

Nottingham City Council Delegated Decision



Nottingham
City Council

Reference Number:	4856
Author:	Brian Bussey
Department:	Resident Services
Contact:	Brian Bussey (Job Title: Security & Logistics Manager, Email: brian.bussey@nottinghamcity.gov.uk, Phone: 07488378769)
Subject:	Provision of Security Staff
Total Value:	£360,000 (Type: Revenue)
Decision Being Taken:	<p>(1) To approve commencing a procurement process for a 5 month contract for the provision of security staff to meet immediate need due to resource shortages.</p> <p>(2) To approve a direct award to a known supplier under the terms of the MDC and NCC Corporate Security Services framework.</p> <p>(3) To delegate authority to Head of Community Protection to award the outcome and sign the contract with the chosen provider.</p>
Reasons for the Decision(s)	<p>1. Contract to supply additional resource to ensure security services are delivered.</p> <p>2. Procurement exercise ensures applicable regulations adhered to - Council's own contract procedure rules and Public Contract Regulations.</p>

Other Options Considered:

- 1. Do nothing - rejected as continuing to raise ad-hoc orders does not comply with applicable regulations.**
- 2. Undertake quotes for each requirement - rejected as this risks needs not being met in a timely manner or with favourable rates.**

Background Papers:

None

Published Works:

None

Affected Wards:

Citywide

Colleague / Councillor Interests:

None

Consultations:

Those not consulted are not directly affected by the decision.

Crime and Disorder Implications:

Visible security staff reduce the incidence of crime and ASB. Security Staff providing a guarding service and patrolling premises internally and externally provide protection of property and contents from vandalism, damage and theft during both day and night, at weekends and Bank Holidays.

Equality:

EIA not required. Reasons: There are no changes to policies, services or functions, no changes to staffing structure and employees will not be negatively impacted.

Social Value Considerations:

1. Social Value will be included in the requirement and contractual documents - the nature of the contract will have a number of environmental considerations and targets.

2. KPIs will be determined by MDC and NCC Corporate Security Services framework.

Decision Type:

Portfolio Holder

Subject to Call In:

Yes

Call In Expiry date:

22/02/2023

Advice Sought:

Legal, Finance, Procurement

Legal Advice:

Given the total estimated value of the contract, 3 written tenders should as a general rule be obtained for the proposed services. However, the Council's Contract Procedure Rules permit the use of a framework agreement instead. The direct award of a call-off contract through a framework agreement is permissible and in accordance with Public Contracts Regulations provided that the procedure for direct awards set out in the framework agreement is fully adhered to.

Advice provided by Sarah O'Bradaigh (senior solicitor) on 04/01/2023.

Finance Advice:

This decision seeks to direct award based on the new existing Framework agreement. Utilising this new framework agreement following a rigorous process developed with support from the legal and procurement teams will enable the Security Services to ensure that they are achieving best value for money. With the facility to use an agreed pool of agency companies with a strong framework in place should enable resources are available at competitive rates and of consistent quality.

Advice provided by Susan Turner (Senior Commercial Business Partner) on 27/01/2023.

Procurement Advice:

The requirement to complete a direct award to a known supplier complies with the terms of the named framework, and therefore the contract procedure rules. Procurement will assist in the completion of the call-off contract.

Advice provided by Holly Fisher (Lead Procurement Officer (Products)) on 13/12/2022.

Signatures

Neghat Khan (PH Neighbourhoods, Safety and Inclusion)
SIGNED and Dated: 14/02/2023
Frank Jordan (CD Communities Environment Resident Services)
SIGNED and Dated: 14/02/2023