

## Overview and Scrutiny Committee Recommendation Tracker 2022/23

### 1 Purpose

This document will collate and track progress of all recommendations made by the Overview and Scrutiny Committee to the Executive throughout the year, and to log the Executive responses to the recommendations. The explanation of terms used can be found in section 3.

### 2 Overview and Scrutiny Committee Recommendations to the Executive

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
220511-6-1	Together for Nottingham Plan - Progress update by the Leader	The timeframe for the HRA repayments is circulated to Committee members	11/08/22	15/09/22	Responded to	Cllr Mellen/ Rav Kalsi
220511-6-2	Together for Nottingham Plan - Progress update by the Leader	The senior leadership team remain conscious of the importance of IT infrastructure and resources	11/08/22	15/09/22	Responded to	Cllr Mellen/ Rav Kalsi
220511-6-3	Together for Nottingham Plan - Progress update by the Leader	Consultation and information sharing continues with Nottingham City Homes residents and staff during the process of bringing housing services back in-house	11/08/22	15/09/22	Responded to	Cllr Mellen/ Rav Kalsi

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
220511-6-4	Together for Nottingham Plan - Progress update by the Leader	The RAG rated performance monitoring of the Together for Nottingham Plan is circulated to Committee members	11/08/22	15/09/22	Responded to	Cllr Mellen/ Rav Kalsi
220511-7-1	Customer First Transformation	More consultation is carried out with Councillors on the proposed changes	11/08/22	15/09/22	Responded to	Cllr Williams /Lucy Lee
220511-7-2	Customer First Transformation	An illustration /visualisation of the new contact process is circulated to members of the Committee	11/08/22	15/09/22	Accepted	Cllr Williams /Lucy Lee
220511-7-3	Customer First Transformation	The governance structure, baseline data, the proposed outcomes and progress monitoring plans be circulated to members of the Committee	11/08/22	15/09/22	Responded to	Cllr Williams /Lucy Lee
220511-7-4	Customer First Transformation	Protected characteristics remain at the forefront when assessing the impact of proposals	11/08/22	15/09/22	Responded to	Cllr Williams /Lucy Lee
220608-13-1	Asset Rationalisation	To provide all Councillors with the opportunity to comment on the draft Community Asset Policy	11/08/22	15/09/22	Accepted	Cllr Mellen/ Nicki Jenkins

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		as part of the consultation process				
220608-13-2	Asset Rationalisation	Consult with this Committee on the finalised draft Community Asset Policy prior to it being adopted	11/08/22	15/09/22	Accepted	Cllr Mellen/ Nicki Jenkins
220608-13-3	Asset Rationalisation	To consider the following points for inclusion in developing the Community Assets Policy: a) a clear timeline set out for community groups expressing an interest in purchasing an asset with consideration given to the timeframe set out within the national Asset of Community Value Policy; b) where possible, within the constraints of the requirement to achieve best consideration, to build in measures to encourage "Sell Local" with increased time frames to allow local groups or consortiums to	11/08/22	15/09/22	Responded to  Responded to	Cllr Mellen/ Nicki Jenkins

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
		<p>establish sufficient finances</p> <p>c) built in controls to ensure no conflict of interest for members and officers can influence sale of assets</p> <p>d) ensure adequate consultation with relevant Ward Councillors and Community groups prior to the sale of community assets</p>			<p>Accepted</p> <p>Responded to</p>	
220608-13-4	Asset Rationalisation	To develop and maintain a public register of assets sold by private treaty	11/08/22	15/09/22	Responded to	Cllr Mellen/ Nicki Jenkins
220608-13-5	Asset Rationalisation	To consider further increasing the use of private agents to assist with current capacity issues within the property team	11/08/22	15/09/22	Responded to	Cllr Mellen/ Nicki Jenkins
220608-14-1	Work Programme	The Committee agreed that an item on weed spraying across the city was not an item that should come to the committee in full, but	11/08/22	15/09/22	No response received	Cllr Longford/Eddie Curry

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
		requested a letter from the Portfolio Holder updating the committee following changes to the implementation of the programme				
220803-18-1	Together for Nottingham Plan – Progress Update by the Leader	That at the next meeting the Council Plan commitments be split into statutory and non-statutory functions	11/08/22	15/09/22	Responded to	Cllr Mellen/ Rav Kalsi
220803-19-1	Libraries Transformation	That a review of the consultation process is undertaken, and lessons learnt are reported back to the Committee	11/08/22	15/09/22	Accepted	Cllr Kotsonis/ Hugh White
220803-19-2	Libraries Transformation	That consideration is given to people who might be reluctant to share their details with authorities when considering technology accessed libraries	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-3	Libraries Transformation	That consideration is given to who would be an appropriate partner is when considering shared usage	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
220803-19-4	Libraries Transformation	That a mapping exercise of other community facilities, such as leisure centres or community centres is carried out	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-5	Libraries Transformation	That engagement is undertaken with all schools	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-6	Libraries Transformation	That feedback from the Health and People directorates is shared in full	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-7	Libraries Transformation	That the draft Community Asset Transfer Policy be discussed at a future meeting of this Committee	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-8	Libraries Transformation	That more context setting be included in consultation responses, and include LGBT+ and disability data, including any themes that were identified particularly with different communities	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-9	Libraries Transformation	That a log of the impact on individual wards of all major decisions, taking demographics into account, is maintained	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White
220803-19-10	Libraries Transformation	That a mapping exercise of all voluntary and	11/08/22	15/09/22	Responded to	Cllr Kotsonis/ Hugh White

