

Operational Decision Record

Publication Date 21/08/2023	Decision Reference Number 5009
Decision Title	
Umbraco Hosting and Support for Nottingham City Websites	
Decision Value	
£31,984 for 2 years (£15,992 each year)	
Revenue or Capital Spend?	
Revenue	
Department	
Finance & Resources	
Contact Officer (Name, job title, and contact details)	
James Steele, Acting Head of Process Improvement, James.Steele@nottinghamcity.gov.uk	
Decision Taken	
<p>Approve the funding to allow NCC to migrate website hosting and support from S8080 to Umbraco Cloud and rebuild our websites using Umbraco Cloud.</p> <p>Total costs to migrate to Umbraco Cloud over 2 years are:</p> <p>Umbraco Cloud - Professional – Yearly plan + 1000GB extra media Storage £6,853.50</p> <p>Umbraco Cloud - Professional - Yearly plan + 1000GB extra Bandwith + 2000 extra media Storage £9,138.60</p> <p>Total for 2 years £31,984</p>	
Reasons for Decision and Background Information	
<p>Background</p> <p>Our current website is hosted and supported by S8080, a Digital Agency from Cardiff. Our current contact with S8080 expires in January 2024. The version of Umbraco that we use now (Version 7) will no longer be supported from September 2023. This means we need to rebuild our sites on the latest Umbraco platform and migrate all our sites currently hosted on version 7.</p> <p>As this will require a complete rebuild and migration of content, it has provided us with the opportunity to review our existing arrangement and ensure we meet Best Value</p>	

We currently have the following websites in Umbraco.

- <https://www.nottinghamcity.gov.uk/>
- <https://www.nottinghamcity.gov.uk/nottinghamschools>
- <https://www.nottinghamcity.gov.uk/earlyyears>
- <https://www.nottinghamcity.gov.uk/engage-nottingham-hub/>
- <https://www.nottinghamcity.gov.uk/foster>
- <https://www.nottinghamcity.gov.uk/council-house>
- <https://www.nottinghamcity.gov.uk/commercial-services/>
- <http://www.eduserve.co.uk/>
- <http://www.nottinghamchildrenspartnership.co.uk>
- <https://www.nottinghamcityhomes.org.uk>
- <https://www.nottinghamhomelink.org.uk>
- <https://www.nottinghamoncall.com>
- <https://www.nottinghamliving.org.uk>
- <https://www.gnplan.org.uk>

Remaining with S8080 would require investment of **£36,177** to support the new instance of Umbraco, configuration and hosting. This is in addition to the **£47,043** annual hosting and support costs. This would result in a cost of **£83,211.8 + VAT** over 2 years.

Moving our website hosting to Umbraco Cloud, a dedicate hosting platform that is now provide by Umbraco will result in a significant saving.

A move to the Umbraco Cloud platform will result in a cost of **£31,984** over 2 years.

Other Options Considered and why these were rejected

We gained 3 quotes for this work.

List below are the two quotes we rejected. We didn't choose these two quotes because there were less expensive options available.

Quote 1

Stay with our current supplier (s8080) and migrate our websites over to the new version of Umbraco.

Cost for new hosting, support, and install of Umbraco 11
£36,177.80 + VAT

Umbraco 11 – Live Server Environment
£1,508 + VAT per month
(Over 2 Years £36,192+ VAT)

Umbraco 11 – Development Server Environment
£903.50 + VAT per month
(Over 2 Years £10,842 + VAT)

Total for 2 years hosting and Support
£83,211.8 + VAT

Quote 2
CTI Digital

- Live Server
- Development Server
- Onboarding
- 10 days per year Umbraco/.NET developer

£4,350/month + VAT

Total for 2 years hosting and Support
£104,400.00

Reasons why this decision is classified as operational

This is the necessary hosting and support platform that we need to host our Corporate website and sub sites.

Additional Information

Finance Comments:

The current cost of hosting the website through s8080 Ltd is £36,014 each year. Migrating the hosting to Umbraco would be a saving of £20K a year. However, NCC have already paid s8080 Ltd for web hosting up to 7 Feb 2024 (invoice SI-00048 paid on 11 March 2022) and therefore should seek to obtain a partial refund.

There is sufficient budget on N-10110-100-4091 to cover the costs of web-hosting. The budget for 23/24 is £141,867 which covers this plus the Gov Service Digital Customer Experience Platform (£100K), Renovotec Qmatic Services (£8K) and Silktide Monitor (£3K).

Decision Maker (Name and Job Title)

Ross Brown, Corporate Director for Finance and Resources

Scheme of Delegation Reference Number

1

Date Decision Taken

09/05/2023