

Executive Board – 22 March 2022

Subject:	Area Capital Fund Allocation for Highways and Transport
Corporate Director(s)/Director(s):	Frank Jordan, Corporate Director Resident Services Mary Lester, Neighbourhood Services
Portfolio Holder(s):	Councillor Healy, Portfolio Holder for Highways, Transport and Cleansing Services
Report author and contact details:	Nancy Hudson: nancy.hudson@nottinghamcity.gov.uk Chris Keane: chris.keane@nottinghamcity.gov.uk
Other colleagues who have provided input:	Thomas Straw / Naomi Vass / Susan Oliver / Chris Keane / Mark Jenkins
Subject to call-in:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Key Decision:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Criteria for Key Decision:	
(a) <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £750,000 or more taking account of the overall impact of the decision	
and/or	
(b) Significant impact on communities living or working in two or more wards in the City <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of expenditure: <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital	
<p>The Local Transport Plan Fund is an external capital grant to support the delivery of statutory highways maintenance, traffic, and road safety schemes. Within this fund an allocation is included with the capital programme for area capital schemes through the Area Capital Fund.</p> <p>The area capital fund also comprises an additional element relating to public realm improvements. Information relating to that is included in this report for information.</p> <p>The purpose of this report is to seek approval to the allocation of the highways and transport element.</p>	
Total value of the decision: £903,800	
Wards affected: Details are outlined in Appendix 1	
Date of consultation with Portfolio Holder(s): 22/2/22	
Relevant Council Plan Key Outcome:	
Clean and Connected Communities	<input checked="" type="checkbox"/>
Keeping Nottingham Working	<input checked="" type="checkbox"/>
Carbon Neutral by 2028	<input checked="" type="checkbox"/>
Safer Nottingham	<input checked="" type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Healthy and Inclusive	<input checked="" type="checkbox"/>
Keeping Nottingham Moving	<input checked="" type="checkbox"/>
Improve the City Centre	<input checked="" type="checkbox"/>
Better Housing	<input type="checkbox"/>
Financial Stability	<input checked="" type="checkbox"/>
Serving People Well	<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):	

The purpose of this report is to seek approval of the allocation and proposed spend of the Area Capital Fund (ACF) for Highways and Traffic Schemes, which is funded from the capital programme from the Local Transport Plan allocation.

The Area Capital funding for 2021/22 is included within the Council's approved Capital Programme.

The recommendation to the Executive is to approve the allocation and spending for a proposed programme which has been prioritised based on the highway's asset management plan in consultation with local ward members.

The report also seeks delegation to officers, in consultation with the Portfolio Holder, to follow the process for the prioritisation of the future allocations of this fund as outlined at paragraph 3.4 of this report and to approve the final allocation of the funding. The purpose of the delegation is to enable schemes to be delivered in a more expedient way.

Exempt information: none

Recommendation:

- 1** To approve the allocation and spend of the 2021/22 Area Capital Fund for the highway and transport projects as outlined in Appendix 1 to this report.
- 2** To delegate authority to the Director of Neighbourhood Services to undertake appropriate procurement processes and enter into contracts as necessary to carry out the projects set out in Appendix 1.
- 3** To delegate authority to the Corporate Director Resident Services in consultation with the Corporate Director Growth and City Development and the Portfolio Holder for Highways, Transport and Cleansing, to undertake the required engagement and prioritisation process for future years allocations and to approve the final allocation of the Area Capital Fund for Highways.

2. Reasons for recommendations

2.1 Recommendation 1:

2.1.1 The Area Capital Fund (ACF) enables improvements to the highway in local areas including works to footways, roads, traffic & safety and parking schemes. The proposed prioritisation is based on technical assessment, local knowledge and engagement through the Neighbourhood Management team and Ward Councillors.

2.1.2 The schemes as outlined in Appendix 1 have been through this process and officers can confirm that the items recommended are supported by the highway's asset management plan.

These schemes are not the entire ACF Programme and comprise of agreed LTP scheme priorities for approval under this decision. (Refer to 3.4 below).

2.2 Recommendation 2:

2.2.1 The proposed delivery route for the delivery of the schemes will be through a combination of the Council's own in-house teams and existing framework agreements which the Council has established for highways related works, however there may be occasion where additional works and services may be required. For such arrangements compliant procurement processes in line with the Council's Contract Procedure Rules at Article 18 of the Constitution will need to be followed, and contracts entered into. This recommendation is therefore seeking authority to undertake that procurement should that need arise.

