

Operational Decision Record

Publication Date 19/05/23	Decision Reference Number 4947
Decision Title	
Award of contract to deliver an Economic Plan	
Decision Value	
Up to £100,000	
Revenue or Capital Spend?	
Revenue	
Department	
Growth and City Development	
Contact Officer	
Susan Tytherleigh – Business and Performance Manager G&CD	
Decision Taken	
To approve the award of the contract to produce a Nottingham Economic Plan for Growth.	
Reasons for Decision and Background Information	
<p>Further to a recent procurement exercise, the contract can now be awarded at a cost of no more than £100k</p> <p>Operational Decision 4911 gave approval to procure the commissioning of an Economic Plan for Growth for Nottingham. Operational Decision 4909 gave approval for the funding.</p> <p>Using a relevant procurement framework, tenders were received for the contract to deliver a Nottingham Economic Strategy. Following a compliant procurement process, an evaluation process and interviews the contract to deliver this piece of work within set timescales can now be awarded.</p>	
Other Options Considered and why these were rejected	
<p>Do not award the contract – This is not a viable option. The successful tender met all necessary criteria, including a good understanding of Nottingham and brought significant relevant experience. This piece of work is critical to support Nottingham’s ambitions to create the conditions for growth to support the wider city. This is also one of the 39 IAB instructions for the council to deliver.</p>	

Reasons why this decision is classified as operational

This decision is to seek approval to award the contract externally in line with City Council governance and procurement rules. The funding is via grant which has already been subject to a separate Operational Decision and the cost will not exceed the grant (£125k).

Financial implications

The cost of the contract will not exceed £100k and is being met from capacity building funding from the Department for Levelling Up (Operational Decision 4909 has already approved this).

Decision Maker (Name and Job Title)
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Sajeeda Rose – Corporate Director Growth and City Development

Scheme of Delegation Reference Number
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Date Decision Taken

19/05/23