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		community sector organisations, in particular those serving citizens with protected characteristics, is carried out and relationships established so that they can be easily contacted as a part of any consultation				
220803-19-11	Libraries Transformation	That ward councillors are consulted before any final decision is made	11/08/22	15/09/22	Accepted	Cllr Kotsonis/ Hugh White
220803-20-1	Public Sculptures and Monuments Policy Development	That the proposed policy on street art be brought to a future meeting of this Committee	11/08/22	15/09/22	No response received	Cllr Kotsonis/ Hugh White
220803-20-2	Public Sculptures and Monuments Policy Development	That ward councillor consultation be included in the policy	11/08/22	15/09/22	No response received	Cllr Kotsonis/ Hugh White
220803-20-3	Public Sculptures and Monuments Policy Development	That the policy be reviewed as appropriate	11/08/22	15/09/22	No response received	Cllr Kotsonis/ Hugh White
220907-25-1	Council Plan Performance – Resident Services	Circulate statistics on the number of fly tips per ward before the	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Frank Jordan

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		introduction of bulky waste charges and after				
220907-25-2	Council Plan Performance – Resident Services	Circulate data on air quality from the Queens Drive monitoring site from before the pandemic and after	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Frank Jordan
220907-25-3	Council Plan Performance – Resident Services	Circulate a comparison of sickness rates from the refuse collection team from before and after the pandemic	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Frank Jordan
220907-25-4	Council Plan Performance – Resident Services	Consider the development of a city wide ward based competition around cleanliness	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Frank Jordan
220907-25-5	Council Plan Performance – Resident Services	To work to strengthen the relationship between Clean Champions and Op teams	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Frank Jordan
220907-25-6	Council Plan Performance – Resident Services	Circulate statistics around potholes that have been filled on more than one occasion	29/09/22	20/10/22	Awaiting consideration	Cllr Wynter/ Frank Jordan
220907-25-7	Council Plan Performance – Resident Services	Circulate fly tipping data relating to HMOs	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan



Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
220907-25-8	Council Plan Performance – Resident Services	Circulate the figures on fines and commercial prosecutions for fly tipping	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan
220907-25-9	Council Plan Performance – Resident Services	To ensure that the joined up working of the REACT team continues and is developed	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan
220907-25-10	Council Plan Performance – Resident Services	To work with schools and community groups to educate around hate crime and encourage reporting of incidents	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan
220907-25-11	Council Plan Performance – Resident Services	Consider removing the first objective as it is police led, or define where action can be taken by the Council to improve the outcome	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan
220907-25-12	Council Plan Performance – Resident Services	Monitor the involvement of NCH in resolving ASB issues	29/09/22	20/10/22	Awaiting consideration	Cllr N Khan/ Frank Jordan
220907-25-13	Council Plan Performance – Resident Services	To review and reconsider the RAG rating of the objective to provide a network of inclusive sustainable and quality public libraries	29/09/22	20/10/22	Awaiting consideration	Cllr Kotsonis/ Frank Jordan

Reference number	Title of agenda item	Recommendation	Date referred	Deadline for response	Status	Key contacts
220907-25-14	Council Plan Performance – Resident Services	To revisit how outcomes are measured and define how they are measured ensuring outcomes are measurable against money invested	29/09/22	20/10/22	Awaiting consideration	Cllr Kotsonis/ Frank Jordan
220907-25-15	Council Plan Performance – Resident Services	To circulate data on prosecution levels of private landlords and the impact of the Licensing scheme;	29/09/22	20/10/22	Awaiting consideration	Cllr Neal/ Frank Jordan
220907-25-16	Council Plan Performance – Resident Services	That future presentations include measures, values and targets, especially for Amber rated targets	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Clive Heaphy
220907-25-17	Council Plan Performance – Resident Services	That presentations remain focussed on highlighting the most critical priorities, rather than all indicators	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Clive Heaphy
220907-25-18	Council Plan Performance – Resident Services	Ensure measures and commitments are SMART in the future, and that performance is only measured for things that are within the Council's control	29/09/22	20/10/22	Awaiting consideration	Cllr Longford/ Clive Heaphy

### 3 Explanation of terms used

Recommendation reference number - each recommendation added to this tracker will be assigned a unique reference number eg 220511-3-1, where 220511 represents the date of the meeting, -3 is the minute number, and -1 is the recommendation number.

Status - individual status for each recommendation and will present the following options:

- Awaiting consideration
- Responded to/Accepted/Approved
- Rejected
- No response received

### 4 Responses

Responses received for the relevant period will be appended to the Recommendation Tracker report on the agenda.

### 5 Meeting dates and reporting deadlines

<b>Date of meeting (2.00pm)</b>	<b>Deadline for draft reports</b>	<b>Chair's Briefing (12.30pm)</b>	<b>Deadline for final reports (10.00am)</b>
11/05/22	21/04/22	27/04/22	29/04/22
08/06/22	19/05/22	25/05/22	27/05/22
03/08/22	14/07/22	20/07/22	22/07/22
07/09/22	18/08/22	24/08/22	26/08/22
12/10/22	22/09/22	29/09/22	30/09/22
09/11/22	20/10/22	26/10/22	28/10/22
07/12/22	17/11/22	23/11/22	25/11/22
04/01/23	15/12/22	21/12/22	22/12/22
08/02/23	19/01/23	25/01/23	27/01/23
08/03/23	16/02/23	22/02/23	24/02/23

## 6 Contact officer

Name	Role	Contact details	Responsibilities
Laura Wilson	Senior Governance Officer	0115 8764301 <a href="mailto:laura.wilson@nottinghamcity.gov.uk">laura.wilson@nottinghamcity.gov.uk</a>	Responsible for the collation and distribution of the recommendations after each meeting, and feeding back the outcomes to the Overview and Scrutiny Committee