

## **Funding agreement**

**08 December 2021**

**Rachael Evans  
Nottingham City Council  
Trading as Nottingham City Museums and Galleries  
NOTTINGHAM CITY COUNCIL, Communities Courtyard, Wollaton Park,  
Wollaton Road  
NOTTINGHAM  
NG8 2AD**

**Dear Rachael Evans**

**Programme: National Portfolio Organisations: extension  
Project: NPO 2022/23 extension  
Applicant name: Nottingham City Museums and Galleries**

**I am writing to confirm that Arts Council England will provide Nottingham City Museums and Galleries with a grant of up to £474,775 for the funding period 01 April 2022 to 31 March 2023 towards the costs of the agreed activity as set out in your application and the schedules attached on the Attachments screen.**

**Please note that this amount is indicative. Arts Council England can only guarantee future instalments of the grant as long as sufficient funds from the Government and/or the National Lottery are available to it. It is possible that indicative amounts may therefore be reduced.**

## **1. Our Funding**

**Our funding is subject to our standard terms and conditions for grants for National Portfolio Organisations (“National Portfolio terms and conditions”), the payment conditions set out in the Monitoring schedule and the additional conditions set out in Schedule 1. The additional conditions and the National Portfolio terms and conditions are attached on the Attachments screen, and you can also download the National Portfolio terms and conditions from our website ([artscouncil.org.uk](http://artscouncil.org.uk)).**

## **2. Additional Conditions**

**The additional conditions are set out in Schedule 1.**

## **3. Agreed Activity**

**The Agreed Activity is set out in your application and the schedules attached on the Attachments screen, which includes the requirement for you to submit an updated plan in advance of the 2022/23 funding year. Changes to the Agreed Activity are covered in the National Portfolio terms and conditions.**

## **4. Payment Conditions**

**The payment conditions for the grant are set out in the payment schedule, which you can view on the Monitoring schedule and payment conditions screen. We will normally make each scheduled payment within 10 days of us receiving confirmation that you have met the relevant payment condition(s).**

## **5. Your Funding**

**To help fund this National Portfolio programme we will also use funds from our share of the National Lottery, so some organisations will be funded wholly from grant-in-aid and others from Lottery revenue. All organisations will be treated the same, irrespective of where their funding comes from.**

**Your funding comes from our Grant in aid resources.**

**Your funding is restricted to and is for the sole purpose of:**

**Your funding is restricted to the activity as set out in your business plan, which has been submitted in outline form, and which will be submitted as a final version by 28 February 2022. Your funding should be shown as restricted in your accounts.**

## **6. Accepting your grant**

**Accepting your grant is done online by working through the 'offer letter acknowledgement' workflow. At the bottom of this page you are asked to confirm that you have read the offer letter. On the following screens you will then view additional conditions, National Portfolio terms and conditions, the payment and monitoring schedule, the bank details form and the schedules with the Agreed Activity. You will need to complete the declaration stating whether you accept this offer of a grant. Once you press 'submit' on the final screen, your acceptance will be sent to us to review.**

**If you do not accept this offer within one month from the date we issued it, it will no longer be valid.**

**When you accept your grant, you will need to download the bank details form. You must complete the bank details form and upload it to the Bank details step on Grantium.**

## **7. Freedom of Information**

**Any information we receive from you will be subject to the Freedom of Information Act. By law, we may have to provide your information to a member of the public if they ask for it under the Freedom of Information Act 2000. For further details, see the Freedom of Information section of our website.**

**If you have any concerns, let us know as some information may be covered by exemptions if it is sensitive or confidential, but any decision to release information is at our absolute discretion in accordance with the Freedom of Information Act legislation.**

**Please use the reference given at the top of this letter when you communicate with us. If you have any questions, please contact your Relationship Manager.**

**Thank you for your application and we look forward to continuing to work with you.**

**Yours sincerely,**

**Jane Dawson  
Director, Funding Programmes  
On behalf of Arts Council England**

**I had read the offer letter: Yes**