

BRIEFING NOTE FOR	Cllr Trimble
SUBJECT	City of Nottingham Funeral Package
FROM	Dave Stretton – Cemetery Service Manager
DATE	January 2021
BACKGROUND	
<ul style="list-style-type: none"> • The Nottingham Funeral package has been available since the mid 1990's and during this time has ensured that a low cost affordable funeral service is available to the residents of Nottingham City. • Over recent years the take up of the Nottingham Funeral has gradually increased to an average of around 400 per year. • Any bookings made for this type of Funeral package automatically come to the Cemetery Service for the funeral to take place which in turn helps to ensure continued business to our service. • Currently Nottingham City residents or those who have lived in the City within the last 3 years who have since moved for care purposes can qualify for this package. 	
CURRENT SITUATION	
<ul style="list-style-type: none"> • The current contract expires on the 1st July 2021 • Colleagues from the Cemetery Service, Legal and procurement sections are working together to formulate a new City of Nottingham Funeral concession that ensures a continued competitively priced service is available subject to a new tender process. 	
LOCAL AUTHORITIES CONTACTED AND ASSOCIATED ORGANISATIONS	
<ul style="list-style-type: none"> • Cardiff City Council • Wigan & Leigh • ICCM 	
KEY OBJECTIVES	
<ul style="list-style-type: none"> • For the local citizens to have ongoing access to an affordable funeral package • To ensure continuation of the City of Nottingham Funeral package and that all related bookings are processed through our Cemetery Service. 	
OPTIONS GOING FORWARD	
<ul style="list-style-type: none"> • Permission to go to tender for the City of Nottingham Funeral • Permission to award the contract for the City of Nottingham Funeral • To do nothing – the current contract will expire which will result in the cessation of an affordable Funeral package for the citizens of Nottingham. • Permission to extend the current qualifying 3 year period to 5 years for former city residents who have moved to care within a residential care setting or with family members. 	

BRIEFING NOTE FOR	Cllr Trimble
SUBJECT	Public Health Funerals Contract
FROM	Dave Stretton – Cemetery Service Manager
DATE	January 2021
BACKGROUND	
<ul style="list-style-type: none"> • Nottingham City Council Cemetery Service currently process an average of 110 Public Health Funeral per year. • The current contract provides for the provision of a Funeral to include either a Burial or Cremation and related service. 	
CURRENT SITUATION	
<ul style="list-style-type: none"> • The current contract is due to expire on the 1st April 2021 • Dedicated Colleagues tasked with dealing with Public Health Funerals • Public Health funerals policy in place 	
LOCAL AUTHORITIES CONTACTED AND ASSOCIATED ORGANISATIONS	
<ul style="list-style-type: none"> • ICCM • Birmingham City Council • Manchester City Council 	
KEY OBJECTIVES	
<ul style="list-style-type: none"> • For the local authority to provide citizens who have died within the City of Nottingham Boundary a, Section 46 Funeral in relation to The Public Health Control of Diseases Act 1984 • To provide a cost effective, professional and dignified service in line with a clear policy and procedures 	
OPTIONS GOING FORWARD	
<ul style="list-style-type: none"> • Permission to go to tender for a new Public Health Funeral Contract • Permission to award a new Public Health Funeral Contract 	