ensure that the service remains fully resilient and operational throughout the Covid infection period. The use of FT is required in order to ensure compliance with the existing maintenance contract. Advice provided by Eddie Curry Head of Public Realm 03/11/2020 Advice provided by Eddie Curry (Head of Public Realm) on 03/11/2020.</p>
Signatures	<p>David Trimble (Portfolio Holder for Leisure, Culture and IT)</p> <p>SIGNED and Dated: 04/11/2020</p> <p>Dave Halstead (Strategic Director of Neighbourhood Services)</p> <p>SIGNED and Dated: 04/11/2020</p> <p>Theresa Channell (Head of Corporate and Strategic Finance) - Dispensation from Financial Regulations</p> <p>SIGNED and Dated: 24/11/2020</p>

Chief Finance Officer's Comments: