

Operational Decision Record

Publication Date 27 September 2022	Decision Reference Number 4727
Decision Title	
Tender for Vehicle Breakdown and Recovery Services	
Decision Value	
£145,000	
Revenue or Capital Spend?	
Revenue	
Department	
Resident Services	
Contact Officer (Name, job title, and contact details)	
Shane Staley, Fleet Manager shane.staley@nottinghamcity.gov.uk	
Decision Taken	
<ol style="list-style-type: none"> 1. To spend £145,000 for vehicle roadside assistance and recovery to be undertaken on Council vehicles, plant equipment and external contracted vehicles. 2. To go out to 'Invitation to Quote' and award a contract to multiple providers as a framework. The contract will be awarded for an initial 2-year period with the option to extend it by 1 year. 3. To delegate authority to the Director for Neighbourhood Services to award the outcome of the contract, and to the Head of Parking Fleet and Transport Operations to sign the contract with the chosen supplier. 	
Reasons for Decision and Background Information	
<p>Fleet Services manages a diverse service critical fleet of around 475 vehicles, incorporating a fleet of around 55 refuse collection vehicles and specialist agricultural vehicles and equipment. Key objectives of the contract are to safely and successfully recover all Council vehicles, their drivers and any associated passengers to ensure a workable fully running fleet to support service delivery across all directorates.</p> <p>This tender is for roadside assistance and recovery of Council vehicles that have become non-operational and requires attention to inspect, diagnose and repair. For any vehicles that are unable to get back on the road, recovery and delivery back to a Council workshop or to any alternative location when requested by Fleet Services will be required. The contractor will be required to work on vehicles not belonging to Council, such as vehicles used by Rushcliffe Borough Council,</p>	

Nottingham City Homes and ERS Medical, with combined fleets of around 400 vehicles.

Other Options Considered and why these were rejected

The provision of vehicle recovery cannot be carried out in-house. The requirement to provide this service requires specialist and expensive vehicles and equipment to do this and an out of hours services for 24/7 cover. If resource and capacity allows, Council mechanics will attend to the roadside assistance request and attempt a first time fix to get the vehicle back on the road. If this is not successful then a vehicle recovery provided will be used to recover the vehicle.

Reasons why this decision is classified as operational

The funding for this decision is within existing budgets and policies.

Additional Information

None

Decision Maker (Name and Job Title)

Frank Jordan, Corporate Director for Resident Services

Scheme of Delegation Reference Number

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Date Decision Taken

13 September 2022