

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	4168
Author:	Jennifer Hardy
Department:	Children and Adults
Contact:	Jennifer Hardy (Job Title: Project Manager, Email: jennifer.hardy@nottinghamcity.gov.uk , Phone: 01158765629)
Subject:	Holiday Activity Programme Funding
Key Decision (decision valued at more than £1million):	Yes
Total Value:	£1,800,440 (Type: Revenue)
Decision Being Taken:	1) To accept the Department for Education's (DfE) Holiday Activity Fund grant. 2) To delegate authority to the Director for Education to release the grant funds as required.
Reasons for the Decision(s)	In response to Covid-19, the DfE has awarded all Local Authorities with a grant to provide holiday activities and food to Free School Meals pupils at Easter, in the summer and at Christmas. The Council's indicative allocation is £1,800,440. The proposed indicative spending for this grant is outlined in Appendix 1. The majority of this fund will be grant-funded to community groups, charities and schools to deliver holiday activity programmes that align with the aims of the DfE's Holiday Activity Fund and the Council's aims and objectives: 1) to deliver a Holiday Activity programme that provides Free School Meals children with enriching activities, nutritional education and food; 2) to creatively use the funding allocated to meet the needs of as many children as possible, drawing on the expertise of existing partners, charities and community groups; 3) to build capacity in the current system and work to develop a sustainable model that can be used in future years; 4) to develop new holiday club provision with a specific focus on mental health, aligning with our Coronavirus recovery agenda; and 5) to draw on the existing frameworks to ensure that funding remains in Nottingham.
Briefing notes documents:	Appendix 1.docx

Other Options Considered: 1) To not accept this grant: this would not align with the aims of the Education Directorate or the Council, so this option is rejected.
2) To undertake a full tendering process for a third party to run the whole programme on behalf of the Council: this option was not taken forward because the Council wishes to use this money to provide grant funding to support the capacity of community organisations already delivering holiday activities.

Background Papers: Grant determination letter from the DfE.

Unpublished background papers: Grant determination letter - S31 Ringfenced - Holiday Activities and Food DfE February 2021.pdf

Published Works: None

Affected Wards: Citywide

Colleague / Councillor Interests: None

Consultations: Those not consulted are not directly affected by the decision.

Crime and Disorder Implications: None

Equality: Please login to the system to view the EIA document: eia-2021-form.docx

Decision Type: Leader's Key Decision

Subject to Call In: Yes

Call In Expiry date: 01/04/2021

Advice Sought: Legal, Finance, Procurement, Equality and Diversity

Legal Advice:

This report seeks authority to accept grant funding from the Department for Education (DfE) and to use it in accordance with the proposals set out in Appendix 1 to fund holiday activities. It is understood that those proposals will involve the Council providing grant funding for the projects identified. If any of the proposals require contracts for the delivery of commissioned services, rather than grant funding, such as the provision of a food voucher scheme, then further authority will be required. The Council must ensure that it complies with the DfE Holiday Grant funding terms and conditions and should include appropriate provisions in the grants it makes, including provisions enabling termination and clawback of grant.

Advice provided by Andrew James (Team Leader - Contracts and Commercial) on 15/03/2021.

Finance Advice:

The Finance Advice is included in an attached document.

Advice provided by Christine Green (Senior Commercial Business Partner) on 12/03/2021.

Advice documents: [Financial Observations - Holiday Activities.docx](#)

Procurement Advice:

This decision relates to the receipt and allocation of grant funding from the Department for Education's (DfE) Holiday Fund Grant, for the provision of holiday activities and food to Free School Meals pupils at Easter, in the summer and at Christmas. The indicative areas for expenditure of this grant in accordance with the aims are set out in Appendix 1; final allocations are to be determined by the Project Board, with delegated authority to the Director for Education to release the funds. As funding is proposed to be through grant arrangements, there are no procurement implications, however, any allocations to providers that are not grants should be compliant with the Council's Contract Procedure Rules and the Procurement Team will support this as needed. In the use of this funding the DfE grant conditions should be complied with and suitable agreements should be in place with external providers to ensure compliance and satisfactory performance.

Advice provided by Jo Pettifor (Procurement Team Manager) on 04/03/2021.

Equality and Diversity Advice:

There are no impacts to any of the protected characteristics, so this decision is supported.

Advice provided by Rosie Donovan (Equality and Employability Consultant) on 15/03/2021.

Signatures:

David Mellen (Leader/ PH Regeneration, Schools, Communications)

SIGNED and Dated: 24/03/2021

Catherine Underwood (Corporate Director for People)

SIGNED and Dated: 23/03/2021