

## Operational Decision Record

<b>Publication Date</b> 15/05/23	<b>Decision Reference Number</b> 4935
<b>Decision Title</b>	
Extend Programme Lead resource supporting the Improvement and Transformation Customer Support Programme - #78	
<b>Decision Value</b>	
Up to £95,000	
<b>Revenue or Capital Spend</b>	
Revenue	
<b>Department</b>	
Transformation	
<b>Contact Officer (Name, job title, and contact details)</b>	
Ceri Walters – Finance Transformation Programme Lead, <a href="mailto:ceri.walters@nottinghamcity.gov.uk">ceri.walters@nottinghamcity.gov.uk</a>	
<b>Decision Taken</b>	
To extend external Programme Lead resource supporting the Improvement and Transformation Customer Support programme for 6 months until end of September 2023.	
<b>Reasons for Decision and Background Information</b>	
<p>This specialist advice is required to support the Customer Support Transformation programme ensuring the integrated plan is embedded and delivers on the programme's expectations for service change and financial delivery included in the 2023/24+ Medium Term Financial Plan (MTFP). This plan includes an extension of savings originally captured in the 2022/23 MTFP.</p> <p>This role is responsible for a mixture of coaching and supporting council staff across a broad portfolio of change projects at all levels of the organisation. They will oversee a complex portfolio of work, supporting in the design of projects, create processes, engage stakeholders, manage priorities, track progress, and assign activity across programmes, projects and delivery teams.</p> <p>The capacity, skillset and experience is not currently available within the organisation.</p> <p>Procurement of this resource is in accordance with the appropriate processes (ESPO Framework 3S_22 – Strategic HR Services) and funding will be allocated from the Improvement &amp; Transformation fund current allocation.</p>	

This activity supports the requirements of the Non Statutory review <https://www.gov.uk/government/collections/non-statutory-review-of-nottingham-city-council> which has informed the Together for Nottingham Plan.

**Other Options Considered and why these were rejected**

Do not procure this service – this will prevent the delivery of the Together for Nottingham Plan and a sustainable MTFP.

**Reasons why this decision is classified as operational**

This is a financial commitment of under £250,000, there is budget available within the approved 2023/24+ MTFP and is within agreed policies.

**Additional Information**

Extension of delegated decision 4806.

**Decision Maker (Name and Job Title)**

Mel Barrett, Chief Executive

**Scheme of Delegation Reference Number**

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**Date Decision Taken**

20 March 2023