

City Council – 9 May 2022

Report of the Lord Mayor/ Chair of Council

Corporate Director/ Director:

Malcolm Townroe, Director of Legal and Governance

Report Author and Contact Details:

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Title: Appointments, remits and first meetings of committees and joint bodies 2022/23

Does the report form part of the Budget or Policy Framework?

Yes No

Does this report contain any information that is exempt from publication?

No

Relevant Council Plan Key Outcome:

Clean and Connected Communities	<input type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Healthy and Inclusive	<input type="checkbox"/>
Keeping Nottingham Moving	<input type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Financial Stability	<input type="checkbox"/>
Serving People Well	<input type="checkbox"/>

1. Summary

- 1.1 The report sets out the proposed terms of reference and first meeting dates of Council committees, along with proposed memberships, substitutes and chairing arrangements (where applicable). The report also sets out the terms of reference, first meeting dates and proposed City Council memberships of joint bodies.
- 1.2 Appendix 1 sets out the proposed terms of reference of Council committees and joint bodies for 2022/23.
- 1.3 Appendix 2 sets out the proposed first meeting dates of Council committees and joint bodies in 2022/23.
- 1.4 Appendix 3 sets out the proposed membership and, where applicable, substitutes of Council committees; and the proposed City Council membership and, where applicable, substitutes of joint bodies for 2022/23.

2. Recommendations

- 2.1 To agree the terms of reference for Council committees and joint bodies for 2022/23, as set out in Appendix 1.
- 2.2 To agree the first meeting dates for Council committees and joint bodies for 2022/23, as set out in Appendix 2.
- 2.3 To agree the membership and substitutes, where applicable, for Council committees and the City Council membership and substitutes, where applicable, for joint bodies for 2022/23, as set out in Appendix 3.
- 2.4 To appoint the committee chairs and vice chairs for 2022/23 for committees that Council is responsible for appointing, as set out in Appendix 3.
- 2.5 To amend the Constitution to reflect the agreed terms of reference of Council committees and joint bodies for 2022/23.

3. Reasons for recommendations

- 3.1 To ensure that the terms of reference for, appointments to and first meeting dates of Council committees and joint bodies are agreed for municipal year 2022/23.

4. Other options considered in making recommendations

- 4.1 No other options have been considered. Council is responsible for agreeing the terms of reference and appointing the membership for Council committees.

5. Consideration of Risk

- 5.1 Not applicable.

6. Background (including outcomes of consultation)

- 6.1 Council establishes non-executive committees and agrees and amends their terms of reference, determines their composition and makes appointments to them. Council also appoints the chairs of the committees that it has established with the exception of those committees that are responsible for appointing their own chair.
- 6.2 After Council has established the committee structure and membership for the year, the Constitution enables the Director of Legal and Governance to approve in-year changes to committee memberships, either at the request of the relevant political group or because a member has resigned or ceased to be eligible for membership. Such changes are reported to the next meeting of Council.

7. Finance colleague comments (including implications and value for money)

- 7.1 Not applicable

8. Legal colleague comments

- 8.1 The proposed terms of reference and appointments are in line with the Council's Constitution.

9. Other relevant comments

9.1 None

10. Crime and Disorder Implications (If Applicable)

10.1 Not applicable

11. Social value considerations (If Applicable)

11.1 Not applicable

12. Regard to the NHS Constitution (If Applicable)

12.1 Not applicable

13. Equality Impact Assessment (EIA)

13.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the proposals do not relate to a new or changing policy or service.

14. Data Protection Impact Assessment (DPIA)

14.1 Has the data protection impact of the proposals in this report been assessed?

No



A DPIA is not required because the proposals do not have any data protection implications.

15. Carbon Impact Assessment (CIA)

15.1 Has the carbon impact of the proposals in this report been assessed?

No



A CIA is not required because the proposals do not have any carbon impact.

16. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

16.1 None

17. Published documents referred to in this report

17.1 Nottingham City Council Constitution

Lord Mayor/ Chair of Council