2.3 Recommendation 3

2.3.1 The proposed delegation will still lead to same engagement and process being followed particularly that involving engagement with ward members. The delegation will support the expedient delivery of schemes and all decisions regarding the allocation of the Area Capital Fund will be published and shared with all members.

2.3.2 Consultation will be undertaken with the Portfolio Holder before a decision is made and a mechanism will be put in place to enable the Portfolio Holder to be assured about the member engagement process used to support the proposed prioritisation.

3. Background (including outcomes of consultation)

3.1 The ACF is an area-based programme which has been in place since 2006 and is made up of two funding sources, which are:

- i. Local Transport Plan (LTP), an external grant of £1,250,000 (the LTP Fund).
- ii. The Council's General Fund, which contributes £300,000 funding towards public realm works.

3.2 The entire ACF Programme is ward based and 2021-22 and a breakdown of allocations is included in Appendix 2 for information.

3.3 Allocations are made to each ward based on a formula which is made up of two elements:

- 3.3.1 Element A: a base grant element for each ward as a flat rate, and
- 3.3.2 Element B: the remainder of the allocation, based on the population and deprivation statistics.

3.4 The LTP Fund has been delivered to date as a rolling annual programme and this decision is for the approval of spend for LTP Schemes only. The total value for approval is £903,800 out of the total £1,250,000 LTP Annual allocation for 2021-22.

A summary of the LTP ACF Programme and Approvals is included below:

Total LTP ACF Allocation 2021/22	£1,250,000
Amount for Exec Board approval – March 2022	£903,800
Value of Schemes approved to date under DDMs (Refer to 3.5 below)	£121,258
Balance to carry forward to 2022/23	£224,942

The unallocated spend in the sum of £224,942 will be incorporated in the future 2022/23 delivery programme.

3.5 The LTP schemes approved previously under DDM's are detailed below:

ACF LTP Scheme	Value	Approval	DDM Reference
Parkdale Road Traffic Calming Scheme (contribution)	£15,000	18/02/21	Not published
Green Lane Road Safety Phase	£51,258	14/01/22	4501
Magdala Road Carriageway Re-surfacing	£55,000	14/01/22	4501
Total	£121,258		

3.6 The ACF General Fund (Public Realm) works are not included in this decision and approvals are managed under a separate, delegated decision process.

A summary of the 2021-22 ACF Public Realm Programme and Approvals is included below:

Total Public Realm ACF Allocation 2021/22	£300,000
Value of Schemes awaiting approval under DDM - February 2022 (Pending approval and publication)	£178,569
Balance to carry forward to 2022/23	£121,431

3.7 Prioritisation for schemes is based on a combination of technical advice from officers supported by engagement and local knowledge from ward members. It is to be noted that the engagement with ward members is a valuable element of the prioritisation process and it is the clear intention that this would also form part of the process in future year. The process is as follows:

3.7.1 Schemes are proposed by officers based on identified priorities for Highway Maintenance and Traffic at a ward level.

3.7.2 Importantly, Councillors are provided with opportunity to include local schemes based on their specialist ward knowledge.

3.7.3 Funds may also be used to fund schemes in full, or as match-funding to secure funding from other sources, such as external grant.

3.7.4 Officers have a key role in advising Councillors on priorities, eligibility, and estimated scheme costs.

3.7.5 All the priorities are reviewed by Councillors and a final combined list is progressed for formal approval.

3.8 Furthermore, the allocation core prioritisation is for essential highway works as it is the council's main funding source for all footways, traffic management and road safety improvements.

3.9 The LTP Fund must be used to fund capital projects which are delivered on, or provide benefit to, the adopted public highway. Prioritisation is also supported by the priorities identified in the Highways Asset Management Plan.

3.10 To meet capital spending criteria, spending should also result in a capital asset, with a lifetime of at least two years and owned by Nottingham City

Council, which will then be included in the infrastructure for depreciation purposes.

