

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

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| <b>Reference Number:</b>                 | <b>4953</b>  |
| <b>Author:</b>                           | <b>Michael Hainge</b>  |
| <b>Department:</b>                       | <b>Finance and Resources</b>   |
| <b>Contact:</b>                          | <b>Michael Hainge</b><br><b>(Job Title: Director of Commercial, Procurement and Contract M, Email: michael.hainge@nottinghamcity.gov.uk, Phone: 1)</b>           |
| <b>Subject:</b>                          | <b>Policy and Process for Board Appointments to Council Owned Companies</b>  |
| <b>Total Value:</b>                      | <b>££100,000 (Type: Revenue)</b>   |
| <b>Decision Being Taken:</b>             | <b>To approve the policy and process for board appointments to Council owned companies as set out in the appended paper, Policy for Board Appointments v.1.4</b> |
| <b>Reasons for the Decision(s)</b>       | <b>To ensure the best interest of both the companies and council are met and to meet the IAB instruction concerning this matter.</b>                             |
| <b>Briefing notes documents:</b>         | <b>Policy for Board Appointments v.1.4 MRT amends.docx</b>   |
| <b>Other Options Considered:</b>         | <b>None</b>  |
| <b>Background Papers:</b>                | <b>Policy on board appointments v1.4 taken to Companies Governance Executive Committee on Tuesday 23rd May 2023</b>  |
| <b>Published Works:</b>                  | <b>IAB instructions; Companies Governance Handbook; Lawyers in Local Government Code of Practice on Council Owned Companies</b>                                  |
| <b>Affected Wards:</b>                   | <b>Citywide</b>  |
| <b>Colleague / Councillor Interests:</b> |  |

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| <b>Consultations:</b>                   | <b>Date: 23/05/2023</b>  |
|   | <b>Other City Council Bodies:Companies Governance Executive Committee</b>  |
|   | <b>Approved</b>  |
| <b>Crime and Disorder Implications:</b> | <b>Date: 19/05/2023</b>  |
|   | <b>Chief Finance Officer:Director for Finance and Resources</b>  |
|   | <b>Approved</b>  |
|   | <b>Those not consulted are not directly affected by the decision.</b>  |
| <b>Equality:</b>                        | <b>EIA not required. Reasons: The policy and process will address EDI issues as part of the selection and appointment of board directors.</b>  |
| <b>Decision Type:</b>                   | <b>Portfolio Holder</b>  |
| <b>Subject to Call In:</b>              | <b>Yes</b>   |
| <b>Call In Expiry date:</b>             | <b>07/06/2023</b>  |
| <b>Advice Sought:</b>                   | <b>Legal, Finance</b>  |
| <b>Legal Advice:</b>                    | <b>The proposed policy follows the Lawyers in Local Government Code of Practice. Adopting that policy for the appointment of directors to company boards will ensure that the Council is following current best practice and will also satisfy the requirements of the Council's Improvement and Assurance Board. In all other regards adoption of the policy raises no significant legal issues and is supported. Advice provided by Malcolm Townroe (Director of Legal and Governance) on 31/05/2023.</b>                                      |
| <b>Finance Advice:</b>                  | <b>The recruitment costs associated with appointees will be paid by the council as it addresses the IAB instructions in relation to Board appointments. The appointments will be remunerated at c. £400 per day for the work they carry out as a board director which will be paid by each company directly and not form part of the council's ongoing budget. If any Nottingham City Councillor or council officer is appointed, this fee will not be paid. Advice provided by Annabel Scholes (Interim Director of Finance) on 31/05/2023.</b> |
| <b>Signatures</b>                       | <b>David Mellen (Leader/ PH Strategic Regeneration &amp; Communications)</b>   |
|   | <b>SIGNED and Dated: 31/05/2023</b>  |
|   | <b>Ross Brown (Corporate Director of Finance &amp; Resources)</b>  |
|   | <b>SIGNED and Dated: 31/05/2023</b>  |