

Operational Decision Record

Publication Date 09/06/23	Decision Reference Number 4962
Decision Title	
Procurement of resources to support stabilisation of establishment controls and implementation of One Council operating model approach	
Decision Value	
Up to £1,100,000 with expenses capped at 5% - Aggregate total £1,155,000	
Revenue or Capital Spend?	
Revenue	
Department	
Finance and Resources	
Contact Officer (Name, job title, and contact details)	
Richard Grice, Transformation Programme Director, richard.grice@nottinghamcity.gov.uk	
Decision Taken	
<p>To provide support to NCC in three areas of activity that are key underpinnings of organisation transformation</p> <ol style="list-style-type: none"> 1. Establishment Control: Leading on work to provide an agreed establishment across Nottingham City Council and support on developing processes to maintain that establishment. This work will determine the true baseline position for transformation. It will focus on two key areas: <ul style="list-style-type: none"> ○ Continuing the roll out of the establishment baseline reconciliation across council departments ○ Developing and rolling out a simple dashboard to support budget holders with establishment reporting and monitoring. 2. Continued development and implementation of the Strategic Core of the council. This work will build on, and commence the implementation of, the high level One Council operating model design. This work will bring together five sub-functions: the Chief Executive Office, Policy and Strategy, Transformation Office; Communications and Engagement; and Business Insight. The new function will <ul style="list-style-type: none"> ○ Enable best value to be assessed and delivered across NCC ○ Support and enable wider transformation across Nottingham City Council, by maximising NCC's ability to deliver key corporate capabilities 3. Core team support- This team will continue to work directly within the Transformation Office to provide oversight to the workstreams set out in 	

this work order an provide additional, flexible support to other Council led workstreams to facilitate the achievement of agreed milestones e.g. financial savings.

Reasons for Decision and Background Information

This activity will ensure delivery and assurance of savings included in the Medium Term Financial Plan and delivery of the Together for Nottingham Plan.

Other Options Considered and why these were rejected

Do not procure this service – this will impact on delivery as alternative resourcing and appropriate capability is not available internally.

Reasons why this decision is classified as operational

It involves resources for the delivery of programmes in the council transformation portfolio, as part of the 2023/24 council budget.

Additional Information

The appropriate procurement process has been undertaken via the CCAS framework and aligns to the Strategic Delivery Partner report approved at Executive Board on 19 July 2022.

Finance comments

The commission of this PWC Phase 2 contract directly supports the IAB instructions, finance improvement plan and improvement activity. The funding for this commission is from the approved £2.435m IAB funding allocation set aside within the Financial Resilience Reserve (FRR) (Executive Board report dated 21 March 2023) and the Transformation reserve held for funding improvement and transformation activity that is met from revenue set aside within the MTFP.

	FRR IAB Funding £m	Transformation Reserve £m	TOTAL £m
Core team		0.340	0.340
Strategic core	0.366	0.099	0.465
Establishment Control	0.295		0.295
Expenses capped at 5%		0.055	0.055
Total Contract - PWC Phase 2	0.661	0.494	1.155

The release of this funding is in accordance with the specification and deliverables set out within the work order:

For the provision of audit, assurance and advisory services - Ref: EBAC-BT015-052273

Decision Maker (Name and Job Title)

Mel Barrett, Chief Executive

Scheme of Delegation Reference Number
<i>Authority delegated by Executive Board, 20 July 2021, Minute 29 and Executive Board, 21 March 2023, Minute 120</i>
Date Decision Taken
07 June 2023