

Operational Decision Record

Publication Date 02/02/2023	Decision Reference Number 4843
Decision Title	
Acceptance of Department for Transport Bus Recovery Grant (BRG) funding	
Decision Value	
£78,604	
Revenue or Capital Spend?	
Revenue	
Department	
Growth and City Development	
Contact Officer (Name, job title, and contact details)	
Mark Garlick, Public Transport Policy, mark.garlick@nottinghamcity.gov.uk 0115 876 4675	
Decision Taken	
<p>1) To accept the allocated amount from the Department for Transport (DfT) for the purpose of covering losses where the council takes the revenue risk on a tendered service.</p> <p>2) To delegate authority to the Chief Finance Officer to sign the grant funding agreement from the DfT and to use the money for covering revenue shortfalls on tendered bus services, until passenger numbers and revenue return to normal levels.</p>	
Reasons for Decision and Background Information	
This is special funding from central government to support bus service recovery, following the pandemic, for the period January to March 2023. Further details of this are in the Final Allocation letter (attached) and the LTA BRG Declaration Form (attached).	
Other Options Considered and why these were rejected	
There are no other realistic options, other than to accept the funding offered to support bus services in recovery from the pandemic. The funds will cover revenue shortfall on contract services.	
Reasons why this decision is classified as operational	
The value of the decision is under £130,000 and is within agreed Council policies and budgets. The decision allows the Council to accept £79,604 in bus service recovery funding from the Department for Transport (DfT) towards Council-supported bus services.	

Additional Information

At this time, an EIA is not considered necessary as there will be no change to the service provided.

You should consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

Finance comments

The Decision to accept £78,604 in funding from the DfT to assist recovery of the Bus service from 1st January to 31st March is an extension of the Bus recovery grant (BRG), completed with previous DDM 4603.

There are conditions attached to the use of the grant and the usage most likely to impact Nottingham is:

b) To cover losses where an LTA, or lower Tier Authority, takes the revenue risk on a tendered service

This grant will support any losses incurred and it is important to ensure at the end of the financial year that any grant not used as intended is clearly accounted for in accordance with grant conditions.

This will be monitored by the service for any variance and reflected in the monthly forecast for the service.

Advice provided by Paul Rogers (Commercial Finance Business Partner)
03/01/2023

Procurement comments

So long as the terms of the grant funding are followed, then this decision raises no significant procurement concerns.

Advice provided by Paul Ritchie (Procurement Category Manager) 05/01/2023

Decision Maker (Name and Job Title)
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Sajeeda Rose, Corporate Director, Growth and City Development



09/01/23

Scheme of Delegation Reference Number
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Date Decision Taken

09/01/23