- 3.11 New processes and closer scrutiny have been put in place to ensure compliance through the delivery of all future schemes.
- 3.12 Approval of schemes as a single programme ensures consistency and clarity in terms of administration, planning and recording of all spend in each financial year.
- 3.13 The Prioritised Schemes outlined in the appendix will be delivered in Q1 and Q2 2022/23.
- 3.14 The procurement and award of contracts for the works will be in accordance with existing approved arrangements in place. All works delivered by Highway Services under approved framework arrangements in accordance with Contract Procedure Rules.
- 3.15 It is to be noted this year that the Council has benefitted from a major £11m allocation as part of the “Levelling Up Fund - Streets for People” bid submission. Local engagement on priorities was a key part of the bid and the existing ACF Allocation was utilised as match funding to support this much larger programme.
- 3.16 It is now timely to review the future governance arrangements for decision making around Highways and Traffic Area Based Schemes, building on this Fund and its success, neighbourhoods can now be transformed on a larger scale.
- 3.17 Due to strict timelines in grant funding, a key requirement with the “Streets for People” Programme will be substantive delivery between 2022 and 2024. To support this, a 2-year programme is currently being developed, this will include essential member engagement and ward prioritisation as outlined in section 3.7 above.
- 3.18 Recommendation 3 of this report outlines that delegation is sought to the Corporate Director Resident Services in consultation with the Corporate Director Growth and City Development and the Portfolio Holder for Highways, Transport and Cleansing to approve the final allocation and prioritisation for the fund.

4. Other options considered in making recommendations

4.1 Other options reviewed and excluded were:

- 1. Do nothing: this would result in no approval of spend and therefore no Schemes being delivered. Further, it would cause delay on any dual-funded schemes and adversely impact the overall delivery of the LTP Capital Programme through non-delivery of schemes.

5. Consideration of Risk

- 5.1 The proposed programme and process will mitigate the key risks by ensuring the schemes meet the requirements of the capital grant funding criteria, are capital in nature and are procured compliantly.

6. Finance colleague comments (including implications and value for money/VAT)

- 6.1 The resources identified to fund this decision were earmarked for Area Capital as part of the Capital Budget approved February 2021 and the grant is secured. The projects as defined in Appendix 1 meet the conditions of the Integrated Transport Grant.
- 6.2 However, if the 2 surveys as identified in Appendix 1 (combined value £1k) do not lead to a further identifiable capital schemes / projects these costs will require reallocating to revenue as abortive costs. It is the responsibility of the project manager to ensure expenditure incurred meets the definition of capital expenditure.
- 6.3 As this decision is already incorporated within the approved Capital Programme is doesn't require endorsement by the Capital Board. Also as the expenditure is wholly funded by external grant it is exempt from the amended scheme of delegation.

Advice provided by Thomas Straw, Senior Accountant Capital Programmes, on 1st February 2022.

7. Legal colleague comments

- 7.1 This report is seeking authority to apply funding to specific identified schemes. Subject to this funding being used in accordance with any funding requirements, and solely for the purpose for which the fund was granted, there are no legal issues arising from the decision.

Advice provided by Naomi Vass, Team Leader Commercial Education and Employment, on 25 January 2022.

8. Procurement comments

- 8.1 There are no procurement concerns with the recommendations set out within the report. Procurement will work with the client to ensure all procurement activity set out in appendix 1 is in-line with Contract Procedure Rules.

Advice provided by Sue Oliver, Procurement Category Manager Places 3/02/2022.

9. Crime and Disorder Implications (If Applicable)

- 9.1 The proposed improvement programmes enhance the lives of citizens through physical regeneration improving infrastructure for the betterment of all. Physical regeneration makes a material difference in reductions of crime and disorder.

10. Social value considerations (If Applicable)

- 10.1 The overall procurement arrangements for ACF will include delivery of specialist elements, flexibility in programming and resource targeting, and opportunities for local training and employment by requiring contractors to source staff through the Employer Hub.

10.2 The Employer Hub is Nottingham City Council's local employment and training service and will deliver opportunities for local people while providing a free recruitment and training service to meet the workforce needs of suppliers and contractors.

11. Regard to the NHS Constitution (If Applicable)

11.1 Not applicable

12. Equality Impact Assessment (EIA)

12.1 Has the equality impact of the proposals in this report been assessed?

Yes

13. Data Protection Impact Assessment (DPIA)

13.1 Has the data protection impact of the proposals in this report been assessed?

Not applicable
Has no data protection implications

14. Carbon Impact Assessment (CIA)

14.1 Has the carbon impact of the proposals in this report been assessed?

No

A CIA is not required because the carbon impact of the projects these frameworks support would be assessed on a project by project basis

15. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

15.1 Not applicable

16. Published documents referred to in this report

16.1 Pre-Audit Corporate Financial Outturn 2020/21 report (approved at Executive Board 20/07/21).

Appendix 1 - Schedule of ACF Schemes (LTP) for Approval

Ward	Location	Scheme Type	Amount for Approval	Scheme Description	Councillor Consultation
Bestwood	Arnold Road	Traffic & Safety	£550	Survey to assess pedestrian needs on Arnold Road adjacent to Hartcroft Road	Autumn 21
Bestwood	Queens Bower Road	Highway Maintenance	£22,872	Surface treatment of footpaths on Queens Bower Road	Autumn 21
Bestwood	Hillington Rise	Highway Maintenance	£6,384	Surface treatment of footpaths on Hillington Rise	Autumn 21
Bestwood	Reedham Walk	Highway Maintenance	£6,000	Surface treatment of footpaths on Reedham Walk	Autumn 21
Bestwood	Thorpe Close	Highway Maintenance	£2,456	Surface treatment of footpaths on Thorpe Close	Autumn 21
Bestwood	Portland Court	Highway Maintenance	£1,128	Surface treatment of footpaths on Portland Court	Autumn 21
Bulwell	Mersey Street	Highway Maintenance	£30,888	Resurface of footpaths on Mersey Street (kerbing not included)	Autumn 21
Bulwell	Saxelby Gardens	Highway Maintenance	£6,248	Resurface of footpaths on Saxelby Gardens	Autumn 21
Bulwell	Low Wood Road	Public Realm	£500	Additional funding for Low Wood Road safety scheme to allow installation of litter bins	Autumn 21
Bulwell	Hethersett Gardens	Highway Maintenance	£9,800	Surface treatment of footpaths on Hethersett Gardens, including subway	Autumn 21
Bulwell	Rock Street	Highway Maintenance	£16,450	Partial resurface of Rock Street footpath, odd-numbered side	Autumn 21
Bulwell	Hempshill Lane	Highway Maintenance	£7,050	Resurface of Hempshill Lane footpath, adjacent to cemetery (LTP contribution)	Autumn 21
Bulwell	Hempshill Lane	Highway Maintenance	£47,392	Partial resurface of Hempshill Lane footpath, near Irwin Drive	Autumn 21
Bulwell Forest	Stanstead Avenue	Highway Maintenance	£6,360	Surface treatment of footpaths on Stanstead Avenue	Autumn 21

