

Operational Decision Record

Publication Date 06/03/2024	Decision Reference Number 5101
Decision Title	
Recruitment of Agency staff	
Decision Value	
Exempt	
Revenue or Capital Spend?	
Revenue	
Department	
Strategic Assets and Property	
Contact Officer (Name, job title, and contact details)	
Steve Sprason, Interim Property Consultant, steve.sprason@nottinghamcity.gov.uk	
Decision Taken	
To agree the appointment of an interim Development and Disposals Manager for a period of up to 6 months on the terms as set out in the exempt appendix	
Reasons for Decision and Background Information	
Following internal promotion there is a need to backfill the position of Development and Disposals Manager on an interim basis for up to 6 months pending going to the market to attempt to recruit a permanent replacement. Pending permanent recruitment there is a need to continue to engage agency staff to ensure continuity of delivery of essential work programmes	
Other Options Considered and why these were rejected	
<ul style="list-style-type: none"> • To not recruit interim resource-this is a senior team leader role and not to recruit would result in a fundamental delay of, amongst other things, the management and progression of the council's asset rationalisation, capital receipt generation and asset valuation programmes. • Recruit permanently-approval to recruit permanently to the post has been obtained and we will be going out to the market shortly. • To outsource further work. This is a senior team leader role which it is not practical to outsource. 	
Reasons why this decision is classified as operational	

The matter relates to the day-to-day management of adequate levels of staffing resource/work programmes for which there is existing budget provision. Spending control approval has been given.

Additional Information

- **It is recommended that you seek and include finance advice where your decision has financial implications.**

You should also consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

Finance Comments

Contained within the exempt appendix.

Decision Maker (Name and Job Title)

Sajeeda Rose, Corporate Director of Growth and City Development

Scheme of Delegation Reference Number

1

Date Decision Taken

01 March 2024