

Communities and Environment Scrutiny Committee
8 November 2023

Work Programme

Report of the Statutory Scrutiny Officer

1 Purpose

- 1.1 To consider the Committee's work programme for 2023/24 municipal year based on areas of work identified by the Committee at previous committee meetings, the informal meeting of the Committee to scope its work programme for the year ahead, and any further suggestions raised at this meeting.

2 Action required

- 2.1 The Committee is asked to note the work that is currently planned for the 2023/24 municipal year 2023/24 and make amendments as appropriate.

3 Background information

- 3.1 The Communities and Environment Scrutiny Committee has been established to carry out the statutory overview and scrutiny functions in relation to matters affecting local communities and the environment including community protection, environmental health, community safety, sport, culture, tourism, waste and cleansing, energy and the environment. This includes:
- a) holding local decision-makers, including the Council's Executive and relevant Boards of the Council's group of companies, to account for their decisions, actions, performance and management of risk
 - b) reviewing existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
 - c) contributing to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
 - d) exploring any matters affecting Nottingham and/or its citizens
 - e) make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive
 - f) reviewing decisions made but not yet implemented by the Council's Executive in accordance with the Call-in Procedure.
- 3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role. This work programme must have a clear link to its roles and responsibilities and take into account the resources available to deliver it.
- 3.3 In setting a programme for scrutiny activity, the Committee should make

sure that each item included on the programme has clear objectives and desired outcomes from its work that add value to the improvement of the Council. To help prioritise items for inclusion, it is suggested the Committee considers the questions within the Council's Scrutiny Prioritisation Process, which is attached at Appendix A. Once items have been identified, the scheduling of those items should be timely; sufficiently flexible so that issues which arise as the year progresses can be considered appropriately; and reflect the resources available to support the Committee's work. It is recommended that there is a maximum of two substantive items scheduled for each committee meeting.

- 3.4 The work programme for the municipal year 2023/24 is attached at Appendix B. This is based on areas of work identified at previous scrutiny committee meetings, horizon scanning of relevant issues, and informal discussions.
- 3.5 On the work programme, some items have already been scheduled with space for further items to be added. This is because some potential issues require further scoping and consideration as to the appropriate timing – one this has been done they will be proposed for scheduling accordingly – and this also allows for flexibility to accommodate issues that arise as the year progresses.
- 3.6 At this meeting the Committee is asked to consider the work programme and any further suggestions raised at this meeting. Any new suggestions should be appropriately scoped prior to their inclusion on the work programme.

4 List of attached information

- 4.1 Scrutiny Prioritisation Process
- 4.2 Communities and Environment Scrutiny Committee Work Programme.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None

6 Published documents referred to in compiling this report

- 6.1 Nottingham City Council Constitution.

7 Wards affected

- 7.1 All.

8 Contact information

- 8.1 Laura Wilson, Senior Governance Officer
laura.wilson@nottinghamcity.gov.uk