

Equality Impact Assessment Form

[screentip-sectionA](#)

1. Document Control

Control Details:

Title:	Arts Council England (ACE) Capital Investment Programme. A funded libraries project `Connect Culture: Nottingham City Libraries Inclusive, Immersive
If this is a budget EIA please ensure the title is the same as the title used within the budget booklet	
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Service Area:	Culture & Libraries
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Strategic Budget EIA: Y/N (Does this EIA have an impact on the budget)	N
If yes, please include the reference number	
Exempt from publication: Y/N (All EIA's are published on Nottingham Insight for public viewing unless specified. Exemption criteria is available on the EIA section on the Intranet)	N

2. Document Amendment Record:

Version	Author	Date	Approved
1.0	Jill Barr	21/06/2022	

3. Contributors/Reviewers (Anyone who has contributed to this document will need to be named):

Name	Position	Date
Rosey Donovan	Equality and Employability Consultant	27/06/2022

4. Glossary of Terms

Term	Description
ACE	Arts Council England - The external funding body
SME	Small, medium sized enterprises
LNA	Library Needs Assessment

[screentip-sectionB](#)

5. Summary

(Please provide a brief description of proposal / policy / service being assessed)

The Library Service has been awarded ACE funding to install an interactive and immersive digital content platform (which is made up of a set of 3 x floor standing, large interactive digital screens) in two of its libraries – St. Ann’s Valley Library and Strelley Road Library. These screens will enable the delivery of cultural content, via event, activities or through direct open access, to interact with cultural content delivered either directly by libraries and through local (and wider) partnership collaborations.

[screentip-sectionC](#)

6. Information used to analyse the effects on equality:

(Please include information about how you have consulted/ have data from the impacted groups)

This project will have a positive impact on equality as it looks to increase access to, and engagement with, cultural resources, events and activities for adults and children within two of our city communities (and wider city engagement

and access). It will allow libraries to offer a more diverse programme of events and activities for residents, also helping to reduce digital and cultural isolation within our more deprived and low socio-economic communities.

This project will open give potential for new opportunities and connections across cultural partners including co-creation and grass roots organisations supporting them develop and extend their cultural offer from the city centre and into outer city communities.

In 2021 Nottingham City Libraries commenced a Library Needs Assessment (LNA) via an extensive public, partner and stakeholder (internal and external) consultation exercise which has highlighted the following:

- the desire for a greater range of events and services across our city communities
- the recognition of digital investment to offer increased digital access possibilities
- increased partnership collaborations and
- investment in skills development

7. Impacts and Actions:

screentip-sectionD	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	x	<input type="checkbox"/>
Men	x	<input type="checkbox"/>
Women	x	<input type="checkbox"/>
Trans	<input type="checkbox"/>	<input type="checkbox"/>
Disabled people or carers.	x	<input type="checkbox"/>
Pregnancy/ Maternity	<input type="checkbox"/>	<input type="checkbox"/>
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>
Older	x	<input type="checkbox"/>
Younger	x	<input type="checkbox"/>

<p>Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).</p> <p><i>Please underline the group(s) /issue more adversely affected or which benefits.</i></p>	<p>x</p>	<p><input type="checkbox"/></p>
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<p style="text-align: right;"><u>screeintip-sectionE</u></p> <p>How different groups could be affected (Summary of impacts)</p>	<p style="text-align: right;"><u>screeintip-sectionF</u></p> <p>Details of actions to mitigate, remove or justify negative impact or increase positive impact (or why action isn't possible)</p>
<ul style="list-style-type: none"> - Support greater access to, and engagement with, cultural activities and events within our city communities of St. Ann's and Strelley - Supports wider access to digital engagement - For old and young residents (or those on low income) in these two city areas, this project will allow the library service to offer greater access cultural and digital engagement opportunities for those who may be unable to travel longer distances to access these experiences elsewhere. 	<p>We will create high quality content through our extensive partnership links within our communities and ensure events and activities are supported by a strong marketing campaign (both in digital and on site format, such as posters etc.) to ensure audience awareness to better support participation opportunities.</p>

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8. Arrangements for future monitoring of equality impact of this proposal / policy / service:

The project team will review the demographics of audience reached throughout the project. All data gathered will be anonymised.

Throughout the project lifespan (and beyond) the libraries project team will be in regular and direct contact with partners, participants and the local community in order to assess their on-going needs and ensuring, where possible, these are met and adding value in line with the project intended outputs.

We will receive direct feedback and evaluation from partners, participants and library visitors throughout the project to capture their views of and experience of using the library facilities and attending events and activities. The library service will continually review what has worked and what they feel could be further improved upon both during the project and beyond. If any equality impacts are identified during the assessment process, mitigating measures will be put in place and the EIA will be updated.

9. Outcome(s) of equality impact assessment:

<input checked="" type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

10. Approved by (manager signature) and Date sent to equality team for publishing:

<p>Approving Manager: The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel & email to allow citizen/stakeholder feedback on proposals.</p>	<p>Date sent for advice: Send document or Link to: edi@nottinghamcity.gov.uk</p>
<p>Approving Manager Signature: <i>Terranum Abbas (Library Service Manager)</i></p>	<p>Date of final approval: 27 June 2022</p>

Before you send your EIA to the Equality and Employability Team for advice, have you:

1. Read the guidance and good practice EIA's
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.

PLEASE NOTE: FINAL VERSION MUST BE SENT TO EQUALITIES OTHERWISE RECORDS WILL REMAIN INCOMPLETE.