

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	4627
Author:	Kate Collins
Department:	Resident Services
Contact:	Kate Collins (Job Title: Operations Director, Email: kate.collins@nottinghamcity.gov.uk, Phone: 0115 9895530)
Subject:	Provision of confectionery for resale at the Theatre Royal and Royal Concert Hall.
Total Value:	£350,000 (Type: Revenue)
Decision Being Taken:	To approve the spend for the purchase of confectionery and soft drinks with Brakes, under an existing contract established by Nottingham City Council for these supplies.
Reasons for the Decision(s)	The Theatre Royal and Royal Concert Hall (TRCH) presents around 675 performances each year, attracting audiences in excess of 600,000 TRCH supplies a range of confectionery and soft drinks at each performance. This enhances the customer experience as well as generating a significant income stream to support the TRCH programme. Anticipated spend is £87,500 per annum for four years. Expenditure is funded through TRCH revenue budgets.
Other Options Considered:	The Council already has a contract in place with Brakes for the provision of these supplies so it would be inefficient and unnecessary to procure these supplies outside of this contract.
Background Papers:	None
Published Works:	None
Affected Wards:	Citywide

Colleague / Councillor Interests:

None

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

None

Equality:

EIA not required. Reasons: Not required as using existing compliant supplier.

Social Value Considerations:

None

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

24/05/2022

Advice Sought:

Legal, Finance, Procurement

Legal Advice:

It is understood that the Council has previously procured and established a contract for these types of supplies and so the additional requirements for the requirements at the TRCH can be compliantly sourced under this contract.

The report seeks approval for the spend associated with this provision and on the basis there is a compliant route to procure, raises no legal issues. Advice provided by Dionne Claire Screatton (Solicitor) on 10/03/2022.

Finance Advice:

The approved medium term financial plan (MTFP) for financial year 2022/23 includes a budgeted net income target for the theatre royal and concert hall (TRCH) of £5.064m. Within this income target is an expectation of sales from confectionary items. Failure to achieve this income target would give rise to an overspend position. The approved supplier will need to meet TRCH's operational needs in terms of range of products and timely deliveries to meet customer demand and to maximise income generation from sales.

Advice provided by Maria Balchin (Finance Analyst) on 28/02/2022.

Procurement Advice:

This request is for the authority to spend and to access the existing contract only. The existing contract previously under went a compliant procurement exercise.

Advice provided by Holly Fisher (Lead Procurement Officer (Products)) on 04/04/2022.

Signatures

Pavlos Kotsonis (Portfolio Holder for Leisure, Culture and Planning)
SIGNED and Dated: 17/05/2022
Frank Jordan (Corporate Director, Resident Services)
SIGNED and Dated: 17/05/2022