

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	4522
Author:	Ceri Walters
Department:	Finance and Resources
Contact:	Clive Heaphy (Job Title: Interim Corporate Director for Finance & Resources, Email: clive.heaphy@nottinghamcity.gov.uk , Phone: 07980 748057)
Subject:	Approval of external resources to deliver Business Support transformation activity #33
Total Value:	Up to £0.270m (Type: Revenue)
Decision Being Taken:	<ol style="list-style-type: none">1. To approve the spend associated with this transformation activity which is to be procured externally to provide capacity and expertise for delivery.2. To approve the spend from the Together for Nottingham (former Improvement & Transformation) investment reserve.
Reasons for the Decision(s)	<p>Budget savings from transformation activity is being captured in the Medium Term Financial Plan (MTFP) which is being presented to the Executive Board in 22 February 2022 for approval. The savings are predicated on tight timescales and any failure to commence work on delivery during the early part of February 2022 will impact on the outcomes and create a budget delivery risk. This could destabilise the 2022/23 budget proposals.</p> <p>The business case supporting this activity has been taken through a number of informal consultative processes during the construction of the budget and the approval by the Chief Executive of this executive decision aligns to the authority delegated, in consultation with the Leader of the Council, by the Executive Board at its meeting on 20 July 2021.</p> <p>This programme will simplify, standardise and streamline the way in which the council delivers business support activities, thereby reducing the effort spent on business support whilst improving how effectively it is delivered.</p> <p>Any contract issued will require a break clause; this will mitigate any risk of the savings proposal not being approved at the Executive Board on 22 February 2022 and the work having to cease. Only the costs associated with the period of engagement will then be incurred.</p>

Other Options Considered: No other options available at this time, due to lack of capacity and expertise, to progress at pace with this activity and deliver on the savings required.

Background Papers: N/A

Published Works: N/A

Affected Wards: Citywide

Colleague / Councillor Interests: N/A

Any Information Exempt from publication: Yes

Exempt Information:

Description of what is exempt: The business case for this saving proposal due to its commercial sensitivities.

An appendix (or appendices) to this decision is exempt from publication under the following paragraph(s) of Schedule 12A of the Local Government Act 1972

3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

The public interest in maintaining the exemption outweighs the public interest in disclosing the information as the procurement process could be jeopardised in delivering value for money if the size of the programme and its associated implementation requirements were published at this stage.

Documents exempt from publication:

Nottingham City Council - Business Support OBC_issued to Board.pdf

Consultations:

Date: 11/01/2022
Other City Council Bodies:Cllr Mellen, Cllr Langton, Cllr Williams and Cllr Webster

Outline
business case presented to Councillors and agreement made to progress into the budget process.

Date: 03/02/2022

Other: Cllr Mellen

Consultation
requirement in accordance with the delegated responsibility of the July 2020 Executive Board report.

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

None.

Equality:

EIA not required. Reasons: This decision is not for a new or changing policy or service.

Social Value Considerations:

N/A

Decision Type:

Officer

Executive Decision?

Yes

£50,000 or more:

Yes

Scheme of Delegation Reference Number or Other Source of Delegation:

Executive Board decision on 20 July 2021 Transformation and Improvement update

Subject to Call In:

Yes

Call In Expiry date:

11/02/2022

Advice Sought:

Legal, Finance, Procurement

Legal Advice:

This decision is made under the delegation to the Chief Executive agreed by the Executive Board at its meeting on 20 July 2021. In itself it raises no significant legal issues and is supported. However, care should be taken to ensure, where possible, that any break clause in any proposed contract does not adversely affect supplier rates. Advice provided by Malcolm Townroe (Director of Legal and Governance) on 04/02/2022.

Finance Advice:

This decision seeks to approve spend and the allocation of funding towards external resources required to deliver on the assumptions and timelines included in the agreed business case for Business Support transformation activity. The savings being delivered from the business case are included in the Medium Term Financial Plan being presented for approval at Executive Board on the 22 February 2022. Any delay in resourcing will impact on delivery and create a budget risk.

The funding to support this cost will be allocated and managed within the Together for Nottingham reserve (formerly Recovery and Improvement reserve). As set out in this decision approval of this funding is delegated to the Chief Executive, in consultation with the Leader of the Council, approved in the report to Executive Board on 20 July 2021.

Spend will need to be monitored to ensure approval limits are not exceeded. Should any further funding be required then further approvals will need to be sought.

Internal delivery options are not possible at this time due to lack of capacity and expertise within the organisation whilst training is being undertaken. The ability to move at pace is crucial to ensure saving delivery and to prevent future budget destabilisation. The training and upskilling of the organisation is now underway which will provide future resilience for the longevity of the transformation agenda.

The decision refers to a risk that if the savings proposals are not approved on 22 February 2022 the contract for this activity will cease and any costs incurred up to that point will need to be funded from the reserve.

Any deliverable associated with contracts will need to be managed by the Transformation Office and linked to any payments.
Advice provided by Philip Gretton (Finance Analyst) on 02/02/2022.

Procurement Advice:

The proposal involves using a framework to make an appointment. The framework has specific call-off terms for awarding contracts. Provided the framework process is followed, the award of contract would be compliant with procurement law and therefore there would be no significant Procurement concerns Advice provided by Paul Ritchie (Procurement Manager) on 02/02/2022.

Signatures:

Mel Barrett (Chief Executive)
SIGNED and Dated: 04/02/2022