

Operational Decision Record

Publication Date 11/05/2023	Decision Reference Number 4932
Decision Title	
Technical indexes licence renewal	
Decision Value	
£90,000 over 3 years	
Revenue or Capital Spend?	
Revenue	
Department	
Finance & Resources	
Contact Officer (Name, job title, and contact details)	
Paul J Burrows, IT Change, Projects & Strategy Manager, paul.burrows@nottinghamcity.gov.uk , 0115 87 63153	
Decision Taken	
<ol style="list-style-type: none">1. To approve the direct award of the contract for provision of technical indexes to Nottingham City Council to IHS Markit for a further 3-year period;2. To delegated to the Head of the IT Service authority to award and enter into this contract.	
Reasons for Decision and Background Information	
<p>The requirement for access to technical indexes, collections of standards used in the construction industry, has existed for many years. The development of quality management systems and increasing levels of regulation in the construction industry has meant that greater levels of reference materials need to be available to professionals and craft workers. In the past these documents were provided as 'hard copy' reference materials. However, as technology has developed, particularly Internet technology, it has become more practical to offer these reference materials as online documents. This makes the standards more accessible and more easily kept up to date.</p> <p>The exemption from conducting a regular procurement exercise is required because there are no other suppliers on the market that have been identified who offer as complete a service as the current supplier, IHS Markit.</p>	
Other Options Considered and why these were rejected	
<p>The option to operate without access to technical indexes was rejected as it is considered that reference to such materials is necessary to deliver effective engineering services in support of the Council's services to citizens.</p> <p>The option of reverting to manual indexes was rejected because these are more difficult to access than on-line materials and more difficult to maintain.</p>	

Reasons why this decision is classified as operational

The use of online technical indexes is already an operational feature of the Council and so this decision represents no change to policy and enables existing methods of working to be maintained.

Additional Information

Financial advice:

This decision aims to approve the direct award for the provision of technical indexes to IHS Markit for a further 3-year period. The contract will commence from 1st May 2023, and annual cost has been identified as Year 1, £27,798.12, Year 2, £28,910.4 and Year 3, £30,066.44, which will be paid from N-10011-100-4091. No Finance Objections.

Nishil Rabheru, Strategic Finance Business Partner, 6 Mar. 2023

Procurement advice:

This System has been procured in line with the Contract Procedure Rules. Due to the limited suppliers on the market, a desk top exercise concluded that IHS Markit was the only provider able to provide the full set of requirements/ technical standards needed by the service areas. Therefore, an exemption from CPRs was sought and agreed to enable a direct award to IHS Markit. Therefore, I have no procurement concerns.

Louise Dobson, Lead Procurement Officer, 23 Mar.2023

EIA, DPIA, Carbon Impact assessment or consultation exercises are not required for this decision because the decision does not propose the acquisition of any new systems (hardware or software) only renewal of the maintenance of software that is already in use.

This decision does not involve the spending of capital monies.

The last approval for renewal of the IHS Markit technical indexes system was made through delegated decision 3785, 'Software Maintenance Renewal for Seven Systems, 2020-2023', on 10 Dec. 2019.

Decision Maker (Name and Job Title)

Ross Brown, Corporate Director, Finance & Resources

Scheme of Delegation Reference Number

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Date Decision Taken

9 May 2023