

## Overview and Scrutiny Committee Recommendation Tracker 2022/23

### 1 Purpose

This document will collate and track progress of all recommendations made by the Overview and Scrutiny Committee to the Executive throughout the year, and to log the Executive responses to the recommendations. The explanation of terms used can be found in section 3.

### 2 Overview and Scrutiny Committee Recommendations to the Executive

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220511-6-1	Together for Nottingham Plan - Progress update by the Leader	The timeframe for the HRA repayments is circulated to Committee members	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-6-2	Together for Nottingham Plan - Progress update by the Leader	The senior leadership team remain conscious of the importance of IT infrastructure and resources	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-6-3	Together for Nottingham Plan - Progress update by the Leader	Consultation and information sharing continues with Nottingham City Homes residents and staff during the	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		process of bringing housing services back in-house				
220511-6-4	Together for Nottingham Plan - Progress update by the Leader	The RAG rated performance monitoring of the Together for Nottingham Plan is circulated to Committee members	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-7-1	Customer First Transformation	More consultation is carried out with Councillors on the proposed changes	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220511-7-2	Customer First Transformation	An illustration /visualisation of the new contact process is circulated to members of the Committee	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220511-7-3	Customer First Transformation	The governance structure, baseline data, the proposed outcomes and progress monitoring plans be circulated to	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		members of the Committee				
220511-7-4	Customer First Transformation	Protected characteristics remain at the forefront when assessing the impact of proposals	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220608-13-1	Asset Rationalisation	To provide all Councillors with the opportunity to comment on the draft Community Asset Policy as part of the consultation process	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-2	Asset Rationalisation	Consult with this Committee on the finalised draft Community Asset Policy prior to it being adopted	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-3	Asset Rationalisation	To consider the following points for inclusion in developing the Community Assets Policy:	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		<p>a) a clear timeline set out for community groups expressing an interest in purchasing an asset with consideration given to the timeframe set out within the national Asset of Community Value Policy;</p> <p>b) where possible, within the constraints of the requirement to achieve best consideration, to build in measures to encourage “Sell Local” with increased time frames to allow local groups or consortiums to establish</p>				

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		<p>sufficient finances</p> <p>c) built in controls to ensure no conflict of interest for members and officers can influence sale of assets</p> <p>d) ensure adequate consultation with relevant Ward Councillors and Community groups prior to the sale of community assets</p>				
220608-13-4	Asset Rationalisation	To develop and maintain a public register of assets sold by private treaty	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-5	Asset Rationalisation	To consider further increasing the use of private agents to assist with current capacity issues within the property team	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220608-14-1	Work Programme	The Committee agreed that an item on weed spraying across the city was not an item that should come to the committee in full, but requested a letter from the Portfolio Holder updating the committee following changes to the implementation of the programme	11/08/22	Deadline for response 15/09/22		Cllr Longford/Eddie Curry
220803-18-1	Together for Nottingham Plan – Progress Update by the Leader	That at the next meeting the Council Plan commitments be split into statutory and non-statutory functions	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220803-19-1	Libraries Transformation	That a review of the consultation process is undertaken, and lessons learnt are	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		reported back to the Committee				
220803-19-2	Libraries Transformation	That consideration is given to people who might be reluctant to share their details with authorities when considering technology accessed libraries	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-3	Libraries Transformation	That consideration is given to who would be an appropriate partner is when considering shared usage	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-4	Libraries Transformation	That a mapping exercise of other community facilities, such as leisure centres or community centres is carried out	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-5	Libraries Transformation	That engagement is undertaken with all schools	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-19-6	Libraries Transformation	That feedback from the Health and People directorates is shared in full	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-7	Libraries Transformation	That the draft Community Asset Transfer Policy be discussed at a future meeting of this Committee	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-8	Libraries Transformation	That more context setting be included in consultation responses, and include LGBT+ and disability data, including any themes that were identified particularly with different communities	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-9	Libraries Transformation	That a log of the impact on individual wards of all major decisions, taking demographics into account, is maintained	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White



Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-19-10	Libraries Transformation	That a mapping exercise of all voluntary and community sector organisations, in particular those serving citizens with protected characteristics, is carried out and relationships established so that they can be easily contacted as a part of any consultation	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-11	Libraries Transformation	That ward councillors are consulted before any final decision is made	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-20-1	Public Sculptures and Monuments Policy Development	That the proposed policy on street art be brought to a future meeting of this Committee	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-20-2	Public Sculptures and Monuments Policy Development	That ward councillor consultation be included in the policy	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-20-3	Public Sculptures and Monuments Policy Development	That the policy be reviewed as appropriate	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

### 3 Explanation of terms used

Recommendation reference number - each recommendation added to this tracker will be assigned a unique reference number eg 220511-3-1, where 220511 represents the date of the meeting, -3 is the minute number, and -1 is the recommendation number.

Progress status - this column indicates individual progress status for each recommendation and will present 1 of 3 options:

- Awaiting Executive Consideration
- Responded to/Accepted/Approved by the Executive
- Rejected by the Executive

Executive response and next steps - this column will include details on why a specific recommendation was accepted or rejected by the Executive, and where appropriate, will indicate what the next steps are for the officers or councillors.

### 4 Meeting dates and reporting deadlines

Date of meeting (2.00pm)	Deadline for draft reports	Chair's Briefing (12.30pm)	Deadline for final reports (10.00am)
11/05/22	21/04/22	27/04/22	29/04/22
08/06/22	19/05/22	25/05/22	27/05/22
03/08/22	14/07/22	20/07/22	22/07/22
07/09/22	18/08/22	24/08/22	26/08/22
05/10/22	15/09/22	21/09/22	23/09/22
09/11/22	20/10/22	26/10/22	28/10/22

Date of meeting (2.00pm)	Deadline for draft reports	Chair's Briefing (12.30pm)	Deadline for final reports (10.00am)
07/12/22	17/11/22	23/11/22	25/11/22
04/01/23	15/12/22	21/12/22	22/12/22
08/02/23	19/01/23	25/01/23	27/01/23
08/03/23	16/02/23	22/02/23	24/02/23

## 5 Contact officer

Name	Role	Contact details	Responsibilities
Laura Wilson	Senior Governance Officer	0115 8764301 <a href="mailto:laura.wilson@nottinghamcity.gov.uk">laura.wilson@nottinghamcity.gov.uk</a>	Responsible for the collation and distribution of the recommendations after each meeting, following up progression, and feeding back the outcomes to the Overview and Scrutiny Committee