

Operational Decision Record

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| Publication Date 23/03/23 | Decision Reference Number 4896 |
| Decision Title | |
| Flooring work in museums for exhibition fit outs | |
| Decision Value | |
| £25,000 | |
| Revenue or Capital Spend? | |
| Revenue | |
| Department | |
| Communities, Environment and Resident Services | |
| Contact Officer (Name, job title, and contact details) | |
| Neil Francis – Commercial Business Lead, ex 61400 | |
| Decision Taken | |
| To undertake flooring work across museums sites as part of on-going fit outs for upcoming exhibitions as part of a wider grant funded transformation programme. | |
| Reasons for Decision and Background Information | |
| The museums exhibition spaces form a core part of the visitor offer. This work forms part of a wider programme to enhance the visitor experience and increase visitor ship to the museums sites. The supplier will be selected in accordance with the Council's financial regulations to ensure best value, and will be supported by Procurement colleagues. | |
| Other Options Considered and why these were rejected | |
| Not to undertake the work. This is undesirable as it would severely delay the roll out and implementation of the museums upcoming exhibitions programme and negatively impact income generation. | |
| Reasons why this decision is classified as operational | |
| The exhibition programme at Wollaton Hall is an operational programme, part of the daily running of the site. | |
| Additional Information | |
| <ul style="list-style-type: none"> It is recommended that you seek and include finance advice where your decision has financial implications. | |

This expenditure of £25,000 is necessary to permit forthcoming exhibitions to take place. The exhibitions support footfall and the achievement of income targets such as admission fee, catering and retail income. This expenditure is affordable and will be funded from Arts Council England grant funding to allow the Willard Wiggins exhibition to proceed, and to update Africa gallery. The work will need to be undertaken by an approved supplier to ensure compliance to best value requirements.

Maria Balchin, Senior Commercial Business Partner, 09/03/2023

Decision Maker (Name and Job Title)

Frank Jordan, Corporate Director for Resident Services

Scheme of Delegation Reference Number

7.2(a)

Date Decision Taken

21.3.23