

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	4191
Author:	Jason Tyler
Department:	Development and Growth
Contact:	Jason Tyler (Job Title: Strategic Assets & Property Business Partner, Email: jason.tyler@nottinghamcity.gov.uk, Phone: 01158763583)
Subject:	Department for Work and Pensions Licence
Total Value:	See Exempt Appendix (type: revenue) (Type: Revenue)
Decision Being Taken:	To grant a licence to occupy to the Department of Work and Pensions for additional office space in Loxley House for a six month period on the terms set out in the exempt appendix.
Reasons for the Decision(s)	The Department for Work and Pensions (DWP) are recruiting additional staff and have a short term (6 months) need for additional office space for training purposes. They have approached the Council regarding this and, given the need to bring in additional income, this would be a mutually beneficial arrangement.
Other Options Considered:	To not grant the licence. This option was rejected because it would result in a loss of potential income to the Council and a loss of the other benefits of co-location.
Background Papers:	None.
Published Works:	None.
Affected Wards:	Castle

Colleague / Councillor Interests:

None.

Any Information Exempt from publication:

Yes

Exempt Information:

Description of what is exempt:

The terms of the Licence Agreement and the commercial value of the decision.

An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The public interest in maintaining the exemption outweighs the public interest in disclosing the information because the commercial

terms, if disclosed, could prejudice the Council's position with the licensee, and other current and prospective licensees, in negotiations over future licence terms.

Documents exempt from publication:

Exempt Appendix - Total Value of Decision.pdf, Nottingham HoTs v0.3 Final.pdf, DWP Licence.docx

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

There are no crime and disorder implications associated with this decision.

Equality:

EIA not required. Reasons: The decision does not represent a proposed change to a policy, service or function.

Social Value Considerations:

The value of goods to be procured does not exceed the threshold and will be conducted in line with the Council's procurement route requirements.

Any implications affecting IT:	Yes
Relates to Council Property Assets:	Yes
Relates to Building Services:	Yes
Decision Type:	Portfolio Holder
Subject to Call In:	No
	The call-in procedure does not apply to the proposed decision because the delay likely to be caused by the call in process would seriously prejudice the Council's or the public's interests. The Chair of the Overview and Scrutiny Committee (or Vice-Chair) in his/her absence has been consulted and agreed both that the decision proposed is reasonable in all circumstances and that it should be treated as a matter of urgency.
	Person Consulted: n/a
	Consultation Date: 18/03/2021
	Retrospective decision
Advice Sought:	Legal, Finance, Procurement, IT, Property, Building Services
Legal Advice:	From the information provided in the report and following discussion with the author of the report and Property colleagues, it appears that the proposed licence should not raise any substantive legal issues of concern and is to be supported. The transaction will be subject to the drafting, agreement and completion of formal legal documentation between the parties. Advice provided by Mick Suggett (Team leader: Conveyancing) on 23/02/2021.
Finance Advice:	This advice is exempt from publication and is contained within an exempt appendix Advice provided by Susan Tytherleigh (Senior Finance Manager) on 11/03/2021.
Building Services Advice:	From the information provided in the report there are no issues with this project. Advice provided by Trevor Bone (Property Maintenance Manager) on 10/03/2021.
Procurement Advice:	This report raises no Procurement concerns Advice provided by Paul Ritchie (Lead Procurement Officer) on 15/03/2021.

Property Advice:

<p>The proposal promotes the Council's commitment to joint working and the One Public Estate initiative. The decision allows the Council to support the DWP temporary space requirements, whilst optimising the use of its estate and reducing liabilities during the period of the licence.</p> <p>Advice provided by Tanya Najuk (Head of Strategic Asset Management) on the 15/03/2021 Advice provided by Tanya Najuk (Head of Strategic Asset Management) on 15/03/2021.</p>
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IT Advice:

<p>The IT Service supports the proposals made within this delegated decision.</p> <p>The DWP will require IT network facilities in order to connect from the office space they use in Loxley House under this licence to their own IT systems. At the direction of Development & Growth the IT Service will undertake the required project work which will be charged for on the usual basis.</p> <p>Advice provided by Paul J. Burrows (IT Change, Projects & Strategy Manager) on 10/03/2021.</p>

Signatures

David Mellen (Leader/ PH Regeneration, Schools, Communications)
SIGNED and Dated: 16/04/2021
Chris Henning (Corporate Director for Growth and City Development)
SIGNED and Dated: 14/04/2021