

Appendix A: Active Travel Fund revenue grant 2021/22

Procurement and commissioning strategy

Project	Spend 17/18–19/20 £k	Spend 20/21 £k	Extension 21/22 £k	Total value £k
Community Cycle Centres	£100k	£34k	£44k	£179k
<ul style="list-style-type: none"> The City Council awarded a contract to Ridewise for a programme of community based cycle services from September 2017 to March 2020. The contract was extended for 12 months up to 31 March 2021 as part of the Access Fund continuation programme approved in DD3831. The contract for the cycle centres still has the option for a further 12 months extension up to 31 March 2022 if additional funding becomes available. The Active Travel Fund Tranche 2 has enabled the option for a further funding in 2021/22 to continue to provide community based cycle services to support uptake of the cycle network improvements being delivered through the Active Travel Fund capital programme. The procurement strategy is a dispensation from Contract Procedure Rule 5.1.2. in accordance with Financial Regulation (3.29) (Operational Issues) to extend the contract with a further award of £45,000 to continue to provide Community Cycle Centre activities until March 2022 on the basis that the total contract value since 2017/18 is below the January 2020 OJEU threshold of £189,000. This approach will avoid a significant gap in delivery during the core summer cycling period as C19 restrictions ease and maximise delivery within the constraints of a one year funding window to help to realise the full benefits of the Active Travel Fund. 				
Nottingham Bike Aid	Spend 18/19–19/20 £k	Spend 20/21 £k	Extension 21/22 £k	Total value £k
<ul style="list-style-type: none"> Nottingham Bike Aid was set up in April as partnership project under a variation to contracts with Sustrans, Ridewise and Nottingham Bikeworks for business and jobseeker cycle support awarded under procurement CPU3019. In the 20/21 the project was funded through the Access Fund and the Emergency Active Travel Fund Tranche 1. There is an additional £30k revenue allocation in the ATF programme will enable Nottingham Bike Aid to support up to 200 more low wage key workers in 2021/22. The existing contracts under COP3019 with Ridewise and Nottingham Bikeworks for cycle services for jobseekers and businesses have provision for a further 12 months extension up to March 2022. The contract extension values required for each supplier are set out below. Note the overall value of the extensions requested under CPU3019 take the total value of spend on services to be delivered under ITT CPU3019 (Lots 1 to 6) to £496k which is within the original advertised £500k estimated tender value. 				
Ridewise	£114,849	£82,690	£18,000	£215,539
<ul style="list-style-type: none"> CPU3019 Lots A2, A3, and B4 were awarded to Ridewise. The contract has a provision for a 2 year extension and was extended by 12 months as part of the Access Fund continuation programme. The total approved contract value across these three lots up to March 2021 including awards under Access Fund and EATF is £220,950. However there is still is unspent capacity in the value awarded for Lot A4 for jobseeker cycle training as this is a call off order with payment based on take up by clients. The total forecast spend by March 2021 is £197,539 leaving £23,411 headroom. The procurement strategy is to grant a further 12 month contract extension up to 31 March 2022 to Ridewise as a contract variation for delivery of personalised travel planning, bike delivery and client support, of up to £18,000. This is on the basis that there is still over £23k of unspent value left in the contract awards already approved to date to accommodate a new PO for £18k without exceeding the value of the current approval for spend on this contract. Continuing to use the existing supplier will also provide continuity of service from March into April whilst COVID19 restrictions are still in place. 				
Nottingham Bikeworks	£46,944	£50,960	£22,000	£119,904
<ul style="list-style-type: none"> CPU3019 Lots B45 and B6 for jobseeker Dr Bike and bike mechanics training were awarded to Nottingham Bikeworks as call off contracts with payment based on take up by clients. The contract has a provision for a 2 year extension and was extended by 12 months as part of the Access Fund continuation programme. 				

- The total approved contract value for these two lots up to March 2021 under Access Fund and EATF is £98,000. Total forecast spend by March 2021 is expected to be circa £97,900.
- The procurement strategy is a dispensation from Contract Procedure Rule 5.1.2. in accordance with Financial Regulation (3.29) (Operational Issues) to grant a further 12 month contract extension up to March 2022 with an additional award of up to £22,000 for spend in 21/22 taking the total contract value to £119,904, on the basis that the total contract value since 2018/19 remains below the January 2020 OJEU threshold of £189,000.
- This additional award will provide £12,100 for the refurbished bike stock for Nottingham Bike Aid plus a small-scale call off contract for pop up Dr Bike sessions to new cycle commuters to support use of the cycle network and in low traffic neighbourhoods of up to £9,900 in 21/22.
- Nottingham Bikeworks, a local community interest company based in Radford, are a tried and trusted supplier for Dr Bike services in Nottingham that use bike refurbishment and bike mechanics services to provide local training and employment opportunities, including for refugees and asylum seekers, mental health service users and those at risk of substance abuse, so there are additional benefits of using this supplier.