

Operational Decision Record

Publication Date 19 December 2022	Decision Reference Number 4806
Decision Title	
Extend Programme Lead resource supporting the Improvement and Transformation Customer & Business Support Programme - #73	
Decision Value	
Up to £50,000	
Revenue or Capital Spend	
Revenue	
Department	
Transformation	
Contact Officer (Name, job title, and contact details)	
Lucy Lee – Head of Customer Services	
Decision Taken	
To extend the external Programme Lead resource supporting the Improvement and Transformation Customer & Business Support programme until 31 March 2023.	
Reasons for Decision and Background Information	
<p>The role has established the Customer & Business Support programme and is now required to ensure the integrated plan is embedded and delivers on the programme's expectations for service change and the financial delivery in the Medium Term Financial Plan. This extension does not capture any additional requirements from the 2023/24+ budget setting process.</p> <p>This role is responsible for a mixture of coaching and supporting council staff across a broad portfolio of change projects at all levels of the organisation. They will oversee a complex portfolio of work, supporting in the design of projects, create processes, engage stakeholders, manage priorities, track progress, and assign activity across programmes, projects and delivery teams.</p> <p>The capacity, skillset and experience is not currently available within the organisation.</p> <p>Procurement of this resource is in accordance with the appropriate processes (ESPO Framework 3S_18 – Strategic HR Services) and funding will be allocated from the Improvement & Transformation fund current allocation.</p>	

This activity supports the requirements of the Non Statutory review <https://www.gov.uk/government/collections/non-statutory-review-of-nottingham-city-council> which has informed the Together for Nottingham Plan.

Other Options Considered and why these were rejected

Do not procure this service – this will prevent the delivery of the Together for Nottingham Plan and a sustainable MTFP.

Reasons why this decision is classified as operational

This is a financial commitment of under £250,000.

It involves the delivery of an agreed policy within a budget approved at Executive Board on 20 July 2021.

Additional Information

Extension of delegated decision 4598.

Decision Maker (Name and Job Title)

Mel Barrett – Chief Executive



Scheme of Delegation Reference Number

Authority delegated by Executive Board 20 July 2021

Date Decision Taken

30 November 2022