

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

Reference Number:

4865

Author:

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Department:

Resident Services

Contact:

Shane Staley

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Subject:

Replacement Telematics System

Total Value:

£500,000 (Type: Capital and Revenue)

Decision Being Taken:

1. To approve the spend of £500,000 to replace the vehicle and plant telematics system over a total period of 4 years (2 years + 1 year + 1 year).
2. To seek approval to go out to 'Mini Competition' and award a contract to one provider via Crown Commercial Services (CCS) framework agreement.
3. To delegate authority to the director of Resident Services to award the contract and for the Head of Service for Fleet and Depot Operations to sign the contract.

**Reasons for the Decision(s)**

1. To ensure the provision of the services which are compliant with EU procurement legislation and the Councils procurement rules.
2. To enable the Council to access market competitive prices.
3. To ensure commercial and financial risks to the Council are mitigated by the framework terms and conditions.
4. The framework lists approved suppliers chosen through a qualitative and pricing competition which Nottingham City Council is permitted to access as a contracting authority.
5. A DPIA is now in place for telematics systems and any new system must comply with the recommendations set out in the DPIA document
6. The current system is now out of contract meaning a tender is required to ensure any new provider meets best value
7. Service areas have a requirement to retain use of the systems to enable an efficient service to be maintained for our citizens
8. A telematics system is a vital management tool for the Council giving the following benefits:
  - Provide additional protection to employees by assisting the management of occupational road risk to meet our health and safety responsibilities by monitoring driving time and potential fatigue, whilst offering in-cab coaching and training to drivers
  - Reduce carbon emissions (CN28) and improve air quality based on utilisation data, to challenge culture and driver behaviour for example vehicle idling time and routing
  - Capital expenditure reduction - vehicle replacement planning and vehicle utilisation and optimisation to provide evidence for the purchasing decision vs rental
  - Reduce costs associated with the maintenance of vehicles - mileage and route planning impact on service internals
  - Assist with the recovery vehicles with the location of vehicles that have broken down or have been stolen via live GPS data
  - Record drivers' hours to evidence of compliance with the Road Transport Directive, required for NCC O-Licence
  - Help safeguard employees against vexatious complaints and allegations through GPS information including speed, direction of travel and vehicle controls
  - Assist in work planning and operations (e.g. planning routes and schedules, reducing mileage, knowing which vehicle is closest to an emergency, making best use of vehicles, sweeper brush and mower blade productivity etc.)
  - Provide information on who is responsible for a vehicle at all times to help meet the requirements of the Goods Vehicle Operator's Licence
  - Provide information on driver behaviour to improve safety including speeding and seatbelt infringements
  - Assist in protecting the Council and its employees from claims arising from such incidents involving any Road Traffic Accidents (RTA)

**Other Options Considered:**

1. Renew with current contractor via direct award: rejected as this would not provide best value to NCC as specification has changed and NCC are required to test to market due to being 4 years since previous award
2. End current telematics requirements and not renew or use telematics moving forward: rejected as Fleet have a requirement to track vehicles and evidence compliance for the purposes for the operator's licence

**Background Papers:**

None

**Published Works:**

None

**Affected Wards:**

Citywide

**Colleague / Councillor  
Interests:**

None

**Consultations:**

Those not consulted are not directly affected by the decision.

**Crime and Disorder  
Implications:**

Not applicable

**Equality:**

EIA not required. Reasons: An EIA is not required because the decision does not relate to a new or changing policy or service.

**Social Value  
Considerations:**

The use of a telematics system will allow vehicles to be monitored to ensure that their use is efficient and fully optimised which will help to reduce emissions released by these vehicles. This will help to support Nottingham City Council in its goal of being carbon neutral by 2028.

**Decision Type:**

Portfolio Holder

**Subject to Call In:**

Yes

**Call In Expiry date:**

27/02/2023

**Advice Sought:**

Legal, Finance, Procurement

**Legal Advice:**

This proposal does not present any significant legal concerns or issues.  
Using the CCS Framework will offer a route to market compliant with the Public Contract Regulations 2015 (if all the requirements of the framework are complied with) and should also ensure compliance with the Council's own requirements.  
The Council's constitution must be complied with in the award and execution of any contract and it is noted that the DPIA is intended to form part of any contractual arrangement.  
Anthony Heath, Senior Solicitor, Contracts and Commercial, 24th January 2023 Advice provided by Anthony Heath (Senior Solicitor) on 24/01/2023.

**Finance Advice:**

Currently £79k per annum is spent on telematics and is funded from the Operational Equipment Budget (£276k) within Fleet Management. Moving forward the expenditure on telematics will increase by £46k to £125k per annum. This can be contained within the overall Operational Equipment Budget. Advice provided by Paul Nicholas Hector (Senior Commercial Business Partner) on 24/01/2023.  
  
Advice provided by Paul Hector : Senior Commercial Business Partner

**Procurement Advice:**

**Procurement will assist in finding the most commercially viable and compliant solution for the council. Advice provided by Holly Fisher (Lead Procurement Officer (Products)) on 02/02/2023.**

**Signatures**

<b>Audra Wynter (Portfolio Holder for Highways, Transport and Parks)</b>
<b>SIGNED and Dated: 18/02/2023</b>
<b>Frank Jordan (CD Communities Environment Resident Services)</b>
<b>SIGNED and Dated: 17/02/2023</b>