

Operational Decision Record

Publication Date 19 February 2024	Decision Reference Number 5091
Decision Title	
Commencement of Urgent HRA Capital Works	
Decision Value	
£299,000	
Revenue or Capital Spend?	
Capital Spend	
Spend Control Approval	
Has the spend been approved by Spend Control Board? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a Spend Control Board approval reference number: 2645	
Department	
Housing Services	
Contact Officer (Name, job title, and contact details)	
Steve Edlin, Assistant Director Asset Management, steven.edlin@nottinghamcity.gov.uk	
Decision Taken	
To award works up to a value of £299,000 to United Living	
Reasons for Decision and Background Information	
<p>The overall contracts to deliver the full extent of this work has been through the COB and Spend control panel, where approval was granted (Appendix 1). Before final approval it now needs to go to CPEC which does not meet until 12/03/24.</p> <p>However, within the works required there are the following elements which are classed as urgent and should not be unduly delayed:</p> <ul style="list-style-type: none">• Fire Safety works• Damp and Mould works• Disrepair works• Structural works <p>The spend within this request is all budgeted and approved but due to the timing of missing the Commercial Executive Board these operational decisions within the approved levels are to enable urgent works to proceed to ensure compliance and</p>	

urgent tenant repairs whilst the formal approval for the full contracts is secured at the meeting for the larger value.

Other Options Considered and why these were rejected

Take this decision to exec board in Feb 24, which was rejected due to the passing of the deadline for papers to be submitted for it to be considered.

Reasons why this decision is classified as operational

This is classified as an operational decision due to it having a value below £300,000

Additional Information

The tender which this work will be undertaken is fully compliant with our procurement regulations and as such NCC engaged with Framework companies in accordance with NCC's Constitution of completing a procurement competition. This involved providing formal notification of our intention to engage with Contractors using our e-tendering Portal.

This arrangement will be formally called off from Fusion 21 framework in compliance with the terms of the framework. Procurement is working with the division to secure the longer-term compliant process, which requires it to go through CPEC on the 12th March 24.

At a meeting held on the 30/01/24 between Procurement, Governance and Housing Services after the COB meeting it was agreed that asking for an operational decision was the best way forward to enable the urgent work to be undertaken, until the full approval can go to the CPEC board on the 12/03/24.

The budgets to undertake this work were approved at the Executive board held in Feb 23, which included the Chief Finance Officer. The budgets are also contained within the 23/24 HRA capital programme.

Decision Maker (Name and Job Title)

Sajeeda Rose - Corporate Director for Growth and City Development

Scheme of Delegation Reference Number

1

Date Decision Taken

12/02/24