

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

**Reference Number:**

4783

**Author:**

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**Department:**

Growth and City Development

**Contact:**

Razak Joomrally

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**Subject:**

Approval to tender for solar PV maintenance and spend allocated funds.

**Total Value:**

Up to £384,600 expenditure (Type: Revenue)

**Decision Being Taken:**

1) Approval to seek competitive tenders for solar PV maintenance by a further competition under the ESPO "Renewable Energy Solutions" framework 2) Approval to enter into a contract for the period of 1 year with the option to extend for a further 1 year.3) Delegate authority to the Director of Environment & Sustainability to award the contract following the competitive procurement exercise.

**Reasons for the Decision(s)** <p class="MsoNormal" style="mso-margin-top-alt:auto;mso-margin-bottom-alt:auto; line-height:normal">All Nottingham City Council owned solar PV systems need to be maintained and components that have failed and which are no longer under warranty replaced. This will provide the site with renewable electricity and continued revenue from the Feed-in-Tariff. Budgets are in place for on-going maintenance of up to £284,600 and this is an approval request to go out to market for operation & maintenance services. The funding for these works has been secured via several budgets, including, Energy Development Fund and NCH re-charges. Nottingham City Councils Solar Hub, within Energy Projects team are responsible for the maintenance of 1,000 domestic solar systems (known as phase 2). The maintenance for these systems is funded via the business case associated with their deployment with ringfenced maintenance funds from the subsidy income generated. The remaining solar assets (~2,750) are funded via re-charges to the HRA, managed by NCH. The Solar Hub submitted an application for funding via the portfolio office for additional pigeon protection works, which a decision is expected before the 31st December 2022. If the request for capital funding is successful we will include the funds in the procurement exercise. Nottingham City Council's Solar Hub will manage all solar assets on behalf of NCH, and they will be billed quarterly in arrears for all works completed during that period. This will cover financial years 2022/2023 & 2023/2024 and it is forecasted that we will spend; Scenario 1 - Successful portfolio application Quarter 4, 2022/2023 - £122,150 Quarter 1, 2023/2024 - £127,850 Quarter 2, 2023/2024 - £117,500 Quarter 3, 2023/2024 - £17,100 Total: £384,600 Scenario 2 - Unsuccessful portfolio application Quarter 4, 2022/2023 - £102,150 Quarter 1, 2023/2024 - £92,850 Quarter 2, 2023/2024 - £72,500 Quarter 3, 2023/2024 - £17,100 Total: £284,600

**Other Options Considered:** Other options considered is to do nothing. By doing nothing means that the property will no longer benefit from renewable electricity, that is free to use, Nottingham City Council will not see the carbon savings, nor will we continue to receive the expected income from the Feed-in-Tariff

**Background Papers:** None.

**Published Works:** None.

**Affected Wards:** Citywide

**Colleague / Councillor Interests:** There are none that I am aware of

**Consultations:** Those not consulted are not directly affected by the decision.

**Crime and Disorder Implications:** I do not believe that this decision will have any crime and disorder implications

<b>Equality:</b>	<b>EIA not required. Reasons: EIA is not required as full procurement tender process will be undertaken.</b>
<b>Social Value Considerations:</b>	<b>The social value considerations will be included within the procurement exercise.</b>
<b>Relates to Council Property Assets:</b>	<b>Yes</b>
<b>Relates to Building Services:</b>	<b>Yes</b>
<b>Decision Type:</b>	<b>Portfolio Holder</b>
<b>Subject to Call In:</b>	<b>Yes</b>
<b>Call In Expiry date:</b>	<b>02/12/2022</b>
<b>Advice Sought:</b>	<b>Legal, Finance, Procurement, Property, Building Services</b>
<b>Legal Advice:</b>	<b>This decision raises no significant legal issues. The procurement of the services will be undertaken through the relevant ESPO framework agreement and is in compliance with the Public Contracts Regulations 2015 and the Council's Contract Procedure Rules. Advice provided by Sarah O'Bradaigh (senior solicitor) on 27/10/2022.</b>

**Finance Advice:**

This decision seeks the approval to go out to tender for a contract to the value of up to £384,600, to cover a period of 1 years with the opportunity to extend for a further year if necessary.

It also seeks the approval for the Director of Carbon Reduction and Energy Sustainability (CRES) to award the contract after the procurement competition has ended

The Solar Hub in CRES will manage the contract and ensure payments are made in a timely manner following the successful completion of works undertaken through the proper accounts payable processes.

The funding is to come, in part, from the Energy Development Fund that sits in CRES (£155,200). There is sufficient availability within this budget to cover these costs. The balance is to come from Nottingham City Homes (NCH) (£129,400). The Solar Hub will bill NCH in arrears so it is advised this is completed in a timely manner to reduce the financial risk to Nottingham City Council. In Scenario 1, there is also capital funding of £100,000, for additional pidgeon protection woks, which is the subject of a bid to the Portfolio Office. A decision on the availability of this funding is expected on or before the 31st December 2022. If the bid is successful, the funding will be included in the available budget as part of the procurement exercise.

The total expenditure and funding cover more than one financial year and so appropriate annual, temporary budgets will be set, based on the profiled expenditure detailed in this report.

Advice provided by Alison Bennett (Senior Commercial Business Partner) on 03/11/2022.

**Procurement Advice:**

There are no Procurement issues with the decisions being sought. The Procurement Team is working with the client to procure a contractor in compliance with Contract Procedure Ruules and the Public Contracts Regulations 2015. Advice provided by Jonathan Whitmarsh (Lead Procurement Officer) on 30/09/2022.

**Property Advice:**

Property is supportive of this proposal as it relates to maintenance of existing PV systems. Property would like to be consulted on any proposals to expand existing or install new PV systems in order to avoid installation of PV on assets identified for disposal. Advice provided by Bevis Mackie (Corporate Property & Investment Manager) on 04/11/2022.

**Building Services Advice:**

There are no Building Services issues with the decisions being sought. Building Services would like to have access to all solar repairs and maintenance information for NCC operational portfolio and will be working with the client on this matter. Advice provided by Trevor Bone (Property Maintenance Manager) on 25/10/2022.

**Signatures**

Sally Longford (PH for Energy, Environment and Waste Services)

SIGNED and Dated: 25/11/2022

Frank Jordan (Corporate Director, Resident Services)

SIGNED and Dated: 25/11/2022