

City Council – 22 May 2023

Report of Councillor David Mellen

Corporate Director/ Director:

Malcolm Townroe, Director of Legal and Governance

Report Author and Contact Details:

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Title: Executive Appointments, Committees and Delegations

Does the report form part of the Budget or Policy Framework?

Yes No

Does this report contain any information that is exempt from publication?

No

Relevant Council Plan Key Outcome:

Green, Clean and Connected Communities	<input type="checkbox"/>
Keeping Nottingham Working	<input type="checkbox"/>
Carbon Neutral by 2028	<input type="checkbox"/>
Safer Nottingham	<input type="checkbox"/>
Child-Friendly Nottingham	<input type="checkbox"/>
Living Well in our Communities	<input type="checkbox"/>
Keeping Nottingham Moving	<input type="checkbox"/>
Improve the City Centre	<input type="checkbox"/>
Better Housing	<input type="checkbox"/>
Serving People Well	<input checked="" type="checkbox"/>

1. Summary

- 1.1 In the event that I am elected as Leader of the Council, this report sets out my appointment of Deputy Leader, appointment of Portfolio Holders and other executive appointments for 2023/24. The report also sets out the Executive Committees for 2023/24, their memberships and their first meeting dates.
- 1.2 Appendix 1 sets out the list of councillors appointed to the Executive and the delegation of roles and responsibilities to those Portfolio Holders.
- 1.3 Appendix 2 sets out the appointments of Executive Assistants and the remit of those roles.
- 1.4 Appendix 3 sets out the terms of reference and first meeting dates for Executive committees and Appendix 4 sets out the City Council membership of those committees.
- 1.5 All other executive delegations as set out in the Executive Scheme of Delegation in the Council's Constitution are confirmed.

2. Recommendations

- 2.1 To note the appointment of Deputy Leader of the Council, as set out in Appendix 1.
- 2.2 To note the appointment of Portfolio Holders and their areas of responsibility, as set out in Appendix 1.
- 2.3 To note the appointment of Executive Assistants and the remits of those roles, as set out in Appendix 2.
- 2.4 To note the terms of reference and first meeting dates for Executive committees in 2023/24, as set out in Appendix 3.
- 2.5 To note the appointments, including substitutes where appropriate to, and chairing arrangements for Executive committees, as set out in Appendix 4.
- 2.6 To note that the Constitution will be amended to reflect these appointments, delegations of responsibility and roles.
- 2.7 To note that all other executive delegations, as set out in the Executive Scheme of Delegation in the Constitution, are confirmed.
- 2.8 To note that the Constitution was amended to reflect incorporation of new responsibilities in relation to housing management and maintenance functions to the role of Corporate Director for Growth and City Development from 1 April 2023.

3. Reasons for recommendations

- 3.1 The Leader of the Council is responsible for making executive appointments and delegations, and the Constitution is updated to reflect such appointments and delegations.

4. Other options considered in making recommendations

- 4.1 None. The appointments and delegations of responsibility have been made by the Leader of the Council, and Council is required to note that the Constitution will be amended to reflect these changes.

5. Consideration of Risk

- 5.1 Not applicable

6. Best Value Considerations

- 6.1 Not applicable

7. Background (including outcomes of consultation)

- 7.1 In accordance with the Constitution, the Leader of the Council can delegate authority to take executive decisions to committees, individual councillors and officers, and is responsible for setting the parameters within which those executive delegations can be taken.

7.2 Details of the establishment of executive committees, executive appointments and the responsibilities and remits of those appointments are set out in the appendices to this report. Details of the Executive Scheme of Delegation, which remains unchanged, can be found in the Constitution.

8. Finance colleague comments (including implications and value for money)

8.1 2023/24 budget for the Executive and other named appointments is held within cost centre N-10021 within the Governance Service.

8.2 Any changes to the current Executive arrangements structure may have a financial impact as set out in Governance Framework Document C – Member’s Allowance Scheme.

8.3 Any additional financial saving/pressure in 2023/24 is expected to be contained within current resource allocation in the wider Legal & Governance Directorate.

Tania Clayton Pérez – Senior Commercial Business Partner – May 2023

9. Legal colleague comments

9.1 Nottingham City Council operates under Executive Arrangements in accordance with the Local Government Act 2000. In accordance with that Act once the Leader has been elected by Council it is the responsibility of the Leader to appoint two or more Councillors, up to a maximum of ten (including the Leader), as members of the Executive.

9.2 Under these arrangements the Leader has responsibility for all Executive functions and can choose to discharge them him/herself or to delegate them to; Executive Board; other Executive Committees (including joint committees with other local authorities, the Executives of other local authorities, or other permitted organisations); other Executive Councillors or; officers.

9.3 These arrangements are set out in detail in the Council’s Constitution.

9.4 The Executive Scheme of Delegation is set out in Governance Framework Document G.

Beth Brown, Head of Legal, 12 May 2023

10. Other relevant comments

10.1 None

11. Crime and Disorder Implications (If Applicable)

11.1 Not applicable

12. Social value considerations (If Applicable)

12.1 Not applicable

13. Regard to the NHS Constitution (If Applicable)

13.1 Not applicable

14. Equality Impact Assessment (EIA)

14.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because the proposals do not relate to a new or changing policy or service

15. Data Protection Impact Assessment (DPIA)

15.1 Has the data protection impact of the proposals in this report been assessed?

No



A DPIA is not required because the proposals do not have any data protection implications.

16. Carbon Impact Assessment (CIA)

16.1 Has the carbon impact of the proposals in this report been assessed?

No



A CIA is not required because the proposals do not have any significant carbon impacts.

17. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)

17.1 None

18. Published documents referred to in this report

18.1 Nottingham City Council Constitution – Article 10 Executive Arrangements

Councillor David Mellen