

Equality Impact Assessment Form

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1. Document Control

Control Details:

Title:	COVID Local Support Grant
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Director:	Hugh White - Director
Department:	COVID Response & Recovery
Service Area:	Nottingham Catering
Contact details:	Lee.kimberley@nottinghamcity.gov.uk
Strategic Budget EIA: Y/N (Does this EIA have an impact on the budget)	No
Exempt from publication: Y/N (All EIA's are published on Nottingham Insight for public viewing unless specified. Exemption criteria is available on the EIA section on the Intranet)	No

2. Document Amendment Record:

Version	Author	Date	Approved
1.0	Lee Kimberley	20/05/2021	

3. Contributors/Reviewers (Anyone who has contributed to this document will need to be named):

Name	Position	Date
Nasreen Miah	Equality & Employability Consultant	20/05/2021

4. Glossary of Terms

Term	Description
FSM	Free School Meals
FE	Further Education
CLSG	Covid Local Support Grant
CWGS	Covid Winter Grant Scheme
CSG	Covid Steering Group

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5. Summary

(Please provide a brief description of proposal / policy / service being assessed)

On 14th April 2021, the government announced a package of extra targeted financial support for those in need, following on from the end of the Covid Winter Grant Scheme. The Government have extended COVID grant support for vulnerable families to continue until 20 June 2021, with a further £40 million of support. Final confirmation was received on 12th May 2021 and CLSG has the same eligibility criteria, and uses the same reporting template (incorporating the Statement of Grant Usage Management Information (MI) Return), as the previous Covid Winter Grant Scheme.

Nottingham has been awarded £332,771 as part of this new grant, which launched after 17th April 2021 and runs until 20th June 2021.

The Department for Work and Pensions (DWP) will provide funding to County Councils and Unitary Authorities, under section 31 of the Local Government Act 2003, who will administer the scheme and provide direct assistance to vulnerable households and families with children particularly affected by the pandemic. This will include some families who normally have access to Free School Meals during term time. County Councils and Unitary Authorities in England will have the ability to deliver the scheme through vouchers or grants.

The Local Authority is able to determine eligibility in their area and target their support within the scope of the conditions set out below:

- at least 80% of the total funding will be ring-fenced to support families with children, with up to 20% of the total funding to other types of households, including individuals.
- at least 80% of the total funding will be ring-fenced to provide support with food, energy and water bills (including sewerage), with up to 20% on other items.

In Nottingham it is proposed that:

1. Approximately £240,000 (72% of the available grant) would be spent on the provision of food to those families where children are in receipt of free school meals or free meals in Further Education settings due to the low income of the household across the May half-term break.
2. The remaining allocation of grant of up to £92,771 would be distributed through the Covid Steering Group (CSG) to support those most in need, (as set within the grant conditions) via proposal submitted and considered by the CSG. An EIA will be completed for each proposal should it be supported by CSG, prior to its implementation. The council will also use a percentage of this grant cover the costs associated with the grant in line with the terms set.

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6. Information used to analyse the effects on equality:

(Please include information about how you have consulted/ have data from the impacted groups)

Under the Equality Act 2010, all public authorities must comply with the Public Sector Equality Duty. For the purposes of this grant, the council will consider how any support that helps people facing severe financial hardship impacts those with characteristics protected under the Equality Act.

Due to the timescales involved with the grant, consultation with members of the Covid Steering Group has taken place to engage directly services (such as Public Health, Children and Adults, Social Care and Welfare Support) who work with

vulnerable people, to seek proposals on the best way of using this grant to support people in need across the city. It is not feasible to directly consult with the potential recipients of this support as this has not been determined and additionally could not be completed within the timescale of the grant conditions. Funding must be used by 20th June 2021, therefore making extensive consultation problematic.

7. Impacts and Actions:

<u>screeintip-sectionD</u>	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Men	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Women	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Trans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disabled people or carers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy/ Maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
People of different faiths/ beliefs and those with none.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lesbian, gay or bisexual people.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Older	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Younger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults). Those most affected by the impacts of COVID-19	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Please underline the group(s) /issue more adversely affected or which benefits.</i>		

<p style="text-align: right;"><u>screeentip-sectionE</u></p> <p>How different groups could be affected (Summary of impacts)</p>	<p style="text-align: right;"><u>screeentip-sectionF</u></p> <p>Details of actions to mitigate, remove or justify negative impact or increase positive impact (or why action isn't possible)</p>
<p>Provide details for impacts / benefits on people in different protected groups.</p> <p>FSM Qualifying pupils, those in early years or FE settings who qualify will be provided with a voucher to support them during the school holiday period in December and February.</p> <p>In providing this additional funding to the proposals put forward to the CSG, the council is seeking to meet the criteria of the grant itself by providing positive financial support to those most adversely impacted by the current COVID-19 pandemic or those who are facing hardship over this continued period.</p> <p>The remaining budget will be allocated via the Covid Steering Group to proposals, each of which will be approved and will have approved EIA's completed and submitted at a later date.</p>	<p>This process is based on the means tested Free School Meals grant administered through the school admissions team, or via the relevant professional services for early years or FE provision.</p>

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8. Arrangements for future monitoring of equality impact of this proposal / policy / service:

- Formal monitoring will be in place for all grant awards issued and this will be used to assess the performance of each organisation against its original aims and objectives in meeting the grant criteria.
- DWP will undertake monitoring will be in proportion to the grant amount received. Authorities will be asked to participate in monitoring and may also be approached to participate in additional evaluative research through a named contact.

9. Outcome(s) of equality impact assessment:

<input checked="" type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

10. Approved by (manager signature) and Date sent to equality team for publishing:

<p>Approving Manager: Lee Kimberley The assessment must be approved by the manager responsible for the service/proposal. Include a contact</p>	<p>Date sent for advice: 20/05/2021 Send document or Link to: equalities@nottinghamcity.gov.uk</p>
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tel & email to allow citizen/stakeholder feedback on proposals.	
Approving Manager Signature: Lee Kimberley – Head of Nottingham Catering & MCS food Lead eatculture@nottinghamcity.gov.uk Tel: 0115 8765432	Date of final approval: 20/05/2021

Before you send your EIA to the Equality and Employability Team for advice, have you:

1. Read the guidance and good practice EIA's
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.

PLEASE NOTE: FINAL VERSION MUST BE SENT TO EQUALITIES OTHERWISE RECORDS WILL REMAIN INCOMPLETE.