Bulwell Forest	Durham Crescent	Highway Maintenance	£9,890	Resurface of footpaths on Durham Crescent	Autumn 21
Bulwell Forest	Cardington Close	Highway Maintenance	£2,760	Surface treatment of footpaths on Cardington Close	Autumn 21
Bulwell Forest	Church Lane	Highway Maintenance	£8,268	Resurface of footpaths on Church Lane	Autumn 21
Bulwell Forest	Blantyre Avenue	Public Realm	£10,000	Match funding contribution to safety lighting in Blantyre Avenue underpass	Autumn 21
Bulwell Forest	Rise Park shops	Traffic & Safety	£700	Provision of cycle rack outside Rise Park shops	Autumn 21
Bulwell Forest	Brooklyn Road area	Traffic & Safety	£12,500	Introduction of double yellow lines for junction protection in the Brooklyn Road area	Autumn 21
Bulwell Forest	Brownlow Drive	Traffic & Safety	£2,000	Installation of bollards on Brownlow Drive to prevent vehicle overrun	Autumn 21
Bulwell Forest	Rise Park Road	Traffic & Safety	£1,500	Installation of 20 mph roundels on Rise Park Road	Autumn 21
Basford	Ladbrooke Crescent	Highway Maintenance	£20,000	Continuation of surface treatment of footpaths on Ladbrooke Crescent	Autumn 21
Basford	Neston Drive	Highway Maintenance	£16,112	Surface treatment of footpaths on Neston Drive	Autumn 21
Basford	Vernon Road	Highway Maintenance	£5,000	Installation of dropped crossing on Vernon Road north of Waterford Street	Autumn 21
Basford	Bar Lane	Public Realm	£1,064	Planting of new street trees on Bar Lane (LTP contribution)	Autumn 21
Berridge	Valmont Road	Highway Maintenance	£8,872	Surface treatment of footpaths on Valmont Road	Autumn 21
Berridge	High Church St/Gawthorne St	Traffic & Safety	£18,000	Resident parking scheme in High Church Street/ Gawthorne Street area	Autumn 21
Sherwood	Bedale Road	Highway Maintenance	£24,406	Large scale patching of footpath on Bedale Road	Autumn 21
Aspley	Broxtowe Lane	Highway Maintenance	£14,192	Large scale patching of footpath near the shops on Broxtowe Lane	Autumn 21
Aspley	Hilcot Drive	Highway Maintenance	£20,800	Surface treatment of footpaths on Hilcot Drive	Autumn 21
Aspley	Dulverton Vale	Highway Maintenance	£12,856	Surface treatment of footpaths on Dulverton Vale	Autumn 21
Aspley	Wendover Drive	Highway Maintenance	£18,064	Surface treatment of footpaths on Wendover Drive	Autumn 21
Aspley	Shepton Crescent	Highway Maintenance	£11,040	Surface treatment of footpaths on Shepton Crescent	Autumn 21
Bilborough	Trowell Avenue	Highway Maintenance	£57,617	Residual contribution to resurface of footpath on Trowell Avenue	Autumn 21
Bilborough	Denewood Crescent	Highway Maintenance	£14,283	Surface treatment of footpaths on Denewood Crescent (LTP contribution)	Autumn 21
Leen Valley	Southfield Road estate area	Traffic & Safety	£2,340	Provision of 20mph roundels on the Southfield Road estate in the vicinity of the school	Autumn 21
Castle	College Street	Highway Maintenance	£13,500	Microasphalt surface treatment of carriageway on College Street	Autumn 21
Castle	Regent Street	Highway Maintenance	£3,717	Microasphalt surface treatment of carriageway on Regent Street	Autumn 21
Castle	Lenton Road	Highway Maintenance	£17,000	Resurface of carriageway on Lenton Road outside Castle Gatehouse	Autumn 21
HGA	Stoneleigh Street	Highway Maintenance	£7,109	Microasphalt treatment of carriageway on Stoneleigh Street	Autumn 21
HGA	Limpenny Street	Traffic & Safety	£400	Survey of parking patterns in Limpenny Street area	Autumn 21
HGA	Ashwell Gardens	Highway Maintenance	£4,272	Surface treatment of footpaths on Ashwell Gardens	Autumn 21
HGA	Ben Street	Highway Maintenance	£2,400	Surface treatment of footpaths on Ben Street	Autumn 21
HGA	Hubert Street	Highway Maintenance	£2,496	Surface treatment of footpaths on Hubert Street	Autumn 21
HGA	Elmore Court	Highway Maintenance	£4,408	Surface treatment of footpaths on Elmore Court	Autumn 21
HGA	Lake Street	Highway Maintenance	£4,672	Surface treatment of footpaths on Lake Street	Autumn 21
HGA	Woodstock Avenue	Highway Maintenance	£11,856	Surface treatment of footpaths on Woodstock Avenue	Autumn 21
Radford	Rothesay Avenue/Graham Street	Traffic & Safety	£12,500	Amendment to parking restrictions in the Rothesay Avenue/Graham Street area	Autumn 21
Radford	Ossington Street	Highway Maintenance	£5,784	Surface treatment of footpaths on Ossington Street	Autumn 21
Radford	Manston Mews	Highway Maintenance	£9,238	Residual contribution to resurfacing of footpath on Manston Mews	Autumn 21
Dales	Parkdale Road	Traffic & Safety	£50,800	Further contribution to introduction of traffic calming measures on Parkdale Road (LTP contribution)	Autumn 21
St Anns	Windmill Lane	Highway Maintenance	£12,578	Large scale patching of footpath on Windmill Lane	Autumn 21
St Anns	Serlby Rise	Highway Maintenance	£9,719	Large scale patching of footpath on Serlby Rise	Autumn 21
			£903,800		

Appendix 2 – Total ACF Allocations 2021-22

Ward	LTP	General Fund (Public Realm)	Total allocation
Aspley	£79,300	£19,000	£98,300
Basford	£63,200	£15,100	£78,300
Berridge	£62,300	£15,000	£77,300
Bestwood	£69,000	£16,500	£85,500
Bilborough	£71,900	£17,300	£89,200
Bulwell	£74,000	£17,800	£91,800
Bulwell Forest	£54,800	£13,200	£68,000
Castle	£50,100	£12,000	£62,100
Clifton East	£64,700	£15,500	£80,200
Clifton West	£49,200	£11,800	£61,000
Dales	£65,800	£15,800	£81,600
Hyson Green & Arboretum	£77,600	£18,600	£96,200
Leen Valley	£47,000	£11,300	£58,300
Lenton & Wollaton East	£62,800	£15,100	£77,900
Mapperley	£61,000	£14,600	£75,600
Meadows	£55,700	£13,400	£69,100
Radford	£60,700	£14,600	£75,300
Sherwood	£58,000	£13,900	£71,900
St Ann's	£76,700	£18,400	£95,100
Wollaton West	£46,200	£11,100	£57,300
Total	£1,250,000	£300,000	£1,550,000