

Operational Decision Record

Publication Date: 10/03/2023	Decision Reference Number: 4886
Decision Title	
Annual supply of domestic wheelie bins 2023/24	
Decision Value	
£150,000	
Revenue or Capital Spend?	
Revenue	
Department	
Domestic Waste Services	
Contact Officer (Name, job title, and contact details)	
Zarina Hearne, Waste Operations Manager	
Decision Taken	
<ol style="list-style-type: none">1. To seek approval to procure and award contracts in line with the annual value of £0.150m for household wheelie bins.2. To delegate authority to award contract to the preferred supplier to Head of Waste & Street Cleansing for Residents Services to call off over a period of 2023/24 to a maximum of £0.150m.3. To seek approval to spend £0.150m from within the Domestic Waste budget for 2023/24.	
Reasons for Decision and Background Information	
<p>The purpose of this decision is to seek approval for the provision of future procurement arrangements to support Nottingham City delivery of Domestic Waste Collections.</p> <p>Under the terms of the Environmental Protection act 1990, Nottingham City Council is classed as a Waste Collection and Disposal Authority and as such, under section 45 (1), has a statutory duty to collect household waste from all domestic properties.</p> <p>Procurement through an awarded contracts framework provides the best value for money, is compliant with financial regulations and offers the quality assurance of contract performance monitoring through a large purchasing consortium.</p>	
Other Options Considered and why these were rejected	
<p>Do nothing - This is not considered a viable option as it does not represent best value for the Authority and would not be compliant with financial regulations and provide little guidance to officers. Operatives require bins in working order to operate safely and bins that are compatible to the lifting equipment, throwing bags into the rear of an RVC (waste collection vehicle) is a known risk in the industrial.</p> <p>Explore if other Councils would like to unite and hold procurement competitions within the framework – This is something officers are in discussion with other Councils but they can only influence others and cannot provide any assurance others will want to unite?</p>	

Reasons why this decision is classified as operational

Due to the value.

Additional Information

- EIA not required: This decision does not relate to any new or changing policies, services or provision. The financial implications of the decision will have no direct impact on the services provided by the City Council. A full EIA for the replacement of domestic bins was last reviewed in February 2021.
- The procurement of wheeled bins is not considered to have significant social value implications other than the environmental impact of the production and delivery of the products. Its anticipated that within procurement of this contract being awarded through a tender/framework that suppliers will aim to help public bodies across the UK realise the benefits social value can bring to their communities and to make the process of incorporating and measuring social value more accessible within the public sector.
- Carbon Impact assessment – Not required

Procurement Comments

Procurement colleagues will assist with the tendering exercise to ensure value for money and compliance with Contract Procedure Rules.

Paul Ritchie, Procurement Category Manager, 16/12/2022

Finance Comments

The current annual budget for Domestic Bins is £0.105m. However, it is anticipated that at the end of 2023/24 there will circa £0.050m of Domestic Bins in stock. This stock will be carried over and charged to 2024/25 budget.

Paul Hector, Senior Commercial Business Partner 16/12/2022

Legal Comments

The proposal to explore framework arrangements for entering into contracts for 2023-24 raises no significant legal risks as long as the requirements of the identified framework meet the Council's needs, the Council can comply with obligations that will be imposed on it by the framework arrangement and the Council, at all times, acts in accordance with its constitution.

Anthony Heath, Senior Solicitor, 19/12/2022.

Decision Maker (Name and Job Title)

Mary Lester, Director for Resident Services

Scheme of Delegation Reference Number

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Date Decision Taken

10 March 2023