

Operational Decision Record

Publication Date 28/04/2023	Decision Reference Number 4925
Decision Title	
Renewal of Oracle RDBMS support and maintenance contract	
Decision Value	
£249,999	
Revenue or Capital Spend?	
Revenue	
Department	
Finance & Resources	
Contact Officer (Name, job title, and contact details)	
Paul J Burrows, IT Change Projects & Strategy Manager, paul.burrows@nottinghamcity.gov.uk , (0115) 87 63153	
Decision Taken	
<ol style="list-style-type: none">1. To approve undertaking an authorised procurement process for the renewal of the Oracle RDBMS support and maintenance contract;2. To delegated to the Head of the IT Service authority to award and enter into a contract for the supply of a new Oracle RDBMS support and maintenance contract up to a value of £249,999 for up to a 3-year period.	
Reasons for Decision and Background Information	
<p>A number of significant systems in use by the Council to enable service delivery utilise Oracle as their underlying relational database management system (RDBMS). These systems include Northgate Housing, Northgate Revenues and Benefits, Capita One, GIS System, the commercial Rent Accounting System.</p> <p>Access to Oracle support and maintenance provides the Council with access to upgrades of software including fixes to faults and patches against security risks, upgrade paths so that systems remain up-to-date, and supplier support in the event of problems being encountered with the Oracle product.</p>	
Other Options Considered and why these were rejected	
<p>Do nothing. This is not considered a desirable option as it would mean that the Council would be required to operate application systems holding sensitive personal data and financial data on unsupported technology, which would pose a general business risk to the Council. Failure to maintain software support will also prevent the Council accrediting to external security standards such as PSN, Cyber Essentials and HSCN.</p>	

Reasons why this decision is classified as operational

The decision is classified as operational because:

- This is the renewal of an existing facility and so is not a new requirement.
- The technology the support and maintenance contract is for is 'known' to the Council and having been used for many years and so this is not about the adoption of new technologies.
- The renewal of the contract allows the Council to continue the delivery of services without change.

Additional Information

Financial advice:

This decision seeks approval to spend £249,999 to renew the Oracle RDBMS support and Maintenance Contract for 3 years. There are no Finance Objections to this proposal but would highlight the need prepayment at year end. Note this is not capital spend. (Nishil Rabheru, 24.02.2023)

Procurement advice:

ICT Services will follow a route to market which will be compliant and offer best value for the Authority. Once the tender process has completed, we will then be able to determine if the Authority can contract for 1 or 3-years. There are no procurement concerns. (Louise Dobson 19.01.2023)

EIA, DPIA, Carbon Impact assessment or consultation exercises are not required for this decision because the decision does not propose the acquisition of any new systems (hardware or software) only renewal of the maintenance of software that is already in use.

This decision does not involve the spending of capital monies.

The last approval for renewal of the Oracle RDMS support and maintenance contract was made through delegated decision 3785, 'Software Maintenance Renewal for Seven Systems, 2020-2023', on 10 Dec. 2019.

Decision Maker (Name and Job Title)

Ross Brown, Corporate Director, Finance & Resources

Scheme of Delegation Reference Number

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Date Decision Taken

27/04/2023