

City Council – 9 May 2022

Report of the Leader of the Council

Corporate Director/ Director:

Malcolm Townroe, Director of Legal and Governance

Report Author and Contact Details:

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Title: Executive appointments, responsibilities and remits and first meetings

Does the report form part of the Budget or Policy Framework?

Yes No

Does this report contain any information that is exempt from publication?

No

Relevant Council Plan Key Outcome:

Clean and Connected Communities	<input type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Healthy and Inclusive	<input type="checkbox"/>
Keeping Nottingham Moving	<input type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Financial Stability	<input type="checkbox"/>
Serving People Well	<input type="checkbox"/>

1. Summary

- 1.1 This report sets out the Leader of the Council's appointment of Portfolio Holders and Executive Assistants, and establishment of Executive committees for 2022/23.
- 1.2 Appendix 1 sets out the list of councillors appointed to the Executive and the delegation of roles and responsibilities to those Portfolio Holders.
- 1.3 Appendix 2 sets out the appointment of Executive Assistants and the remit of those roles.
- 1.4 Appendix 3 sets out the terms of reference and first meeting dates of Executive committees: Executive Board, Commissioning and Procurement Executive Committee, Companies Governance Executive Committee, City of Nottingham and Nottinghamshire Economic Prosperity Committee and East Midlands Shared Services Joint Committee. Appendix 4 sets out the City Council membership of these committees.
- 1.5 All other executive delegations as set out in the Scheme of Delegation in the Council's Constitution are confirmed.

2. Recommendations

- 2.1 To note the appointment of Portfolio Holders and their areas of responsibility, as set out in Appendix 1.
- 2.2 To note the appointment of Executive Assistants and the remits of those roles, as set out in Appendix 2.
- 2.3 To note the terms of reference and first meeting dates for Executive committees, as set out in Appendix 3.
- 2.4 To note the appointments (including substitutions where applicable) to and chairing arrangements for Executive committees, as set out in Appendix 4.
- 2.5 To note that the Constitution will be amended to reflect these appointments, delegations of responsibility and roles.
- 2.6 To note that all other executive delegations, as set out in the Executive Scheme of Delegation in the Constitution, are confirmed.

3. Reasons for recommendations

- 3.1 The Leader of the Council is responsible for making executive appointments and delegations, and the Constitution is updated to reflect such appointments and delegations.

4. Other options considered in making recommendations

- 4.1 None. The appointments and delegations of responsibility have been made by the Leader of the Council, and Council is required to note that the Constitution will be amended to reflect these changes.

5. Consideration of Risk

- 5.1 Not applicable

6. Background (including outcomes of consultation)

- 6.1 In accordance with the Constitution, the Leader of the Council can delegate authority to take executive decisions to committees, individual councillors and officers, and is responsible for setting the parameters within which those executive decisions can be taken.
- 6.2 Details of the establishment of executive committees, executive appointments and the responsibilities and remits of those appointments are set out in the appendices to this report. Details of the Executive Scheme of Delegation, which remains unchanged, can be found in the Constitution.
- 6.3 The appointments and delegations of responsibility detailed in this report are effective from the point at which they are noted by Council at its Annual General Meeting on 9 May 2022.

7. Finance colleague comments (including implications and value for money)

7.1 Not applicable

8. Legal colleague comments

8.1 The appointments and delegations of responsibility are in accordance with the Council's Constitution.

9. Other relevant comments

9.1 None

10. Crime and Disorder Implications (If Applicable)

10.1 Not applicable

11. Social value considerations (If Applicable)

11.1 Not applicable

12. Regard to the NHS Constitution (If Applicable)

12.1 Not applicable

13. Equality Impact Assessment (EIA)

13.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the proposals do not relate to a new or changing policy or service.

14. Data Protection Impact Assessment (DPIA)

14.1 Has the data protection impact of the proposals in this report been assessed?

No



A DPIA is not required because the proposals do not have any data protection implications.

15. Carbon Impact Assessment (CIA)

15.1 Has the carbon impact of the proposals in this report been assessed?

No



A CIA is not required because the proposals do not have any carbon impact.

16. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

16.1 None

17. Published documents referred to in this report

17.1 Nottingham City Council Constitution

Councillor David Mellen
Leader of the Council