

Operational Decision Record

Publication Date 08/06/23	Decision Reference Number 4959
Decision Title	
Apprenticeship Levy	
Decision Value	
£53,400	
Revenue or Capital Spend?	
Revenue	
Department	
Finance and Resources	
Contact Officer (Name, job title, and contact details)	
Rosey Donovan, Equality and Employability Consultant	
Decision Taken	
To approve the spend of £53,400 from the apprenticeship levy using a direct award to Multiverse in order to deliver the third Data Academy Apprenticeships.	
Reasons for Decision and Background Information	
<p>The data academy was advertised to the workforce via all colleague emails and invited anyone interested to attend information sessions and apply. Applications were discussed with line managers and Heads of Service have approved the colleagues to become apprentices within their remit. Applications have been made from across the council with a selection from each division enrolling onto the programme. Colleagues undertaking the Data Academy Apprenticeship will remain in their post throughout.</p> <p>The apprenticeship levy is a pot of money that can solely be used for the payment of approved apprenticeships. If it is not spent within 2 years of it reaching our account it is reclaimed by the Government. It is therefore in the best interest to spend the apprenticeship levy where possible. In allowing the ability to direct award to Multiverse the sum of £53,400 to deliver the following apprenticeships, we will be reducing the figure being sent back to the government each month.</p> <p>This figure is broken down as follows:</p> <p>2x Data Analyst, Level 4 Apprenticeship at a cost of £15,000 per apprentice.</p> <p>2x Data Technician, Level 3 apprenticeship one with a cost of £12,000 and the other at £11,400 (cost difference due to prior learning).</p>	

4 apprenticeships in total.

This request solely relates to a spend with Multiverse for the enrolment period of 2022-23. Plans for spend on further cohorts will be covered with a future request to spend the apprenticeship levy.

Other Options Considered and why these were rejected

Multiverse was selected as they have already successfully delivered programmes with other businesses and authorities so are tried and tested. Their offering also included the opportunity to network with businesses outside of our own to share in best practice. They are on the YPO procurement framework to deliver the above mentioned apprenticeships.

NCC has previously worked with Multiverse in delivering the first two cohorts where colleagues are currently on programme. We meet with Multiverse regularly and are provided with updates on progress being made. Feedback has included how some apprentices have implemented their learning within their roles which has been very effective.

Reasons why this decision is classified as operational

The value of the decision falls within the threshold of an Operation Executive Decision and comes from existing approved budgets.

Additional Information

Procurement Comments

There are no procurement concerns, this is a compliant procurement through the YPO Apprenticeships Framework.

Advice provided by Louise Dobson, Procurement Officer, 25/05/23

Decision Maker (Name and Job Title)

Ross Brown, Corporate Director for Finance and Resources

Scheme of Delegation Reference Number

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Date Decision Taken

01/06/23