

Operational Executive Decision-Making Form

Operational Decision Record

Publication Date 01/11/22	Decision Reference Number 4758
Decision Title	
Willard Wigan Micro-sculpture Exhibition at Wollaton Hall	
Decision Value	
£35,000	
Revenue or Capital Spend?	
Revenue	
Department	
Leisure & Culture, Museums	
Contact Officer (Name, job title, and contact details)	
Rachael Evans, Museums Development Manager, 07904 602467	
Decision Taken	
Approval is sought to expend £35,000 without getting three quotes.	
Reasons for Decision and Background Information	
<p>The scheduled Wollaton Hall temporary exhibition programme includes the loan of 20 micro-sculptures from Dr Willard Wigan MBE as part of the free Natural History Museum's offer. The temporary exhibition will run from April to October 2023 in the South State Suite at Wollaton Hall and the whole exhibition is grant funded by the Arts Council England's NPO grant funding. The loan of the sculptures amounts to £35,000 for seven months. Whilst this would normally mean three quotes need to be sourced because this is unique artwork only created by one particular artist it is not feasible to get two other quotes. Therefore, approval is sought to raise an order for the loan fee without two further quotes.</p>	
Other Options Considered and why these were rejected	
<p>Do nothing would mean no temporary exhibition at Wollaton Hall which will impact on visitor figures and secondary spend. The Museums Service have visitor figure and income generation targets to meet, increased annually, to ensure the sites' remain sustainable. Reducing the visitor offer (ie no temporary exhibitions) will impact negatively on repeat visitor figures and culminate in reduced secondary spend. Also, the Willard Wigan exhibition is grant funded so does not impact on core Council budgets. Therefore the option to do nothing has been rejected.</p>	

Reasons why this decision is classified as operational

The exhibition programme at Wollaton Hall is an annual operational programme, part of the daily running of the site. The Willard Wigan exhibition has been pre-approved as part of the delivery for the Museum Service within the 2022-2023 business plan and the expenditure has been pre-approved as part of the delivery of the ACE NPO 2022-2023 programme.

Additional Information

You should consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

Decision Maker (Name and Job Title)

Frank Jordan, Corporate Director Resident Services

Scheme of Delegation Reference Number

1

Date Decision Taken

31/10/2022