

# Nottingham City Council Delegated Decision



**Nottingham**  
**City Council**

<b>Reference Number:</b>	<b>5028</b>
<b>Author:</b>	<b>Helen Carlin</b>
<b>Department:</b>	<b>People</b>
<b>Contact:</b>	<b>Helen Carlin</b> <b>(Job Title: Business &amp; Performance Manager, Email: helen.carlin@nottinghamcity.gov.uk, Phone: 8763502)</b>
<b>Subject:</b>	<b>Commissioning of PwC to provide project management and business analysis support for the Adult Social Care transformation programme.</b>
<b>Total Value:</b>	<b>£527,875</b> <b>The cost of the work is £515,000 + expenses at 2.5% of the total cost (Type: Revenue)</b>
<b>Decision Being Taken:</b>	<b>To commission external project management and business analysis resource for the Adult Social Care transformation programme for 6 months and to directly award this contract to PwC via the CCAS framework. The value of this contract is £515,000 but the total value of the decision includes potential expenses which are capped at 2.5% of the total.</b>
<b>Reasons for the Decision(s)</b>	<b>Adult Social Care has an ambitious transformation programme in place with numerous projects, all of which require both project management and business analysis resource to support these and ensure that the programme continues to deliver against its savings targets. There is insufficient resource within the Transformation Office to fully support all of these projects and so since last September, PwC colleagues have been engaged to provide support for some of the projects. The resource which has been requested from PwC is specifically for the continued delivery of the Assessment and Support Planning project which is expected to conclude in March 2024 and additionally to work flexibly across the transformation programme providing both project management and business analysis support. There will be monthly meetings held between the Transformation Delivery Lead for the ASC programme and PwC to agree how the resource is deployed and to ensure that the agreed deliverables are being met. The contract will be funded through the Market Sustainability and Improvement Fund which has been awarded to all Adult Social Care departments by the Department for Health and Social Care and as such will result in no additional cost to the Council. The cost has already been assumed in commitments for the Market Sustainability fund in 2023/24.</b>

**Other Options Considered:**

To not extend the PwC contract is not considered to be a viable option given that there is insufficient resource across the Council to fully support all of the projects within the ASC transformation programme. This would therefore cause delays to the pace of change which is required and in turn present a significant risk to the financial savings targets. The Assessment and Support Planning project is a key project within the programme and delays to this will impact on other projects. In particular it includes the roll out of the Imosphere system to enable a strengths based approach to be embedded across the department and the implementation of online assessments for citizens which is a key requirement of the government adult social care reforms programme. PwC colleagues have been working on this project since October 2022 and have acquired subject knowledge and expertise around the proposed systems. Therefore to continue with their support is the most efficient way of ensuring that these systems are implemented as soon as possible. There have already been significant delays to this project caused by internal support services not being able to deliver in a timely manner and consequently it is a priority to mitigate against any further delays.

**Background Papers:**

**Published Works:**

**Affected Wards:**

Citywide

**Colleague / Councillor Interests:**

**Consultations:**

Those not consulted are not directly affected by the decision.

**Crime and Disorder Implications:**

None

**Equality:**

EIA not required. Reasons: An EIA is not required as this decision does not represent changes to a policy, service or function.

**Decision Type:**

Portfolio Holder

**Subject to Call In:**

Yes

**Call In Expiry date:**

10/10/2023

**Advice Sought:**

**Legal, Finance, Procurement**

**Legal Advice:**

**This report seeks authority to enter into a new contract with a new work order for work that is an extension of work that PwC have already been doing. It is proposed that the new contract is issued under a framework.**

**This proposal does not present any significant legal concerns. Commissioning via a framework should ensure compliance with the Public Contract Regulations 2015 and the Council's Constitution.**

**The Council should ensure that the call-off contract prescribed by the framework meets the requirements of the Council. Further, the Council should ensure that it can meet all of the requirements and obligations imposed on it by the call-off contract.**

**Advice provided by Anthony Heath (Senior Solicitor) on 20/09/2023.**

**Finance Advice:**

This decision seeks approval to extend an existing contract with PWC for the continued delivery of the Assessment and Support Planning project which is expected to conclude in March 2024 and additionally to work flexibly across the transformation programme providing both project management and business analysis support.

The cost for 2023/24 is £515,000 and will be fully funded via the Market Sustainability and Improvement Fund so will have no impact on the budget and the MTFP.

The Market Sustainability and Improvement Fund can be used to:

- . increase fee rates paid to adult social care providers, particularly as we continue to prepare for the implementation of charging reform
- . increase adult social care workforce capacity and retention
- . reduce adult social care waiting times

The service must ensure that all options for the use of this funding are appropriately assessed and prioritised, considering the wider context of the Council's financial position paired with the grant conditions.

The contract is predominantly focused on the Assessment and Support Planning project and development of the adults self-assessment portal. Opportunities for self-assessment will support the reduction of waiting lists in all areas.

Other additional capacity has been requested to improve efficiency across all of the adults transformation programme to reduce, prevent and delay the need for support. Activities undertaken by the transformation programme will reduce the need for assessment as well as it creating more efficient and strength based practice. Activity in the transformation will both directly and indirectly support the reduction of waiting lists.

Once the decision has been approved, a budget virement will need to be posted to realign budgets as required, ensuring budget transparency.

Any changes to that outlined in this decision will require a further decision via the appropriate approval route.

Jo Jenkins  
Senior Commercial Business Partner  
Joanna.jenkins@nottinghamcity.gov.uk  
20/09/23

Advice provided by Joanna Jenkins (Senior Commercial Business Partner) on 20/09/2023.

**Procurement Advice:**

The proposal involves using a framework to commission external capacity to support Adult Social Care transformation work. The framework has specific call-off terms for awarding contracts. Provided the framework process is followed, the award of contract will be compliant with procurement law and therefore there would be no significant Procurement concerns. Advice provided by Paul Ritchie (Procurement Manager) on 20/09/2023.

**Signatures**

David Mellen (Leader/ PH Strategic Regeneration & Communications)  
SIGNED and Dated: 02/10/2023

**Catherine Underwood (Corporate Director for People)**

**SIGNED and Dated: 25/09/2023**